

**November 19, 2013
City Commission Room, 700 N. Jefferson, Junction City KS 66441**

**Mayor Cecil Aska
Vice Mayor Pat Landes
Commissioner Mick McCallister
Commissioner Jim Sands
Commissioner Michael Ryan
City Manager Cheryl Beatty
City Attorney Catherine Logan
City Clerk Tyler Ficken**

1. 7:00 P.M. - CALL TO ORDER

- a. Moment of Silence
- b. Pledge of Allegiance

2. PUBLIC COMMENT: The Commission requests that comments be limited to a maximum of five minutes for each person.

3. CONSENT AGENDA: All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- [a.](#) Consideration of Appropriation Ordinance A-22-2013 dated October 29, 2013 through November 12, 2013 in the amount of \$524,459.07.
- [b.](#) Consideration of November 5, 2013 City Commission Minutes.
- [c.](#) The consideration and approval of the 2014 Cereal Malt Beverage Licenses.
- [d.](#) Consideration of ambulance contractual obligation adjustments and bad debt adjustments (October 2013).

4. SPECIAL PRESENTATIONS:

- [a.](#) Shop Small Saturday proclamation by Mayor Aska.

5. NEW BUSINESS:

- [a.](#) Adoption of Ordinance G-1134, a new code for Animal Control in Junction City, Chapter 215 of City Code.
- [b.](#) Consideration of an amendment to the Ventría Development Agreement.
- [c.](#) Consideration of the 2014 Rolling Meadows rate schedule.
- [d.](#) Consideration of an update to the City anti-harassment policy.

- [e.](#) Consideration and Adoption of Ordinance Amendments and Amended City of Junction City, Engineering Design Standards
- [f.](#) Consideration of funding option for Opera House Executive Director position.
- [g.](#) Set hearing for the consideration of 2013 Budget Amendments.
- [h.](#) Consideration of award of bid to auditing firm.
- [i.](#) Consideration of Resolution R-2739 support for a gaming facility in Junction City.

6. EXECUTIVE SESSION:

- a. Discussions relating to the acquisition of real estate.

7. COMMISSIONER COMMENTS:

8. STAFF COMMENTS:

9. ADJOURNMENT:

Backup material for agenda item:

- a. Consideration of Appropriation Ordinance A-22-2013 dated October 29, 2013 through November 12, 2013 in the amount of \$524,459.07.

City of Junction City

City Commission

Agenda Memo

November 19th 2013

From: Cynthia Sinkler, Water Billing and Accounts Payable Manager
To: City Commissioners
Subject: Consideration of Appropriation Ordinance A-22 dated--Oct 29th 2013-Nov 12th 2013 in the amount of \$ 524,459.07

Background: Attached is listing of the Appropriations for ----Oct 29th-Nov 12th2013

Appropriations --Oct 29th-Nov 12th 2013

ACH Payments

Visa	\$37,028.13
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Payments need to be paid for approval

Montgomery Communications	\$650.32
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DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	FEDERAL WITHHOLDING	26,467.33
			11/04/13	SOCIAL SECURITY WITHHOLDIN	5,120.87
			11/04/13	MEDICARE WITHHOLDING	3,434.12
		ING LIFE INSURANCE & ANNUITY COMPANY	11/04/13	ING	3,243.15
		JUNCTION CITY FIREFIGHTERS AID ASSOCIA	11/01/13	FIREFIGHTERS AID ASSOCIATI	127.50
		JAN HAMILTON, CH.13 TRUSTEE-	11/04/13	12-41834	600.00
		CARVER & BLANTON SHEA	11/04/13	GARNISHMENT	303.31
		KANSAS PAYMENT CENTER	11/04/13	GARNISHMENT	546.62
			11/04/13	GARNISHMENT	290.77
			11/04/13	KANSAS PAYMENT CENTER	507.39
			11/04/13	KANSAS PAYMENT CENTER	96.00
		JAY W. VANDER VELDE	11/04/13	JAY W VANDER VELDE	76.99
		W H GRIFFIN, TRUSTEE	11/04/13	12-22755-13	682.62
		FIREMEN'S RELIEF ASSOCIATION	11/01/13	FIREMANS RELIEF	226.44
		GEARY COUNTY SHERIFF	11/06/13	BOOKING FEE OCTOBER 2013	2,017.00
		JUNCTION CITY FIRE FIGHTERS ASSOCIATIO	11/01/13	I.A.F.F. LOCAL 3309	1,050.00
		JCPOA	11/01/13	JCPOA	740.79
		KANSAS DEPT OF REVENUE	11/04/13	STATE WITHHOLDING	8,629.43
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	1,650.18
			11/04/13	KP&F	12,790.51
			11/04/13	KPERS #2	2,123.68
		CITY OF JC FLEX SPENDING ACCT 1074334	11/04/13	FLEX SPENDING-1074334	2,082.02
		ROLLING MEADOWS GOLF COURSE	11/04/13	ROLLING MEADOWS GOLF COURS	26.04
		KANSAS STATE TREASURER	11/01/13	REINSTATEMENT FEES	1,317.00
			11/01/13	JUDICIAL EDUCATION FEES	115.00
			11/01/13	LAW ENFORCEMENT FEES	4,562.00
			11/01/13	COMMUNITY CORRECTIONS	1,075.00
		UNITED WAY OF JUNCTION CITY-GEARY COUN	11/04/13	UNITED WAY	183.64
				TOTAL:	80,085.40
GENERAL FUND	GENERAL FUND	COLLECTION BUREAU OF KANSAS INC	10/29/13	SEPT 2013-WATER DEPT COL F	302.34
				TOTAL:	302.34
INFORMATION TECHNOLOGY GENERAL FUND	GENERAL FUND	CENTURYLINK COMMUNICATION, INC.	11/12/13	INFORMATION SYSTEMS	14.27
		VERIZON WIRELESS	10/12/13	IS Director	61.67
			10/28/13	GVP CELL JUNE 2013	80.02
			10/28/13	223-1358=CITY TREASURER	199.99
		COX BUSINESS SERVICES	11/02/13	Metro E - Municipal Buil	1,290.00
			11/02/13	Phone Lines - Cox	37.47
			11/02/13	Fire Union - FS2 Internet	47.95
			11/02/13	Channel 3 Digital Music	34.73
		INCODE	11/01/13	Web Publishing Fees	200.00
		JAMES GERMANN	11/08/13	TRVL REIMB-TRNG-OCT 20-25	167.49
				TOTAL:	2,133.59
ADMINISTRATION	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	572.13
			11/04/13	MEDICARE WITHHOLDING	133.81
		CENTURYLINK COMMUNICATION, INC.	11/12/13	ADMINISTRATION	224.76
			11/12/13	ADMINISTRATIVE SERVICES	14.27
		VERIZON WIRELESS	10/28/13	785-307-8966=GERALD SMITH	160.90
			10/28/13	620-532-1756=CHERYL BEATTY	54.67
			10/28/13	210-7021=CITY CLERK	51.67
			10/28/13	210-5380-HR DIRECTOR	51.67
			10/28/13	323-7174-CITY ATTORNEY	51.67
		STAPLES ADVANTAGE	10/26/13	OFFICE SUPPLIES	77.08
		THE AUSTIN PETERS GROUP, INC	10/07/13	CITY MANAGER RECRUITMENT A	3,550.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		COX BUSINESS SERVICES	11/02/13	Phone Lines - Cox	144.94
		GALLAGHER BENEFIT SERVICES, INC.	11/12/13	2013 PEPM-COBRA ADMIN FEES	413.00
		THE SIMMONS COMPANY	11/07/13	SUMMARY APPRAISAL 0000 LAC	1,200.00
		KANSAS GAS SERVICE	11/08/13	700 N JEFFERSON-OCT 2013	36.77
			11/08/13	701 N JEFFERSON-EDC	53.16
		WESTAR ENERGY	11/07/13	617 N WASHINGTON	21.92
			11/07/13	700 N JEFFERSON	1,690.56
			11/07/13	MUNICIPAL BLDG-POLE LIGHT	18.70
			11/07/13	701 N JEFFERSON-EDC	275.81
			11/07/13	902 E CHESTNUT-SHH	364.38
			11/07/13	2718 INDUSTRIAL-VENTRIA	5,863.23
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	326.54
			11/04/13	KPERS #2	512.26
		LEAGUE OF KANSAS MUNICIPALITIES	11/04/13	LABOR LAW POSTERS	274.00
		THE PRINTERY	10/24/13	BUSINESS CARDS FOR MR. SMI	130.00
		CINTAS #451	12/01/13	GRAY MAT AND SCRAPER MAT	21.26
				TOTAL:	16,289.16
BUILDING MAINTENANCE	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	206.14
			11/04/13	MEDICARE WITHHOLDING	48.21
		VERIZON WIRELESS	11/04/13	CHUCK WRIGHT	51.72
			11/04/13	785-210-9199 MAINT BUILDIN	86.08
		PROLIGHTING.COM	10/30/13	LUM 3D DIMMING BALLAST	618.95
		DAVE'S ELECTRIC, INC.	11/12/13	OUTLET FOR KEYLESS ENTRY	116.52
			11/01/13	ANIMAL SHELTER ROOFTOP HEA	216.70
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	104.78
			11/04/13	KPERS #2	202.56
		THERMAL COMFORT AIR, INC	10/23/13	POLICE DEPT TAC CONTROLLER	364.00
			10/16/13	POLICE DEPT TAC CONTROLLER	2,031.00
				TOTAL:	4,046.66
PARKS	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	484.56
			11/04/13	MEDICARE WITHHOLDING	113.33
		VERIZON WIRELESS	11/04/13	209-0933=PARKS WORKER	0.00
			11/04/13	209-1306=PARKS WORKER	0.00
			11/04/13	210-7130=PARKS WORKER	32.08
			11/04/13	210-7131=PARKS/REC DIRECTO	251.66
			11/04/13	223-1324=PARKS WORKER	53.37
			11/04/13	307-8579=MIFI	40.01
			11/04/13	785-761-6414 PARKS WORKER	32.08
		STAPLES ADVANTAGE	10/29/13	COPIER PAPER	73.64
		C & M LAWN SERVICES	11/04/13	10/27 - 11/2/13 MOWING	306.60
			10/21/13	10/13 - 10/19/13 MOWING	306.60
		COX BUSINESS SERVICES	11/02/13	WUPD - Metro E	182.50
			11/02/13	WUPD - Telephone	81.59
		DAVE'S ELECTRIC, INC.	11/01/13	PARKS SHOP/BR HEATER	52.00
		KANSAS GAS SERVICE	11/08/13	2307 N JACKSON	41.35
			11/08/13	1017 1/2 W 5TH ST	30.08
		WESTAR ENERGY	11/07/13	2307 N JACKSON-POLE LIGHTS	337.00
			11/07/13	1021 GRANT-FEMA LAND	26.25
			11/07/13	100 GRANT-WASH-MONT PLAZA	216.31
			11/07/13	CORONADO PARK BATHROOMS	24.42
			11/07/13	CORONADO PARK LIGHTS	14.83
			11/07/13	CORONADO PARK TENNIS LIGHT	20.19
			11/07/13	RIMROCK PARK LIGHTS	104.63
			11/07/13	RIMROCK PARK LIGHTS	288.89

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			11/07/13	NORTH PARK LIGHTS	26.92
			11/07/13	NORTH PARK LIGHTS	130.20
			11/07/13	SOUTH PARK LIGHTS	87.07
			11/07/13	SOUTH PARK LIGHTS	74.10
			11/07/13	SOUTH PARK BATHROOM	24.30
			11/07/13	FILBY PARK LIGHTS	69.02
			11/07/13	14TH&CUSTER-FILBY BATHROOM	19.95
			11/07/13	5TH ST PARK-TENNIS	137.18
			11/07/13	5TH&WASHINGTON-HERITAGE	31.98
			11/07/13	5TH ST PARK LIGHT POLES	190.42
			11/07/13	5TH ST PARK LIGHT POLES	161.54
			11/07/13	420 GRANT-BRAMLAGE	100.92
			11/07/13	SERTOMA PARK LIGHTS	19.95
			11/07/13	CLEARY PARK LIGHTS	384.87
			11/07/13	CLEARY PLAYGROUND LIGHTS	26.16
			11/07/13	CLEARY PARK BATHROOM	23.28
			11/07/13	1020 W 11TH 1/2-CLEARY BLD	64.43
			11/07/13	RATHERT FIELD LIGHTS	50.35
			11/07/13	RATHERT FIELD	275.90
			11/07/13	RATHERT FIELD LIGHTS	107.70
			11/07/13	1200 N FRANKLIN ST	58.55
			11/07/13	200 N EISENHOWER-SIGN	224.70
			11/07/13	PAWNEE PARK LIGHT	26.16
			11/07/13	NORTH PARK-CONCESSION	157.76
			11/07/13	302 W 18TH-BUFFALO SOLDIER	291.86
			11/07/13	2301 SVR-PLANTERS	19.00
			11/07/13	930 E GUNNER-PATH LIGHT	92.93
			11/07/13	920 E GUNNER-PATH LIGHT	323.09
			11/07/13	145 E ASH-RIVER WALK	115.45
			11/07/13	1821 CAROLINE AVE-BLUFFS	34.28
			11/07/13	900 W 12TH-PARK LIGHT	19.95
			11/07/13	5TH & EISENHOWER-SIGN	86.27
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	552.00
			11/04/13	KPERS #2	190.53
		MASSCO	10/31/13	TOILET TISSUE	228.90
				TOTAL:	7,541.64
SWIMMING POOL	GENERAL FUND	COX BUSINESS SERVICES	11/02/13	Pool - Internet Connection	47.95
			11/02/13	Pool - Phone	34.36
		KANSAS GAS SERVICE	11/08/13	1017 W 5TH	38.63
		WESTAR ENERGY	11/07/13	5TH ST POOL	111.39
				TOTAL:	232.33
AIRPORT	GENERAL FUND	COX BUSINESS SERVICES	11/02/13	Airport - Internet Connect	47.95
		KANSAS AIR CENTER	10/29/13	NOVEMBER 2013-MONTH CONTRA	1,833.33
		KANSAS GAS SERVICE	11/08/13	AIRPORT MAINTENANCE BLDG	34.36
		WESTAR ENERGY	11/07/13	540 W 18TH-AIRPORT MAIN	332.44
			11/07/13	AIRPORT FLASHER LIGHTS	40.92
				TOTAL:	2,289.00
GOLF COURSE	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	412.66
			11/04/13	MEDICARE WITHHOLDING	96.51
		KANSAS GOLF AND TURF	11/11/13	BS-B&S REPL ENGINE	1,278.00
		CENTURYLINK COMMUNICATION, INC.	11/12/13	GOLF COURSE	155.00
		WINFIELD SOLUTIONS LLC	11/11/13	WF EC 10-04-18	232.50
		STAPLES ADVANTAGE	11/11/13	PRINTER SUPPLIES	179.48

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		PROPANE CENTRAL	11/11/13	PROPANE MAINT. SHOP	329.81
		COX BUSINESS SERVICES	11/02/13	Golf - Internet Connection	59.95
			11/02/13	Golf - Metro E	194.22
		CROWN DISTRIBUTORS, INC.	11/11/13	BEER SUPPLIES	23.11
		FARMERS COOP ASSN	11/11/13	GASOLINE / DIESEL	342.65
		FLINT HILLS BEVERAGE LLC	11/11/13	BEER SUPPLIES	50.60
		TITLEIST	11/11/13	SPECIAL ORDER MERCHANDISE	332.00
		GEARY COUNTY RWD #4	11/11/13	RURAL WATER	60.60
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	142.47
			11/04/13	KPERS #2	254.41
		NIKE USA, INC	11/11/13	SPECIAL ORDER MERCHANDISE	1,100.00
		NCKCN.COM	11/11/13	VIRTUAL DOMAIN	10.00
		NEX-TECH	11/12/13	GOLF COURSE	8.01
		SNACK EXPRESS	11/11/13	FOOD / VENDING SUPPLIES	24.70
			11/11/13	FOOD / VENDING SUPPLIES	92.00
		SAFETY-KLEEN	11/11/13	PARTS WASHER SOLVENT	174.45
		TIELKE ENTERPRISE, LLC	11/11/13	SANDWICHES	41.68
			11/11/13	TIELKE ENTERPRISE, LLC	26.79
		VAN WALL EQUIPMENT	11/11/13	JOHN DEERE STATIONARY SCRE	111.52
			11/11/13	JD BUSHING/CAP SCREW/WASHE	73.84
			11/11/13	JD MOWER BLADE	93.94
			11/11/13	JD PLATCY	87.97
				TOTAL:	5,988.87
AMBULANCE	GENERAL FUND	MILITARY OUTLET, L.C.	11/06/13	PATCH SEWING	55.50
			11/06/13	PATCH SEWING	21.00
		INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	39.85
			11/04/13	MEDICARE WITHHOLDING	234.26
		BATTERY ZONE	10/24/13	PORTABLE RADIO BATTERIES	613.66
		BOARD OF EM MEDICAL SERV	10/24/13	2013 EMT LICENSE RENEWALS	1,150.00
		CENTURYLINK COMMUNICATION, INC.	11/12/13	AMBULANCE	46.38
		VERIZON WIRELESS	10/29/13	223-1237 (M3)	7.49
			10/29/13	223-1238 (M4)	6.05
			10/29/13	223-1240 (M2)	5.93
			10/29/13	223-1243 (M1)	7.49
			10/29/13	223-7309 (CHIEF ROYSE)	51.67
			10/29/13	761-7543-RICK ROOK	51.67
		MAT MCCALLISTER	11/12/13	2013 UNIFORM ALLOWANCE	100.00
		COX BUSINESS SERVICES	11/02/13	Phone Lines - Cox (50%)	65.47
			11/02/13	Fire Station 2 - Metro E 5	91.25
			11/02/13	Fire Station 2 - Phone 50%	62.74
		DICK EDWARDS	10/14/13	MED 4 REPAIRS	1,716.88
			10/14/13	MED 4 REPAIRS	1,400.00
		SOUTHEASTERN EMERGENCY EQUIPMENT	10/24/13	MEDICAL SUPPLIES	2,382.59
		BRIAN RAYBURN	11/12/13	2013 UNIFORM ALLOWANCE	100.00
		DICK EDWARDS FORD	10/18/13	OIL KIT & OIL FOR M4	23.54
			10/18/13	OIL KIT & OIL FOR M4	96.72
			10/21/13	PARTS/MED 4	25.49
		KANSAS GAS SERVICE	11/08/13	700 N JEFFERSON-OCT 2013	36.76
		WESTAR ENERGY	11/07/13	700 N JEFFERSON	845.28
			11/07/13	MUNICIPAL BLDG-POLE LIGHT	18.70
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	74.77
			11/04/13	KP&F	3,628.41
		MOORE MEDICAL LLC	10/23/13	MEDICAL SUPPLIES	3,325.53
			10/28/13	MEDICAL SUPPLIES	25.12
		NAPA AUTO PARTS OF J.C.	11/06/13	WATER PUMP/M4	102.34

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		OMNI BILLING	11/01/13	OCTOBER 2013 AMB BILLING	4,970.24
				TOTAL:	21,382.78
COUNTY/INS ZONING SVCS	GENERAL FUND	CENTURYLINK COMMUNICATION, INC.	11/12/13	ZONING/COUNTY INSPECTION	14.27
		VERIZON WIRELESS	11/04/13	ZONING ADMINISTRATOR	35.21
			11/04/13	MUNICIPAL SERVICE DIRECTOR	11.73
		JIM CLARK AUTO CENTER	11/08/13	TRUCK 722 CONVERTER	825.57
		ALLTECH COMMUNICATIONS INC	11/08/13	WIRELESS HEADSET	83.33
		COX BUSINESS SERVICES	11/02/13	Phone Lines - Cox	47.87
				TOTAL:	1,017.98
ENGINEERING	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	78.30
			11/04/13	MEDICARE WITHHOLDING	18.31
		VERIZON WIRELESS	11/04/13	ASST CITY ENGINEER	51.67
			11/04/13	ENGINEER ASST	51.67
			11/04/13	MUNICIPAL SERVICE DIRECTOR	11.74
		KRISTOFER FINGER	11/08/13	TRVL REIM-OCT 3 2013-MAIL	10.35
		ALLTECH COMMUNICATIONS INC	11/08/13	WIRELESS HEADSET	83.33
		COX BUSINESS SERVICES	11/02/13	Phone Lines - Cox	75.87
		KEY OFFICE EQUIPMENT	11/08/13	COAT RACK	16.82
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	85.76
			11/04/13	KPERS #2	32.80
				TOTAL:	516.62
CODES ENFORCEMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	217.09
			11/04/13	MEDICARE WITHHOLDING	50.77
		CENTURYLINK COMMUNICATION, INC.	11/12/13	CODE ENFORCEMENT	35.67
		VERIZON WIRELESS	11/04/13	SENIOR INSPECTOR	32.08
			11/04/13	INSPECTOR	32.08
			11/04/13	MUNICIPAL SERVICE DIRECTOR	11.74
			11/04/13	INSPECTOR IPAD 2	40.01
			11/04/13	SENIOR INSPECTOR IPAD 2	40.01
		ALLTECH COMMUNICATIONS INC	11/08/13	WIRELESS HEADSET	83.34
		COX BUSINESS SERVICES	11/02/13	Phone Lines - Cox	47.87
		F & R SERVICES	11/12/13	703 N PERRY	147.00
		KEY OFFICE EQUIPMENT	11/08/13	COAT RACK	16.82
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	350.07
				TOTAL:	1,104.55
POLICE	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	749.12
			11/04/13	SOCIAL SECURITY WITHHOLDIN	898.56
			11/04/13	MEDICARE WITHHOLDING	1,094.80
			11/04/13	MEDICARE WITHHOLDING	257.09
		ADI SYSTEMS INC	11/05/13	S19795 TONER CARTRIDGES	112.00
		CENTURYLINK COMMUNICATION, INC.	11/12/13	POLICE	683.95
			11/12/13	DISPATCH	683.95
		VERIZON WIRELESS	10/28/13	PD CELL JUNE 2013	933.05
		CENTURY BUSINESS TECHNOLOGIES	10/31/13	299621 TONER CARTRIDGE SHI	9.04
		STAPLES ADVANTAGE	10/30/13	TOWELS,LINERS,TISSUE	134.93
			10/30/13	TONER,CD ENVELOPES	251.14
		CONTINENTAL PROFESSIONAL LANDRY	10/31/13	115598 UNIFORM CLEANING	7.40
			10/31/13	115599 UNIFORM CLEANING	72.15
			10/31/13	115600 UNIFORM CLEANING	33.30
			10/31/13	115658 UNIFORM CLEANING	3.70
			10/31/13	115659 UNIFORM CLEANING	24.05
			10/31/13	115660 UNIFORM CLEANING	44.40

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			10/31/13	115668 UNIFORM CLEANING	48.10
			10/31/13	115671 UNIFORM CLEANING	22.20
			11/05/13	115721 UNIFORM CLEANING	35.15
			11/05/13	115752 UNIFORM CLEANING	16.65
			11/05/13	115753 UNIFORM CLEANING	14.80
			11/07/13	115758 UNIFORM CLEANING	72.15
			11/07/13	115774 UNIFORM CLEANING	7.40
		KA-COMM	11/07/13	119702 DATA BACKBONE SYSTE	150.00
			11/07/13	119702 DATA BACKBONE SYSTE	150.00
			11/07/13	119736 UHF MOBILE #235	336.00
		COX BUSINESS SERVICES	11/02/13	City - Fiber Internet	1,500.00
		GEARY COUNTY SHERIFF	11/05/13	OCTOBER 2013 JAIL EXPENSE	28,750.00
		KEY OFFICE EQUIPMENT	10/31/13	11088 FILE FOLDERS	52.90
			11/07/13	11096 CUP INSERTS	119.00
		KANSAS GAS SERVICE	11/08/13	312 E 9TH	390.21
			11/08/13	210 E 9TH	373.84
		WESTAR ENERGY	11/07/13	210 E 9TH-JCPD	3,412.89
			11/07/13	312 E 9TH-JCPD STORAGE	315.47
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	654.26
			11/04/13	KPERS #1	769.24
			11/04/13	KP&F	12,778.78
			11/04/13	KP&F	835.83
			11/04/13	KPERS #2	277.62
			11/04/13	KPERS #2	547.26
		NEX-TECH	11/12/13	POLICE	68.13
			11/12/13	DISPATCH	67.41
		SECRETARY OF STATE	10/31/13	NOTARY FEE #203	25.00
		SERVICEMASTER	10/29/13	NOV 2013-JANITORIAL SERVIC	754.00
			10/29/13	NOV 2013-JAN SERVICE-EXTRA	30.00
		ROTHWELL LANDSCAPE INC	11/07/13	2013-3356 LANDSCAPE MAINT	163.50
				TOTAL:	58,730.42
FIRE	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	39.84
			11/04/13	MEDICARE WITHHOLDING	1,054.37
		BATTERY ZONE	10/24/13	PORTABLE RADIO BATTERIES	613.67
		CENTURYLINK COMMUNICATION, INC.	11/12/13	FIRE	46.38
		VERIZON WIRELESS	10/29/13	209-0124 (STN 2 CAPT)	6.52
			10/29/13	209-0255 (BC)	11.33
			10/29/13	209-0668 (STN 1 CAPT)	5.40
		FELD FIRE	10/22/13	MASK SEAL	130.00
			10/22/13	AIR ANALYSIS, LABOR, SURCH	287.50
		KA-COMM	10/08/13	RADIO BELT CLIP	14.70
			10/11/13	PROGRAM RADIOS FOR SWAT	68.00
		CENTRAL POWER SYSTEMS & SERVICES	10/17/13	RETURNED HOOD LATCH	48.52
			10/24/13	SPEEDOMETER COMPUTER/E10	2,503.04
			10/29/13	SELECTOR ASSEMBLY/E10	1,543.24
		COX BUSINESS SERVICES	11/02/13	Phone Lines - Cox (50%)	65.47
			11/02/13	Fire Station 2 - Metro E 5	91.25
			11/02/13	Fire Station 2 - Phone 50%	62.74
		AKRON BRASS COMPANY	10/25/13	REPAIR DECKGUN/E20	2,162.84
		KANSAS GAS SERVICE	11/08/13	700 N JEFFERSON-OCT 2013	36.76
			11/08/13	2245 LACY DR-FIRE	96.62
		WESTAR ENERGY	11/07/13	700 N JEFFERSON	845.28
			11/07/13	MUNICIPAL BLDG-POLE LIGHT	18.70
			11/07/13	2245 LACY-FIRESTATION#2	801.55
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	74.77

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			11/04/13	KP&F	13,000.89
		THE PRINTERY	10/24/13	BUSINESS CARDS FOR LANKAS	45.00
		MUNICIPAL EMERGENCY SVCS	11/04/13	SCBA STRAPS X 20	412.39
				TOTAL:	23,989.73
STREET	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	768.51
			11/04/13	MEDICARE WITHHOLDING	179.74
		T & M CONCRETE CONSTRUCTION	10/29/13	2013 ST MAINT- CONC PATCHI	23,353.21
			11/12/13	2013 ST MAINT CONC PATCHIN	13,004.61
		VERIZON WIRELESS	10/29/13	IBARRA-223-1232	251.66
			10/29/13	HALL-223-1241	29.41
			10/29/13	ROETHER-223-1338	25.73
			10/29/13	ON CALL-223-1508	25.73
			10/29/13	GOMEL-761-5218	35.23
			10/29/13	HORN-761-5254	25.73
			10/29/13	ARIAZ-761-5396	27.09
			10/29/13	LEWIS-761-5415	51.67
			10/29/13	TENORIO-761-5450	25.73
			10/29/13	RUMBAUGH-307-6117	32.08
			10/29/13	BERGMAN-307-6151	32.08
			10/29/13	BUTTS - 307-3194	32.08
		CENTURY BUSINESS TECHNOLOGIES	10/22/13	Copier - PW	7.50
			10/22/13	Copier - PW Overage Charge	3.25
			11/07/13	Copier - PW	17.50
		GREGORY S. MCCAFFERY	11/08/13	TRVL REIM-APWA CONF-CHICAG	10.50
		JIM CLARK AUTO CENTER	10/03/13	USED JACK SET	80.00
			10/14/13	#646 TAHOE PARTS-WARR. DED	500.00
			10/09/13	#644 BRAKES AND INSPECTION	25.91
			10/09/13	#644 BRAKES AND INSPECTION	123.51
		MIDWEST CONCRETE MATERIALS	10/23/13	CYPRESS CONCRETE	298.25
		BARNES DISTRIBUTION	10/15/13	ARTIC SUPERFLEX WIRE	261.76
			10/18/13	FLEET PIECES	476.49
			10/30/13	LED STROBE LAMPS	354.03
		CENTRAL POWER SYSTEMS & SERVICES	10/30/13	HYDOMAX BOOSTER-#689	505.64
		COX BUSINESS SERVICES	11/02/13	Public Works - Metro E - 2	45.63
			11/02/13	Public Works - Telephone -	55.84
		MOTION INDUSTRIES INC	10/25/13	STOCK ADAPTER FITTINGS	28.51
		CROSS-MIDWEST TIRE	10/25/13	STOCK TIRES	320.96
			10/25/13	TIRES - STOCK	816.00
		DAVE'S ELECTRIC, INC.	11/08/13	6TH & JEFFERSON TRAFFIC LI	116.50
		DICK EDWARDS FORD	10/31/13	OIL	24.18
		GADES SALES CO.	10/28/13	CABS, PNLS, FLSHER, BRKTS	2,132.22
			11/01/13	SIGNAL BOX, BRKETS, PED B	950.56
		GEARY COUNTY PUBLIC WORKS	11/06/13	PW OCT13 TRANSFER STATION	52.45
		JOHNSON LANDSCAPING	11/05/13	SNDBLST DMP TRK BED-#687	850.00
		KEY OFFICE EQUIPMENT	10/31/13	PAPER, POST IT, CLIPS	30.10
			11/04/13	CALENDARS	21.67
			11/01/13	POST ITS	3.98-
			10/31/13	COPY PAPER	9.20
			11/06/13	COPY PAPER-NO HOLES	28.16
		KANSAS GAS SERVICE	11/08/13	2324 1/2 N JACKSON	36.08
		WESTAR ENERGY	11/07/13	2324 N JACKSON-PUBLIC WORK	101.47
			11/07/13	2324 N JACKSON-BUILDING	910.71
			11/07/13	CRESTVIEW-ST LIGHTS	19.95
			11/07/13	6&700 BLK WASH-SIGNAL	173.52
			11/07/13	JUNCTION CITY	235.41

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			11/07/13	107 S WASHINGTON-ST LIGHTS	20.58
			11/07/13	915 W 4TH-ST LIGHTS	14.83
			11/07/13	9TH&100 BLK W 9TH-ST LIGHT	26.92
			11/07/13	9TH & FILLEY-ST LIGHTS	52.32
			11/07/13	SPRUCE ST-ST LIGHTS	19.95
			11/07/13	SPRUCE & BUNKERHILL-ST LIG	23.01
			11/07/13	UTILITY PARKING LOT-ST LIG	60.15
			11/07/13	UTILITY PARKING LOT-ST LIG	60.15
			11/07/13	JEFFERSON-BETWEEN 6TH-ST L	118.49
			11/07/13	MINNICK PARKING LOT-ST LIG	118.49
			11/07/13	PARKING LOT-	93.87
			11/07/13	WASHINGTON BRIDGE	79.75
			11/07/13	S BALLPARK 2 & 3-ST LIGHTS	19.95
			11/07/13	16TH & WASHINGTON-ST LIGHT	20.58
			11/07/13	1935 NORTHWIND-ST LIGHTS	21.71
			11/07/13	1935 NORTHWIND-ST LIGHTS	22.66
			11/07/13	8TH & 9TH ST-ST LIGHTS	10.50
			11/07/13	11TH ST & JACKSON SCHOOL X	10.50
			11/07/13	807 N WASHINGTON-ST LIGHT	242.36
			11/07/13	615 N WASHINGTON-ST LIGHTS	153.15
			11/07/13	716 N WASHINGTON-ST LIGHTS	319.16
			11/07/13	132 N EISENHOWER-ST LIGHT	20.25
			11/07/13	1419 N JEFFERSON-ST LIGHTS	20.67
			11/07/13	1618 N JEFFERSON-ST LIGHTS	20.49
			11/07/13	2800 GATEWAY-ST LIGHT	25.35
			11/07/13	1200 S WASHINGTON-ST LIGHT	266.31
			11/07/13	316 N US HWY 77-FLASHER	19.95
			11/07/13	600 W 6TH-ST LIGHT	38.65
			11/07/13	1121 S US HWY 77-FLASHER	21.00
			11/07/13	401 CAROLINE CT-ST LIGHT	23.78
			11/07/13	351 E CHESTNUT-ST LIGHT	399.06
			11/07/13	ST MARYS CEMETARY-SIREN	31.24
			11/07/13	INDUSTRIAL PARK-ST LIGHT	78.47
			11/07/13	601 W CHESTNUT-FLAG	19.95
			11/07/13	1222 W 8TH-SIREN	19.95
			11/07/13	CIVIL DEFENSE-SIREN	34.01
			11/07/13	CIVIL DEFENSE-SIREN	34.01
			11/07/13	630 1/2 E TORNADO SIREN	31.24
			11/07/13	AIRPORT RD & JACKSON SIREN	34.90
			11/07/13	403 GRANT AVE-SIREN	22.45
			11/07/13	703 W ASH-SIREN	20.04
			11/07/13	1102 ST MARYS RD-SIREN	21.81
			11/07/13	2022 LACY DRIVE-SIREN	19.95
			11/07/13	701 SOUTHWIND-SIREN	22.45
			11/07/13	CIVIL DEFENSE SIREN	34.01
			11/07/13	CHESTNUT & WASHINGTON	93.33
			11/07/13	HWY 77 & MCFARLAND	57.52
			11/07/13	6TH & ADAMS	134.79
			11/07/13	6TH & GARFIELD	120.65
			11/07/13	6TH & EISENHOWER	43.28
			11/07/13	6TH & WEBSTER	133.57
			11/07/13	6TH & JACKSON	22.75
			11/07/13	6TH & MADISON	110.88
			11/07/13	6TH & FRANKLIN	55.14
			11/07/13	8TH & JEFFERSON	106.53
			11/07/13	8TH & JEFFERSON	317.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			11/07/13	8TH & JACKSON	116.09
			11/07/13	8TH & WASHINGTON	66.47
			11/07/13	9TH & WASHINGTON	113.98
			11/07/13	14TH & JACKSON	82.31
			11/07/13	1760 W ASH	51.29
			11/07/13	4TH & WASHINGTON-BLINKER	20.78
			11/07/13	601 E CHESTNUT-ST LIGHT	379.20
			11/07/13	15TH & WASH-ST LIGHT	20.49
			11/07/13	2631 OAKWOOD-SIREN	20.16
			11/07/13	ST LIGHTS-OCT 2013	24,159.16
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	59.46
			11/04/13	KPERS #2	1,027.66
		KAW VALLEY ENGINEERING, INC	11/08/13	2013 ST MAINT - PS	1,400.00
		MATHESON TRI-GAS INC	10/29/13	WELDING SUPPLIES	186.95
			11/05/13	WELDING SUPPLIES	87.18
		NAPA AUTO PARTS OF J.C.	10/30/13	SHOP TAPE	130.07
			11/07/13	FITTING FOR #683	1.36
		NEWMAN SIGNS	10/30/13	50 SPECIAL SIGNS	580.68
		PAVING MAINTENANCE SUPPLY INC	10/22/13	HEATED HOSE FOR #622	2,067.79
		CINTAS #451	10/29/13	WKLY SHOP TOWELS	24.30
			10/29/13	WKLY MOP AND MATS	29.00
			11/05/13	WKLY SHOP TOWELS	24.30
			11/05/13	WKLY MOP AND MATS	29.00
			TOTAL:		82,181.96
COURT	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	349.53
			11/04/13	MEDICARE WITHHOLDING	81.75
		CENTURYLINK COMMUNICATION, INC.	11/12/13	MUNICIPAL COURT	41.54
		PURVIS LAW OFFICE LLC	10/28/13	SERVICE RENDERED THRU 10/2	250.00
		JOSHUA DOUGLASS	11/12/13	PAYMENT EVERY TWO WEEKS	2,500.00
		KRISTA BLAISDELL	11/08/13	TRVL REIMB-KLETC/WICHITA T	312.28
		COX BUSINESS SERVICES	11/02/13	Phone Lines - Cox	102.94
		KEY OFFICE EQUIPMENT	10/31/13	PRINER CARTRIDGE	247.21
		KANSAS GAS SERVICE	11/08/13	225 W 7TH	31.80
		WESTAR ENERGY	11/07/13	221 W 7TH-COURT	79.01
			11/07/13	225 W 7TH-COURT-PARKING LI	11.68
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	432.19
			11/04/13	KPERS #2	86.07
		INCODE	11/01/13	Web - Court Inquiry	100.00
		MISC PRATT, CODY R	10/28/13	Bond Refund:13-03297 -01	500.00
			TOTAL:		5,126.00
JC OPERA HOUSE	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	128.30
			11/04/13	MEDICARE WITHHOLDING	30.00
		CENTURYLINK COMMUNICATION, INC.	11/12/13	OPERA HOUSE	35.67
		COX BUSINESS SERVICES	11/02/13	Phone Lines - Cox	70.00
			11/02/13	OH Outside Internet Connec	59.95
		WESTAR ENERGY	11/07/13	135 W 7TH ST-OPERA HOUSE	3,386.34
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS RETIRED	205.54
			TOTAL:		3,915.80
RECREATION	GENERAL FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	176.33
			11/04/13	MEDICARE WITHHOLDING	41.22
		KARLA G. ALMAGUER	11/08/13	RNTL DEPOSIT-RFND-NOV 2013	25.00
		CENTURYLINK COMMUNICATION, INC.	11/12/13	RECREATION	78.00
		VERIZON WIRELESS	11/04/13	210-6980=RECREATION DIRECT	0.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			11/04/13	307-3067-12TH ST MANAGER	51.67
		STAPLES ADVANTAGE	10/29/13	COPIER PAPER	73.64
		CHRISTOPHER TYSON	11/08/13	RENTAL DEPOSIT-NOV 2013	25.00
		EAGLE COMMUNICATIONS	10/31/13	SAFE SITTER ADVERTISING	252.00
			10/31/13	SAFE SITTER ADVERT	180.00
		COX BUSINESS SERVICES	11/02/13	12th St Internet Connectio	47.95
			11/02/13	12th Street Metro E	182.50
			11/02/13	12th Street Phones	81.59
		KANSAS GAS SERVICE	11/08/13	1002 W 12TH	190.57
		WESTAR ENERGY	11/07/13	1002 W 12TH-COMMUNITY/P LI	2,824.67
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #2	80.34
		CINTAS #451	10/29/13	GRAY MATS FOR 12TH STREET	36.78
			11/12/13	GRAY MATS 12TH ST.	36.78
				TOTAL:	4,384.04
2005 JAG	GRANTS	GEARY COUNTY SHERIFF	11/07/13	VIDEO COMPUTER -TOP OFFICE	1,997.00
				TOTAL:	1,997.00
SELF HELP HOUSING	GRANTS	CENTURYLINK COMMUNICATION, INC.	11/12/13	SELF HELP HOUSING	14.27
		VERIZON WIRELESS	11/04/13	SHH DIRECTOR	0.00
				TOTAL:	14.27
NON-DEPARTMENTAL	SPIN CITY	INTERNAL REVENUE SERVICE	11/04/13	FEDERAL WITHHOLDING	250.04
			11/04/13	SOCIAL SECURITY WITHHOLDIN	231.32
			11/04/13	MEDICARE WITHHOLDING	54.10
		KANSAS DEPT OF REVENUE	11/04/13	STATE WITHHOLDING	68.94
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	45.70
				TOTAL:	650.10
SPIN CITY	SPIN CITY	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	231.32
			11/04/13	MEDICARE WITHHOLDING	54.10
		VERIZON WIRELESS	11/04/13	SPIN CITY MANAGER	51.67
		COX BUSINESS SERVICES	11/02/13	Spin City - Cable	100.66
			11/02/13	Spin City - Internet	47.95
			11/02/13	Spin City - Telephone	81.59
			11/02/13	SC - Metro E	182.50
		DAVE'S ELECTRIC, INC.	11/04/13	LABOR	312.00
			11/04/13	MATERIALS & SMALL BKT TRUC	86.40
		KANSAS GAS SERVICE	11/08/13	915 S WASHINGTON	41.35
		WESTAR ENERGY	11/07/13	915 S WASHINGTON-GOLF-SPIN	647.23
			11/07/13	915 S WASHINGTON-SPIN CITY	1,407.15
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	100.42
		SNACK EXPRESS	11/04/13	GAT, CANDY, PUNCH, CHIPS	190.75
				TOTAL:	3,535.09
BOND & INTEREST	BOND & INTEREST	LANDMARK NATIONAL BANK	11/01/13	NOV 2013-LOAN PAYMENT	8,717.87
				TOTAL:	8,717.87
NON-DEPARTMENTAL	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	11/04/13	FEDERAL WITHHOLDING	3,124.66
			11/04/13	SOCIAL SECURITY WITHHOLDIN	2,041.63
			11/04/13	MEDICARE WITHHOLDING	477.52
		ING LIFE INSURANCE & ANNUITY COMPANY	11/04/13	ING	361.76
		KANSAS PAYMENT CENTER	11/04/13	GARNISHMENT	120.00
		KANSAS DEPT OF REVENUE	11/04/13	STATE WITHHOLDING	1,107.41
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	446.63
			11/04/13	KPERS #2	1,323.04

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		CITY OF JC FLEX SPENDING ACCT 1074334	11/04/13	FLEX SPENDING-1074334	326.69
		ROLLING MEADOWS GOLF COURSE	11/04/13	ROLLING MEADOWS GOLF COURSE	10.41
		UNITED WAY OF JUNCTION CITY-GEARY COUN	11/04/13	UNITED WAY	23.06
				TOTAL:	9,362.81
WATER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	435.16
			11/04/13	MEDICARE WITHHOLDING	101.76
		VERIZON WIRELESS	10/29/13	ROGERS-223-1337	25.73
			10/29/13	PARKS-761-5237	25.73
			10/29/13	GARTRELL-761-5283	25.73
			10/29/13	HAYHURST-761-5293	26.41
			10/29/13	WESTOVER-307-6113	32.08
		CENTURY BUSINESS TECHNOLOGIES	10/22/13	Copier - PW	7.50
			10/22/13	Copier - PW Overage Charge	3.25
			11/07/13	Copier - PW	17.50
		GREGORY S. MCCAFFERY	11/08/13	TRVL REIM-APWA CONF-CHICAG	10.50
		JIM CLARK AUTO CENTER	10/30/13	BAR AND RECEP/TOW	407.52
		KANSAS ONE CALL CONCEPTS	11/01/13	OCT13 LOCATES-DIG SAFE CAL	148.80
		BARNES DISTRIBUTION	10/15/13	ARTIC SUPERFLEX WIRE	65.45
			10/18/13	FLEET PIECES	119.12
			10/30/13	LED STROBE LAMPS	88.51
		COX BUSINESS SERVICES	11/02/13	Public Works - Metro E - 2	45.62
			11/02/13	Public Works - Telephone -	55.84
		MOTION INDUSTRIES INC	10/25/13	STOCK ADAPTER FITTINGS	7.13
		CROSS-MIDWEST TIRE	10/25/13	STOCK TIRES	80.24
			10/25/13	TIRES - STOCK	204.00
		DICK EDWARDS FORD	10/31/13	OIL	6.04
		HD SUPPLY WATERWORKS, LTD	10/29/13	5' STEELE PROBE ROD	37.50
		J & K CONTRACTING L.C.	10/30/13	2" SETTERS	2,315.23
			10/30/13	CTTNWOOD TRLR CRT	7,154.21
			10/30/13	FOOTLOCKER	12,987.13
			10/30/13	HOLIDAY INN XPRESS	10,065.21
			10/30/13	HOSPITAL	3,197.57
			10/30/13	QUALITY INN	1,240.81
			10/30/13	SAPP BROS TRVL CNTR	1,638.29
			10/30/13	SHERIFF DEPT	5,446.85
		KEY OFFICE EQUIPMENT	10/31/13	PAPER, POST IT, CLIPS	7.52
			11/04/13	CALENDARS	5.42
			11/01/13	POST ITS	0.99
			10/31/13	COPY PAPER	2.30
			11/06/13	COPY PAPER-NO HOLES	7.04
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	70.59
			11/04/13	KPERS #2	546.75
		REEVES-WIEDEMAN CO.	10/25/13	NIPPLES, ELLS, CPLG, THREA	33.63
		CINTAS #451	10/29/13	WKLY MOP AND MATS	7.25
			11/05/13	WKLY MOP AND MATS	7.25
		SALINA WHOLESALE SUPPLY	10/22/13	TAP FCC - 4X3/4CC	110.25
			10/23/13	2 IN MTR GASKET AND BLTS/N	1,135.22
			10/23/13	SLTTED METER BOXES-2 SIZES	751.80
			10/25/13	MTR RING AND LID	874.50
				TOTAL:	49,580.95
WATER PLANT	WATER & SEWER FUND HDR	ENGINEERING INC	11/12/13	WTPLANT-ANALYSIS & PRE-DES	30,814.50
			11/12/13	ENG DESIGN STANDARDS & REV	3,289.01
				TOTAL:	34,103.51

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
WATER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	648.09
			11/04/13	MEDICARE WITHHOLDING	151.58
			11/12/13	WATER ADMINISTRATION	105.25
		CENTURYLINK COMMUNICATION, INC.	10/28/13	209-1393=METER READER	32.08
			10/28/13	210-9199=METER READER	42.08
			10/28/13	223-1358=CITY TREASURER	51.67
		VERIZON WIRELESS	10/28/13	307-8209=IPAD, Meter Reade	40.01
			10/28/13	307-8254=IPAD, Meter Reade	40.01
			11/02/13	Phone Lines - Cox	163.47
		COX BUSINESS SERVICES	11/08/13	900 W SPRUCE	30.93
			11/08/13	2232 W ASH TOWER	30.93
		KANSAS GAS SERVICE	11/07/13	2232 W ASH-WATER TOWER	99.46
			11/07/13	2100 N JACKSON-WATER	249.64
		WESTAR ENERGY	11/04/13	KPERS #1	428.10
			11/04/13	KPERS #2	513.68
		KANSAS PUBLIC EMPLOYEES	11/01/13	Web - Utilities Inquiry -	106.68
			11/08/13	SCRAPER/BROWN MAT	55.49
		INCORPORATED	11/08/13	UNIFORMS-LANGDON, KENNY	10.74
			11/08/13	SCRAPER/BROWN MAT	34.58
		CINTAS #451	11/08/13	UNIFORMS-LANGDON, KENNY	10.74
			11/01/13	Water Dept Copier	177.39
		XEROX CORPORATION		TOTAL:	3,022.60
SEWER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	306.43
			11/04/13	MEDICARE WITHHOLDING	71.66
			10/29/13	MARSTON-761-5354	25.73
		VERIZON WIRELESS	10/22/13	Copier - PW	7.50
			10/22/13	Copier - PW Overage Charge	3.26
			11/07/13	Copier - PW	17.50
		CENTURY BUSINESS TECHNOLOGIES	11/08/13	TRVL REIM-APWA CONF-CHICAG	10.50
			10/25/13	CHBR COVR, ORING, SOLENOID	302.10
			11/01/13	OCT13 LOCATES-DIG SAFE CAL	148.80
		BARNES DISTRIBUTION	10/15/13	ARTIC SUPERFLEX WIRE	65.45
			10/18/13	FLEET PIECES	119.12
			10/30/13	LED STROBE LAMPS	88.50
		COX BUSINESS SERVICES	11/02/13	Public Works - Metro E - 2	45.62
			11/02/13	Public Works - Telephone -	55.84
			10/25/13	STOCK ADAPTER FITTINGS	7.12
		MOTION INDUSTRIES INC	10/25/13	STOCK TIRES	80.24
			10/25/13	TIRES - STOCK	205.00
			10/31/13	OIL	6.05
		CROSS-MIDWEST TIRE	10/31/13	PAPER, POST IT, CLIPS	7.52
			11/04/13	CALENDARS	5.41
			11/01/13	POST ITS	1.00-
		DICK EDWARDS FORD	10/31/13	COPY PAPER	2.30
			11/06/13	COPY PAPER-NO HOLES	7.03
			11/07/13	CANDLELIGHT LIFT PUMP	28.67
		KEY OFFICE EQUIPMENT	11/07/13	HIGHLAND LIFT PUMP	32.72
			11/07/13	100 HOOVER LIFT PUMP	82.02
			11/07/13	ELMDALE LIFT PUMP	32.19
			11/07/13	630 E ST LIFT PUMP	24.63
			11/07/13	400 E CHESTNUT LIFT PUMP	76.51
			11/07/13	MOBILE TRAVELER LIFT PUMP	23.07
			11/07/13	948 GRANT AVE LIFT PUMP	24.09
			11/07/13	1001 GOLDENBELT LIFT PUMP	25.03
			11/07/13	500 E ASH LIFT PUMP	97.24

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			11/07/13	1701 GOLDENBELT BLVD LIFT	19.00
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	70.59
			11/04/13	KPERS #2	362.83
		CINTAS #451	10/29/13	WKLY MOP AND MATS	7.25
			11/05/13	WKLY MOP AND MATS	7.25
		VICTOR L PHILLIPS CO	10/29/13	#918 VAC TRK PARTS	<u>1,021.63</u>
			TOTAL:		3,522.40
SEWER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	651.90
			11/04/13	MEDICARE WITHHOLDING	152.45
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	412.15
			11/04/13	KPERS #2	514.97
		INCODE	11/01/13	Web - Utilities Inquiry -	<u>106.66</u>
			TOTAL:		1,838.13
WASTEWATER PLANTS	WATER & SEWER FUND	HDR ENGINEERING INC	11/12/13	WWSYSTEM ENG & ANALYSIS SU	35,052.62
			11/12/13	ENG DESIGN STANDARDS & REV	<u>3,289.01</u>
			TOTAL:		38,341.63
NON-DEPARTMENTAL	STORM WATER	INTERNAL REVENUE SERVICE	11/04/13	FEDERAL WITHHOLDING	250.36
			11/04/13	SOCIAL SECURITY WITHHOLDIN	135.55
			11/04/13	MEDICARE WITHHOLDING	31.70
		ING LIFE INSURANCE & ANNUITY COMPANY	11/04/13	ING	25.00
		KANSAS DEPT OF REVENUE	11/04/13	STATE WITHHOLDING	77.73
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	41.66
			11/04/13	KPERS #2	73.22
		CITY OF JC FLEX SPENDING ACCT 1074334	11/04/13	FLEX SPENDING-1074334	3.13
		ROLLING MEADOWS GOLF COURSE	11/04/13	ROLLING MEADOWS GOLF COUR	5.21
		UNITED WAY OF JUNCTION CITY-GEARY COUN	11/04/13	UNITED WAY	<u>2.25</u>
			TOTAL:		645.81
STORM WATER MANAGEMENT	STORM WATER	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	135.57
			11/04/13	MEDICARE WITHHOLDING	31.70
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	91.54
			11/04/13	KPERS #2	107.27
		REEVES-WIEDEMAN CO.	10/28/13	GRTE,BASN,ADPTR,PLG,PIPE,C	<u>1,639.65</u>
			TOTAL:		2,005.73
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPME	CENTURYLINK COMMUNICATION, INC.	11/12/13	EDC	<u>28.54</u>
			TOTAL:		28.54
SPECIAL HIGHWAY	SPECIAL HIGHWAY FU	CENTURYLINK COMMUNICATION, INC.	11/12/13	ENGINEERING	<u>35.67</u>
			TOTAL:		35.67
NON-DEPARTMENTAL	SANITATION FUND	INTERNAL REVENUE SERVICE	11/04/13	FEDERAL WITHHOLDING	959.11
			11/04/13	SOCIAL SECURITY WITHHOLDIN	594.65
			11/04/13	MEDICARE WITHHOLDING	139.08
		ING LIFE INSURANCE & ANNUITY COMPANY	11/04/13	ING	103.21
		KANSAS DEPT OF REVENUE	11/04/13	STATE WITHHOLDING	305.20
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	28.84
			11/04/13	KPERS #2	538.13
		CITY OF JC FLEX SPENDING ACCT 1074334	11/04/13	FLEX SPENDING-1074334	15.38
		UNITED WAY OF JUNCTION CITY-GEARY COUN	11/04/13	UNITED WAY	<u>3.55</u>
			TOTAL:		2,687.15
SANITATION PICKUP	SANITATION FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	527.60

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			11/04/13	MEDICARE WITHHOLDING	123.42
		VERIZON WIRELESS	10/29/13	IMHAUSEN-223-1758	30.83
			10/29/13	MATHENIA-223-1759	27.48
			10/29/13	WARD-223-2022	26.08
			10/29/13	SPARE-761-5094	25.73
			10/29/13	GRESTY-761-5310	27.23
			10/29/13	WILLIAMS-761-5373	25.73
			10/29/13	DOWNNS-307-6183	32.08
		CENTURY BUSINESS TECHNOLOGIES	10/22/13	Copier - PW	7.50
			10/22/13	Copier - PW Overage Charge	3.26
			11/07/13	Copier - PW	17.50
		GREGORY S. MCCAFFERY	11/08/13	TRVL REIM-APWA CONF-CHICAG	10.50
		TRUCK COMPONENT SERVICES	10/22/13	2 YARDERS	2,982.00
			10/22/13	6 YARDERS	5,280.00
			10/22/13	FREIGHT	910.00
		BARNES DISTRIBUTION	10/15/13	ARTIC SUPERFLEX WIRE	130.89
			10/18/13	FLEET PIECES	238.25
			10/30/13	LED STROBE LAMPS	177.01
		COX BUSINESS SERVICES	11/02/13	Public Works - Metro E - 2	45.62
			11/02/13	Public Works - Telephone -	55.84
		MOTION INDUSTRIES INC	10/25/13	STOCK ADAPTER FITTINGS	14.26
		CROSS-MIDWEST TIRE	10/25/13	STOCK TIRES	160.48
			10/25/13	TIRES - STOCK	408.00
		DICK EDWARDS FORD	10/31/13	OIL	12.09
		GEARY COUNTY PUBLIC WORKS	11/06/13	PW OCT13 TRANSFER STATION	29,243.40
		KEY OFFICE EQUIPMENT	10/31/13	PAPER, POST IT, CLIPS	15.05
			11/04/13	CALENDARS	10.84
			11/01/13	POST ITS	1.99-
			10/31/13	COPY PAPER	4.60
			11/06/13	COPY PAPER-NO HOLES	14.08
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #2	760.94
		CINTAS #451	10/29/13	WKLY MOP AND MATS	14.50
			11/05/13	WKLY MOP AND MATS	14.50
			TOTAL:		41,375.30
SANITATION ADMINISTRAT	SANITATION FUND	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	67.04
			11/04/13	MEDICARE WITHHOLDING	15.69
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	63.38
			11/04/13	KPERS #2	27.42
		INCODE	11/01/13	Web - Utilities Inquiry -	106.66
			TOTAL:		280.19
NON-DEPARTMENTAL	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	11/04/13	FEDERAL WITHHOLDING	315.98
			11/04/13	MEDICARE WITHHOLDING	30.46
		JCPOA	11/01/13	JCPOA	19.21
		KANSAS DEPT OF REVENUE	11/04/13	STATE WITHHOLDING	91.74
		KANSAS PUBLIC EMPLOYEES	11/04/13	KP&F	153.06
			TOTAL:		610.45
DRUG & ALCOHOL ABUSE	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	11/04/13	MEDICARE WITHHOLDING	30.46
		KANSAS PUBLIC EMPLOYEES	11/04/13	KP&F	369.50
			TOTAL:		399.96
NON-DEPARTMENTAL	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	11/04/13	FEDERAL WITHHOLDING	33.83
			11/04/13	SOCIAL SECURITY WITHHOLDIN	32.39
			11/04/13	MEDICARE WITHHOLDING	7.58

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		ING LIFE INSURANCE & ANNUITY COMPANY	11/04/13	ING	25.00
		KANSAS DEPT OF REVENUE	11/04/13	STATE WITHHOLDING	11.82
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	22.29
		CITY OF JC FLEX SPENDING ACCT 1074334	11/04/13	FLEX SPENDING-1074334	8.34
				TOTAL:	141.25
SPECIAL LAW ENFORCEMEN	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	11/04/13	SOCIAL SECURITY WITHHOLDIN	32.38
			11/04/13	MEDICARE WITHHOLDING	7.57
		VERIZON WIRELESS	10/28/13	DTF CELL JUNE 2013	185.65
		CATHY FAHEY	11/05/13	OCTOBER 2013 MILEAGE	24.42
		KANSAS PUBLIC EMPLOYEES	11/04/13	KPERS #1	48.98
		NEX-TECH	11/12/13	DRUG TASK FORCE	4.79
				TOTAL:	303.79

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===== FUND TOTALS =====
01  GENERAL FUND                321,258.87
02  GRANTS                      2,011.27
10  SPIN CITY                   4,185.19
12  BOND & INTEREST             8,717.87
15  WATER & SEWER FUND         139,772.03
18  STORM WATER                 2,651.54
19  ECONOMIC DEVELOPMENT        28.54
22  SPECIAL HIGHWAY FUND        35.67
23  SANITATION FUND            44,342.64
47  DRUG & ALCOHOL ABUSE FUND   1,010.41
50  SPECIAL LE TRUST FUND       445.04
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GRAND TOTAL:                   524,459.07
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TOTAL PAGES: 15

Backup material for agenda item:

- b. Consideration of November 5, 2013 City Commission Minutes.

CITY COMMISSION MINUTES

November 5, 2013

7:00p.m.

CALL TO ORDER

The regular meeting of the Junction City Commission was held on Tuesday, November 5, 2013 with Mayor Cecil Aska presiding.

The following members of the Commission were present: Cecil Aska, Pat Landes, Mick McCallister, Mike Ryan, and Jim Sands. Staff present was: City Manager Smith, Assistant City Manager Beatty, City Attorney Logan, and City Clerk Ficken.

Mayor Aska removed item 4e from the agenda.

PUBLIC COMMENT

Larry Ruiz of 1906 McFarland stated that he would like the Commission to extend a resolution previously approved by the Commission for tax credits. City Attorney Logan stated that City staff has not received any information from Mr. Ruiz.

Curtis Wooten requested use of North Park to hold an Easter egg hunt.

CONSENT AGENDA

Consideration of Appropriation Ordinance A-21 dated October 9, 2013 to October 28, 2013 in the amount of \$791,820.62. Commissioner Landes moved, seconded by Commissioner Sands to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of the City Commission Minutes for 10-15-2013 & 9-24-2013. Commissioner Landes moved, seconded by Commissioner Sands to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of ambulance contractual obligation adjustments and bad debt adjustments (September 2013). Commissioner Landes moved, seconded by Commissioner Sands to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of Payroll #20 and #21 for the Month of October 2013. Commissioner Landes moved, seconded by Commissioner Sands to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of Award of Bid to Dick Edwards Auto in the amount of \$34,751.00 for the purchase of a One Ton Dump Truck. Commissioner Landes moved, seconded by Commissioner Sands to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

NEW BUSINESS

Consideration to grant an easement to Kansas Gas Inc. to install a cathodic protection system within a City easement at 6th & Franklin Street. Commissioner Sands moved, seconded by Commissioner Ryan to approve grant an easement to Kansas Gas Inc. to install a cathodic protection system within a City easement at 6th & Franklin Street as amended. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of a 90 day extension for 440 7th Street Condemnation - Resolution 2737. Roy Fausnett stated that some of the trees on the property would be removed. Building & Codes Director Karmann stated that the Commission may want to consider 120 days instead of 90 days; it would cost approximately \$2,000 to \$5,000 to demolish the property. Commissioner Landes moved, seconded by Commissioner Ryan to approve a 120 day extension for the 440 7th Street condemnation. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of the renewal of International Association of Firefighters Local #3309 Agreement with union employees in the fire department. Commissioner McCallister asked if the salary increase had been budgeted for. Assistant City Manager Beatty stated that the adjustments and 3% increase were budgeted for. Commissioner Landes asked how long the negotiation took. Assistant City Manager Beatty stated that the negotiations took approximately 6 months, and the attorney was used only in the end process for the paperwork. Matt Jackson stated that the salary survey did take some time to understand, and the teams worked well. Assistant City Manager Beatty stated that the agreement provides pay increases without breaking the bank, and it incentivizes advancement. Commissioner Landes stated that it was a good idea to switch to a 3 year agreement. Commissioner Sands moved, seconded by Commissioner Ryan to approve renewal of the International Association of Firefighters Local #3309 Agreement. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration to approve a contract with Rosenbauer LLC for the purchase of a new aerial apparatus. Chief Royse stated that the selection committee chose a good apparatus and he recommends to contract with Rosenbauer LLC. Chief Royse thanked those who participated in the selection process. Chief Royse stated that this vehicle has Greenstar Idle Reduction which will reduce fuel costs. Chief Royse stated that this truck would be kept at station #2 due to the size of the truck. Commissioner Sand asked what would be done with the old truck. Chief Royse stated that the old truck can no longer be used in the fire service as

required by the grant; he stated that the machine could be used by another City department. Commissioner Sands asked if the warranty is standard. Chief Royse stated that the warranty is indeed standard. Commissioner Landes asked if City staff would be trained on the maintenance of the vehicle. Chief Royse stated that there is a 3-5 day training session at the manufacturing plant. Commissioner Landes moved, seconded by Commissioner Sands to approve contract with Rosenbauer LLC for the purchase of a new aerial apparatus. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Adoption of Ordinance G-1134, a new code for Animal Control in Junction City, Chapter 215 of City Code. Removed from Agenda.

Consideration to approve the proposed addendum to the Joint Service and Interlocal Agreement for the Junction City/Geary County Animal Shelter By-laws. Commissioner McCallister moved, seconded by Commissioner Sands to approve the addendum to the Joint Service and Interlocal Agreement for the Junction City/Geary County Animal Shelter By-laws. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and Approval of Engineering Services, HDR Engineering, for Design/ Recommendations to the City Wastewater Treatment Plants. Commissioner McCallister asked what the anticipated final cost for the water & wastewater improvements are. Public Services Director McCaffery stated that prior estimates are out the window due to the work HDR has completed. City Manager Smith stated that the work proposed in this item is to address critical issues that need to be completed as soon as possible. Mayor Aska requested clarification on the proposed expense. Public Services Director McCaffery stated that the proposal is for design and recommendation on critical compliance and safety issues at the plants and include approximately 16 items. Commissioner McCallister moved, seconded by Commissioner Landes to approve Engineering Services work with HDR Engineering for Design & Recommendations to the City Wastewater treatment Plants. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of Bond Amendment Agreement for New Horizons. Commissioner Landes moved, seconded by Commissioner Ryan to approve R-2738 authorizing Bond Amendment Agreement for New Horizons. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of Amended and Restated Employment Agreement with Gerald C. Smith and R-2740. City Attorney Logan stated that the contract needs to be amended to allow for corrections in the way that City Manager Smith is compensated to comply with 401(a) IRS requirements. She stated that approval of R-2740 would authorize the City to adopt a section 401(a) defined contribution plan for City Manager Smith. City Attorney Logan stated that the compensation in the restated agreement would match that of the original agreement. Commissioner Sands moved, seconded by Commissioner McCallister to approve the amended and restated agreement with City Manager Smith. Ayes: Aska,

Landes, McCallister, Ryan Sands. Nays: none. Motion carried. Commissioner Ryan moved, seconded by Commissioner Landes to approve R-2740. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of schedule for proposed upcoming work sessions. Commissioner Sands moved, seconded by Commissioner McCallister to approve the scheduling of work sessions for December 3, 2013 & December 17, 2013 each at 6:00 p.m. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

EXECUTIVE SESSION

An Executive Session to discuss personnel issues followed by a discussion on the process of hiring an interim Opera House Executive Director. Commissioner Landes moved, seconded by Commissioner Ryan to adjourn into executive session at 8:25 p.m. for 15 minutes with City Manager Smith, Assistant City Manager Beatty and City Attorney Logan to discuss personnel issues. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried. Commissioner Aska moved, seconded by Commissioner McCallister to adjourn from executive session where no action was taken and no decisions were made. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried. City Manager Smith stated that leadership turnover at the Opera House is troubling and ultimately a 501c3 will operate the facility. He explained that the City needs a greater role with a staff member who is familiar with the industry. Mr. Smith stated that he will be working to build a business model for the Opera House and set expectations for operations. Also, he will work to define the responsibilities of the Board & Director. City Manager Smith stated that he anticipates hiring an Executive Director and Business Manager as the job is too large for one person. City Attorney Logan stated that she has had on and off discussions with the board regarding the reorganization of the opera house. Commissioner Sands stated that he's concerned about the City's financial situation. Mayor Aska stated that the concept is strong but he would like to see how it could be funded. Commissioner McCallister stated that you need to pay for the right person but there needs to be cuts made somewhere else.

COMMISSIONER COMMENTS

Commissioner Sands stated that he noticed that crack sealing work is being done. The United Way is going to be raising funds at the Tyme Out Lounge. People need to get in the mood for the holiday season.

Commissioner Ryan congratulated the Fire Department for the ladder truck grant and purchase.

Commissioner Landes thanked the EDC for changing the time of their meeting so he can attend. Commissioner Landes stated that the EDC needs to work toward approaching the Bioscience industry for development projects. Commissioner

Landes stated that the CT scan and MRI project is going well; if you are getting your work done somewhere else then you are missing out.

Commissioner McCallister stated that he is aware of a landowner who is interested in the Casino project. Commissioner McCallister stated that he received e-mails regarding the quarry issue but it is located outside the City jurisdiction.

Mayor Aska requested an update on the status of the Ft. Riley cooperative agreement. City Attorney Logan stated that the item gets discussed occasionally by the attorneys involved but the liability issue is still being worked on. Mayor Aska stated that he would like to see City staff work with the Chamber of Commerce on the Casino issue and would like to have a revised copy of the resolution of support for a gaming facility brought to the Commission for consideration. Commissioner McCallister stated that the Commission owes it to the community to look into this but experienced help is needed. Mayor Aska inquired as to whether City staff has looked into the revert to owner policy on water bills as addressed by Gary Olds. Assistant City Manager Beatty stated that City staff has started a survey of Kansas communities about their policies.

ADJOURNMENT

Commissioner Ryan moved, seconded by Commissioner Aska to adjourn at 9:38 p.m. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

APPROVED AND ACCEPTED THIS 19TH DAY OF NOVEMBER AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR NOVEMBER 5, 2013.

Tyler Ficken, City Clerk

Cecil Aska, Mayor

Backup material for agenda item:

- c. The consideration and approval of the 2014 Cereal Malt Beverage Licenses.

City of Junction City City Commission Agenda Memo

November 19, 2013

From: Gregory S. McCaffery, Municipal Services Director
To: Gerald Smith, City Manager and City Commissioners
Subject: 2014 Cereal Malt Beverage Licenses

Objective: The consideration and approval of the 2014 Cereal Malt Beverage Licenses.

Explanation of Issue: Cereal Malt licenses expire December 31st of every year. Renewals have been sent. In order to renew, each business must be in compliance. To be in compliance the business will need to pass a back ground check, pass inspection from the Kansas Department of Agriculture and Building & Codes and have Commission approval.

The following businesses have been sent renewals:

- Dillons Store
- Handy's #2 LLC
- Handy's #3 LLC
- Handy's #4 LLC
- Handy's #5 LLC
- Handy's Express LLC
- Negril Caribbean Restaurant
- Panda Palace
- Rohan Inc
- Shell Travel Center #6
- Shop Quik #2
- Shop Quik #5 Texaco Food Mart
- Shop Quik #7 Store
- Walmart Super Center #43
- Wood Mini Mart

Budget Impact: There are two different types of Cereal Malt licenses, General and Limited. A General Cereal Malt license is \$200.00. A Limited Cereal Malt license is \$50.00. Each license is charged a \$25.00 investigation fee and a \$25.00 State Stamp fee.

Alternatives: The Commission may approve, deny, or postpone this item.

Recommendation: Staff recommends approval of the 2014 Cereal Malt Beverage Licenses.

Commissioner _____ moves to approve the 2014 Cereal Malt Beverage Licenses.

Commissioner _____ seconded the motion.

Backup material for agenda item:

- d. Consideration of ambulance contractual obligation adjustments and bad debt adjustments (October 2013).

City of Junction City

City Commission

Agenda Memo

November 5, 2013

From: Kelly Heindel, Office Manager
To: City Commission and City Manager
Subject: **October 2013 Ambulance Adjustments**

Objective: Approval of ambulance contractual obligation adjustments and bad debt adjustments.

Explanation of Issue: Contractual obligations are required write-off adjustments by contractual insurance providers such as Medicare, Medicaid, Blue Cross, etc. Bad debt adjustments are accounts in which we have exhausted billing efforts to collect. After the bad debt adjustments, these accounts are forwarded to a collection agency and the Kansas Setoff Program.

Budget Impact:

Contractual Obligation Adjustment	\$ 45,402.80
Bad Debt Adjustment	\$ 8,881.32

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve ambulance contractual obligation and bad debt adjustments in the amounts listed.
2. Disapprove ambulance contractual obligation and bad debt adjustments in the amounts listed.
3. Modify the proposal...
4. Table the request.

Recommendation: Staff recommends approval of adjustments as listed

Enclosures:

Backup material for agenda item:

- a. Shop Small Saturday proclamation by Mayor Aska.

Shop Small Saturday Proclamation for Junction City, Kansas

WHEREAS, in 2010 American Express founded Small Business Saturday® in response to small business owners' need for more customers. Falling between Black Friday and Cyber Monday it is a day to support the local businesses that create jobs, boost the economy and preserve neighborhoods; and

WHEREAS, it has become a nation-wide, well-known and celebrated event that has garnered support from major corporations, elected officials, public and private organizations and millions of Facebook users; and

WHEREAS, this year EDC is partnering with the Daily Union to rally participation in the event with activities and events designed to encourage supporting our local businesses and "shopping small" on November 30; and

WHEREAS, Small Business Saturday® demonstrates commitment to our community; and

WHEREAS, supporting our small businesses helps retain jobs and preserve the unique culture of our area; and

WHEREAS, The Junction City Area Chamber of Commerce has officially registered as with American Express as a participant in Small Business Saturday®.

NOW THEREFORE BE IT RESOLVED, that I, **Mayor Cecil Aska** of the City of Junction City, do hereby proclaim Saturday, November 30, 2013 as,

"Shop Small Saturday"

in Junction City, Kansas. A day to shop local and show our appreciation to our merchants for the goods and services they provide.

Cecil Aska, Mayor

Tyler Ficken, City Clerk

Backup material for agenda item:

- a. Adoption of Ordinance G-1134, a new code for Animal Control in Junction City, Chapter 215 of City Code.

Agenda Memo

Junction City Commission

Date of Meeting – October 15, 2013

To: City Commission

From: Cheryl S. Beatty, Finance Director

RE: New Animal Control Code - Ordinance No. 1134

Objective: Adoption of Ordinance 1134, a new code for Animal Control in Junction City, Chapter 215 of City Code.

Explanation: After review and discussion at our last city commission meeting, the following changes were made as directed.

1. Section 215.010 – New definition for animal shelter based on State Statute.
2. Section 215.010 – Added definition for foster home.
3. Section 215.101 – Added word 'compensation' under kennel definition.
4. Section 215.030 – Item K-1. Reworded to indicate a person must be present at the residence to tether an animal and no tethering for more than 15 minutes.
5. Section 215.035 – Item E. Removed section – not needed.
6. Section 215.040 – Item B-1. Provided grandfather clause for Emus.
7. Section 215.040 – Item B, 24-25, C and D re-drafted to clarify and added grandfather clause allowing pet ownership per household beyond the limits established in the code.
8. Section 214.063 – Added section to address foster homes.

Attached is a copy of the revised Ordinance No. 1134 we are presenting for adoption.

Budget Impact: There is no city budget impact in the current budget. The new code, however, does change the collection of dog, cat, and ferret tags from the Vet Clinics and Animal Shelter to the City Treasurer. The auditors and I felt that there was no tracking system in place sufficient for the proper care of taxpayer funds. Therefore, this will be a new revenue source in the 2014 and future budgets. We did not budget for this in 2014 since we were unable to determine an estimate based on any reliable data base.

Recommendation: City staff recommends the adoption of revised Ordinance No. 1134 as presented.

Options: The City Commission may amend, modify, table or adopt the ordinance as presented.

Motion: I, _____, move to approve Ordinance No. 1134 as presented (amended or modified).
Seconded by _____.

Attachments: Ordinance No. 1134 (final and marked up version)

ORDINANCE NO. ~~_____~~ 1134

AN ORDINANCE OF THE CITY OF JUNCTION CITY, KANSAS, REPEALING CHAPTER 215 OF TITLE II THE CODE OF THE CITY OF JUNCTION CITY IN ITS ENTIRETY, AND ADOPTING SUBSTITUTE PROVISIONS IN PLACE THEREOF, FOR THE OPERATION OF THE CONTROL OF ANIMALS.

WHEREAS, the City Commission of the City of Junction City, Kansas, has reviewed the provisions of Title II (Public Health, Safety and Welfare), Chapter 215 (Animals), of the Municipal Code of the City of Junction City, Kansas, and determined certain amendments should be made therein;

WHEREAS, the City Commission has sought advice from officials with the City, from officials with the appropriate agencies within the City and Geary County, Kansas, and from the public concerning the policies and language within said sections of the Municipal Code; and

WHEREAS, the City Commission, following review and discussion of said advice, finds it is in the interests of the City to amend said sections of the Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION I. **Section 215.010, DEFINITIONS, existing language is hereby deleted/repealed and new Section 215.010 is adopted to read as follows:**

SECTION 215.010: - DEFINITIONS

The following words when used in this Chapter shall have the meanings set out herein:

ADEQUATE FEED: Means supplying at regular intervals a quantity of wholesome foodstuff, suitable for the animal species and age, and sufficient to maintain a reasonable level of nutrition in each animal.

ADEQUATE WATER: Means a supply of clean, fresh, potable water supplied in a sanitary manner and either continuously accessible to each animal or supplied at intervals suitable for the animal species.

ANIMAL CONTROL OFFICER(S): The person(s) designated by the Chief of Police to act for the City of Junction City, Kansas, in the impoundment of animals, control of animals running at large and as otherwise required in this Chapter.

ANIMAL BREEDER: Means any person who operates a premise where all or part of six (6) or more litters of dogs or cats, or both, or 30 or more dogs or cats, or both, are sold, or offered or maintained for sale, primarily at wholesale for resale to another.

ANIMAL SHELTER: Means a facility which is used or designed for use to house ~~or contain any animal and which is owned, operated or maintained by a duly incorporated humane society, animal welfare society, society for the prevention of cruelty to animals or other non-profit corporate organizations devoted to the welfare, protection and humane treatment of animals, contain, impound or harbor any seized stray, homeless, relinquished or abandoned animal or a person who acts as an animal rescuer, or who collects and cares for unwanted animals or offers them for adoption. Animal shelter also includes a facility of an individual or organization, profit or nonprofit, maintaining 20 or more dogs or cats, or both, for the purpose of collecting, accumulating, amassing or maintaining the animals or offering the animals for adoption.~~ Junction City/Geary County Animal Shelter, shall be referred to as JCGC Animal Shelter throughout this Section.

ANIMALS: All vertebrate and invertebrate animals such as, but not limited to, bovine cattle, horses and other equines, hogs, goats, rabbits, sheep, chickens, ducks, geese, turkeys, pigeons and other fowl, or wild mammals, reptiles, fish or birds that have been tamed, domesticated or captivated.

BITE: Any actual or suspected abrasion, scratch, puncture, tear, bruise, or piercing of the skin caused by any animal, which is actually or suspected of being contaminated or inoculated with the saline from the animal, directly or indirectly, regardless of the health or vaccination history of the animal causing such bite.

CAT: Means an animal which is wholly or in part of the species *Felis Domesticus*.

CHIEF OF POLICE: The duly appointed, highest ranking officer in charge of the Junction City Police Department or his/her authorized representative.

CUSTODIAN: Any person charged with responsibilities of feeding, caring for, and keeping an animal which such person is not the owner.

DANGEROUS DOG: As defined in Section 215.045.

DOG: Means any animal which is wholly or in part of the species *Canis Familiaries*.

DOMESTIC ANIMALS: Those which by their long association with man are tame and gentle, and are now reduced to such a state of subjection to his/her will that they no longer possess the disposition or inclination to escape. Those which are bred for and adapted to living dependently in an urban setting.

DOMESTICATED BIRDS: Means birds of the parrot family and finch family to include parrots, cockatoos, cockatiels, canaries and other similar domestic household birds.

EXOTIC ANIMAL: Any animal not indigenous to North America and animals of any species the majority of whose population are feral.

FOSTER HOME: Means a type of shelter consisting of the premises of an individual who provides temporary care (less than 365 days) for one or more animals owned by a shelter that is licensed by the state of Kansas. Fosters must be formally sponsored by a Kansas licensed shelter.

FOWL: Means those domestic birds commonly kept for production of meat, eggs, or feathers. For the purposes of this Chapter, fowl shall include, but not be limited to, chickens, ducks, turkeys, geese, swans, peafowl, guinea fowl, ostriches, and emus.

HARBORING: Any person who shall allow any animal to habitually remain or lodge or to be fed within his/her home, store, yard, enclosure or place of business or any other premises in which he/she resides or controls shall be considered as keeping and harboring such animal within the meaning of this Chapter.

HEALTH OFFICER: The Director of the Junction City - Geary County Health Department or his/her authorized representative, veterinarians, or public health sanitarians in the employ of the Junction City - Geary County Health Department.

HOBBY BREEDER: Means any premises where all or part of 3, 4, or 5 litters of dogs or cats, or both, are produced for sale or sold, offered or maintained for sale. This provision applies only if the total number of dogs or cats or both, sold, offered or maintained for sale is less than 30 individual animals.

HUMANE TREATMENT: Humane treatment shall mean manner of care including, but not limited to, protection from harm, providing of shelter with adequate protection from the elements, ventilation, sanitation, and appropriate food and potable water consistent with the requirements and habits of the animal's species, type, size, age and condition.

INHUMANE TREATMENT: Any treatment to any animal which deprives the animal of necessary sustenance, including food, water and protection from weather or any treatment of any animal such as overloading, over working, tormenting, beating,

mutilating or teasing or other abnormal treatment as may be determined by the Animal Control Officer.

KENNEL: Means any premises where four (4) or more dogs or cats, or both, are maintained in any one week for boarding, training, or similar purposes for a fee or compensation.

LICENSE COLLECTOR: The duly appointed Treasurer of the City of Junction City or his/her authorized representative.

OFFICER: Officer shall mean City Animal Control Officer or City Police Officer.

OWN: or OWNING: Own or owning shall mean to keep, maintain, possess, control, sell, trade, or buy.

OWNER: Any person who harbors, keeps, possesses, or owns an animal and/or has a license to keep the animal. A parent or legal guardian shall be deemed to be an owner, keeper or harbinger of animals owned, kept or harbored upon their premises by minor children who are less than 18 years of age. Such term shall also include any person who exercises control over or is in possession of any such animal.

PERSON: Any individual, firm, association, joint stock company, syndicate, partnership or corporation.

PET SHOP: Means any premises where there are sold, or offered, or maintained for sale, at retail and not for resale to another: any dogs, cats, or any other animals, except those which are produced and raised on such premises and are sold, offered, or maintained for sale, by a person who resides on such premises.

RETAIL BREEDER: Means any premises where all or part of six (6) or more litters or 30 or more dogs or cats, or both, are sold, or offered or maintained for sale, primarily at retail and not for resale to another.

SANITIZE or SANITARY: Means to make physically clean and to remove and destroy, to a practical minimum, agents injurious to health, at such intervals as necessary.

SPAY or NEUTER: Spay or neuter shall mean to surgically render permanently incapable of producing offspring, by a licensed veterinarian.

SHELTER: All pens, houses, or fenced enclosures where animals are confined, such as, but not limited to, hutches, cotes, lofts, kennels, warrens, feed lots, barns, stables, or other buildings or enclosures.

VETERINARIAN: A licensed doctor of veterinary medicine.

WILD ANIMALS: A living mammal or marsupial which is normally found in the wild state, but shall not include a farm animal.

SECTION II. Section 215.020, RIGHT OF ENTRY, existing language is hereby deleted/repealed and new Section 215.020 is adopted to read as follows:

SECTION 215.020: - RIGHT OF ENTRY

It shall be a violation of this Chapter to deny the Police Department or the Animal Control Officers or their duly authorized representatives the right of access and entry upon private property at any reasonable time for the purpose of making inquiry and inspection to determine living conditions, safety, well-being of household pets, and violations of this Chapter.

SECTION III. Section 215.030, CRUELTY TO ANIMALS, existing language is hereby deleted/repealed and new Section 215.030 is adopted to read as follows:

SECTION 215.030: - CRUELTY TO ANIMALS

A. It is unlawful for any person to willfully or maliciously kill, maim, disfigure, torture, taunt; beat with a stick, chain, club or other object; burn or scald with any substance; mutilate; over-drive or otherwise cruelly set upon any animals, except that reasonable force may be employed to drive off vicious or trespassing animals.

B. It is unlawful for any person to drive or work any animal cruelly or cruelly work any maimed, mutilated, infirm, sick, or disabled animal, or cause, allow, or permit the same to be done.

C. It is unlawful for any person to fail, refuse, or neglect to provide any animal in his/her charge or custody, as owner or otherwise, with proper and adequate food, drink, shade, care, shelter, adequate exercise area and opportunity, or other care as is needed for the health or well-being of such animal, or to carry any animal in or upon any vehicle in a cruel or inhumane manner.

1. Any animal kept outside shall be provided with a structurally sound, weather-proof enclosure, large enough to accommodate the animal.

2. All shelters, pens, and yards shall be so located that adequate drainage is obtained, normal drying occurs, and standing water is not present.

3. All shelters and board fences confining animals shall be maintained in good repair, and all shelters and board fences confining animals are subject to residential and commercial classification and shall be protected from deterioration by painting or comparable treatment.

4. Barbed wire fences shall not be permitted.

5. All premises on which animals are kept shall be subject to inspection by the Animal Control Officer, duly authorized law enforcement officer, or public health official. If the officer or official determines from such inspection that the premises are not being maintained in a clean and sanitary manner, he or she shall notify the owner of the animals in writing to correct the sanitation and shelter deficiencies within 24 hours after notice is served on the owner. Any animal kept under any condition which could endanger the public or animal health or create a health nuisance may be impounded. Animals shall be released after fees are paid and cause for impoundment has been corrected.

D. It is unlawful for any person to abandon any animal within the corporate limits of the City of Junction City, Kansas.

E. It is unlawful for any person by any means to make accessible to any animal, with the intent to cause harm or death, any substance which has in any manner been treated or prepared with a harmful or poisonous substance unless for the control of vermin of significance to the public health.

F. It is unlawful for any person to leave an animal confined in a motor vehicle under weather conditions that endangers its life; that is, whenever the outside temperature is eighty degrees Fahrenheit (80°F) or higher. Whenever any animal is found confined in a motor vehicle in a public place under weather conditions that endangers its life, the Animal Control Officer may, with assistance from the Police, enter such vehicle and

rescue such animal and impound it. A prominent written notice shall be left on or in the vehicle advising that the animal has been removed under the authority of this section and impounded.

G. *Neglect.*

1. Whenever it comes to the attention of the Animal Control Officer, Law Enforcement Officer or the Health Officer, that any animal is or will be without proper care because of injury, illness, incarceration or other voluntary absence of the owner or person responsible for the care of such animal, or which clearly shows evidence of cruelty, said officer or representative may take such animal into custody upon either public or private land. Said officer, representative or a veterinarian may inspect, care for or treat such animal or place such animal in the care of a licensed veterinarian for treatment, boarding or other care or, if it appears as determined by a veterinarian that the animal is diseased or disabled beyond recovery for any useful purpose, for humane killing.

2. Expenses incurred for the care, treatment or boarding of any animal, taken into custody pursuant to this Chapter, pending prosecution of the owner or custodian of such animal for the crime of cruelty to animals, as defined herein, shall be assessed to the owner or custodian as a cost of the case if adjudicated guilty of such crime.

H. Every operator of a motor or other self-propelled vehicle upon the streets and ways of the City of Junction City shall immediately upon injuring, striking, maiming or running down any animal, give such aid as reasonably able to be rendered. In the absence of the owner, he/she shall immediately notify the Animal Control Officer, Law Enforcement Officer, the Health Officer, or the Junction City Police Department, furnishing sufficient facts relative to such injury. It is the duty of such operator to remain at or near the scene until such time as the appropriate authorities arrive, and upon the arrival of said person, such operator shall immediately identify himself/herself to the appropriate authorities. The authority that is notified under this Section shall promptly respond to the notification by immediately dispatching the appropriate aid to the place where the injured animal is located. Alternately, in the absence of the owner, a person may give aid by taking the animal to a veterinary hospital or the JCGC Animal Shelter. Emergency vehicles are excluded from this provision.

I. It is unlawful for any person to promote, stage, hold, manage, conduct, carry on or attend any game, exhibition, contest or fight in which one (1) or more animals are engaged for the purpose of injuring, killing, maiming or destroying themselves or any other animal.

J. It is unlawful for any person to have, keep or harbor any animal which is infected with any dangerous, incurable, painful, or crippling condition except as hereinafter provided. The Municipal Court Judge may order a person convicted under this Section to turn the animal involved over to the Animal Control Officer. All such animals taken by the Animal Control Officer may be destroyed humanely as soon thereafter as is conveniently possible. This Section shall not be construed to include veterinary hospitals or animals under active veterinary care.

K. It is unlawful for any person to attach chains or other tethers, restraints, or implements directly to a dog without the proper use of a collar, harness, or other device designed for that purpose and made from a material that prevents injury to the animal. No person shall:

1. Continuously tether a dog for more than 15 minutes ~~without supervision~~ unless a person is present at the premises; or
2. Use a tether or any assembly or attachments thereto to tether a dog that shall weigh no more than 1/8 of the animal's body weight, or due to weight, inhibit the free movement of the animal within the area tethered; or

3. Tether a dog in such a manner as to cause injury, strangulation, or entanglement of the dog on fences, trees, or other man made or natural obstacles.

L. It shall be unlawful for any person to use any trap, cage, snare or bait to catch, kill, maim, destroy, or otherwise take any animal within the city without the permission of the Chief of Police. This subsection shall not apply to common household pests, including, but not limited to rats, mice, bats or moles. The Chief of Police or designated agent may authorize private citizens to trap, cage, snare or bait animals within the city where such authorization will aid city, county, state, and federal animal or game control officers in the performance of their appointed duties. This does not apply to animal control officers as designated by the City.

M. It shall be unlawful for any person to possess, display, sell or to give away any ducklings, chicks, fowls, or rabbits as pets, playthings, novelties, gifts, for advertising or sales promotional purposes, or to suffer or cause such animals or fowl to be dyed, colored or in any way artificially treated.

N. The provision of this Section shall not apply to:

1. Normal or accepted veterinary practices;
2. Bona fide experiments carried on by commonly recognized research facilities;
3. Killing, attempting to kill, trapping, catching or taking of any animal in accordance with the provisions of Chapter 32 of Chapter 47 of the Kansas Statutes Annotated;
4. Rodeo practices accepted by the Rodeo Cowboys' Association;
5. The humane killing of an animal which is diseased or disabled beyond recovery for any useful purpose, or the humane killing of animals for population control;
6. With respect to farm animals, normal or accepted practices of animal husbandry;
7. The killing of any animal by any person at any time which may be found outside of the owned or rented property of the owner or custodian of such animal and which is found injuring or posing a threat to any person, farm animal or property; or
8. An Animal Control Officer trained by a licensed veterinarian in the use of a tranquilizer gun, using such gun with the appropriate dosage for the size of the animal, when such animal is vicious or could not be captured after reasonable attempts using other methods.

O. This Section shall not apply to any person exposing poison upon their premises for the purpose of destroying wolves, coyotes or other predatory animals.

SECTION IV. New Section 215.035, ANIMAL(S) PROHIBITED TO RUN AT-LARGE; PENALTIES, is hereby adopted to read as follows:

SECTION 215.035: - ANIMAL(S) PROHIBITED TO RUN AT-LARGE; PENALTIES.

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A. An animal shall be deemed to be running at large when not confined within a fenced enclosure or enclosed shelter or under the control of a person, either by lead, cord, rope, or chain, provided that an animal may be considered confined if it is on a leash, rope, or chain which is securely fastened or picketed in a manner which is sufficient to keep the animal on the premises.

B. Any owner, harbinger or custodian of any animal found running at large within the corporate limits of the City shall be deemed guilty of an infraction. Knowledge or intent on the part of the owner, harbinger or custodian shall not be elements of this offense. An animal shall not be deemed to be running at large if:

1. The animal has an operating electronic collar and is under the charge, care or control, of its owner or keeper who is operating an electronic pet containment system or electronic training system for the animal. Notwithstanding this subsection, all animals on the public right-of-way in the Commercial Downtown area must be kept on a leash or chain under the physical control of its owner or keeper.

2. The animal is a dog and, under the supervision of its owner or keeper, is using a City off-leash dog park.

C. Any animal on property without the permission of the property owner shall be deemed to be at large and the owner of such animal shall be in violation of this Section.

D. Any cat that is on the property of its owner or keeper shall not be deemed to be running at large in the City.

~~E. The provisions of this Section shall not apply to persons who have a physical disability or visual impairment, who are using service dogs, and can provide adequate documentation, upon demand of an animal trained by an accredited institution which trains dogs for service work for the physically disabled or visually impaired.~~

~~FE.~~ Any person found guilty of animal at large, as defined herein, shall be fined as follows:

1. First offense within a twelve (12) month period.....\$30.00
2. Second offense within a twelve (12) month period.....\$40.00
3. Third offense within a twelve (12) month period.....\$60.00
4. Fourth and subsequent offense within a twelve (12) month period \$100.00

The fine shall be in addition to any applicable court costs or impoundment fees.

~~GE.~~ An officer may pursue and capture any animal, including a dog or cat, found to be running at large as defined in this Section. The officer shall have the authority to enter upon private property to effectuate capture. However, the officer shall not enter into any secured fenced area or structure located upon private property.

~~HG.~~ Any dog, cat, or other animal found running at large within the corporate limits of the city, contrary to the provisions of Section 215.035 may be subject to the impoundment procedures and provisions of Section 215.060.

SECTION V. New Section 215.036, HABITUAL VIOLATOR; ANIMAL AT-LARGE AND PENALTIES, is hereby adopted to read as follows:

SECTION 215.036; - HABITUAL VIOLATOR; ANIMAL AT-LARGE AND PENALTIES.

It shall be a separate offense for any person to receive four (4) or more citations for violation of animal at-large within a twelve (12) month consecutive period. Such person shall be cited as a habitual violator. Any person found guilty of this Section shall be guilty of a Class C Misdemeanor and fined a minimum of \$100.00 and a maximum of \$500.00 and may be sentenced up to thirty (30) days in jail. A person cited for this Section shall be required to appear in municipal court. It shall be a defense to an alleged violation of this Section for the defendant to have been adjudged not guilty, or the charge dismissed, of Section 215.035.

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SECTION VI. New Section ~~215.036~~215.037, AGGRESSIVE ANIMAL AT-LARGE DEFINED; PENALTIES, is hereby adopted to read as follows:

SECTION 215.037: - AGGRESSIVE ANIMAL AT-LARGE DEFINED; PENALTIES.

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A. An "aggressive animal at large" means any animal at large that without provocation, exhibits aggression or combativeness toward a person or another domestic animal, whether or not said person or animal is attacked, bitten, or scratched by the aggressive animal at large.

B. Any person found guilty of animal at large as defined in Section 215.035, where such animal is an aggressive animal shall be deemed guilty of a Class C Misdemeanor and sentenced as follows:

1. First offense within a twelve (12) month period, \$30.00 fine, or by imprisonment for not more than 10 days, or by both such fine and imprisonment;
2. Second offense within a twelve (12) month period, \$40.00 fine, or by imprisonment for not more than 10 days, or by both such fine and imprisonment;
3. Third offense within a twelve (12) month period, \$60.00 fine, or by imprisonment for not more than 14 days, or by both such fine and imprisonment;
4. Fourth and subsequent within a twelve (12) month period, \$100.00 fine, or by imprisonment for not more than 30 days, or by both such fine and imprisonment.

The Municipal Judge shall have no authority to suspend the fine or any portion thereof of the fine established by this Section. The fine shall be in addition to any applicable court costs or impoundment fees.

SECTION VII. New Section 215.038, HABITUAL VIOLATOR; AGGRESSIVE ANIMAL AT-LARGE AND FINES, is hereby adopted to read as follows:

SECTION 215.038: - HABITUAL VIOLATOR; AGGRESSIVE ANIMAL AT-LARGE AND FINES

A. It shall be a separate offense for any person to receive four (4) or more citations for violation of Section 215.037 within a twelve (12) month consecutive period. Such person shall be cited as a habitual violator. Any person found guilty of this Section shall be guilty of a Class B Misdemeanor and fined a minimum of \$250.00 and a maximum of \$1,000.00 and may be sentenced up to six (6) months in jail. A person cited for this Section shall be required to appear in municipal court. It shall be a defense to an alleged violation of this Section for the defendant to have been adjudged not guilty, or the charge dismissed, of Section 215.037.

SECTION VIII. Section 215.040, CONTROL OR PROTECTION OF ANIMALS IN GENERAL, existing language is hereby deleted/repealed and new Section 215.040 is adopted to read as follows:

SECTION 215.040: - CONTROL OR PROTECTION OF ANIMALS IN GENERAL

A. The owner of any animal shall be in violation of this Article and subject to the penalties prescribed herein if any such animal damages property not belonging to the owner.

B. It is unlawful for any person to:

1. Keep or harbor any fowl within the corporate limits of the City. Emus in the City of Junction City at the time of enactment of this ordinance shall be deemed "grandfathered" during the remainder of the life of such animals, and such animals

shall not be replaced when dead.

2. Break or train any horse or other animal on or within the reach of any street, sidewalk or other public place within the corporate limits of the City, except as authorized and/or under the direction of the City's Recreation Department.
3. Picket any horse, cow or other animal within reach of any street, sidewalk or other public place within the corporate limits of the City.
4. Intentionally kill any squirrel, skunk or any bird within the corporate limits of the City, provided that it shall be permissible for the Chief of Police or Animal Control Officer, through instruction from the Health Officer, to kill squirrels, skunks or birds that have become so numerous as to cause destruction or nuisance to property or in the event of disease occurring among such squirrels, skunks or birds that may be considered contagious to human beings.
5. Interfere with or molest a dog used by the Police Department of the City in the performance of the functions or duties of such Department.
6. Keep or harbor any animal which by loud, frequent or habitual barking, howling, yelping or other noise or action tends reasonably to disturb any person or neighborhood within the corporate limits of the City.
7. Keep or harbor a dangerous or vicious dog within the corporate limits of the City. An animal is considered dangerous or vicious as defined in Section 215.045.
8. No person shall own or harbor any dog for the purpose of dog fighting or train, torment, badger, bait or use any dog for the purpose of dog fighting or for the purpose of causing or encouraging the dog to engage in unprovoked attacks upon human beings or domestic animals.
9. Allow unspayed female dogs to be away from confinement or premises of the owner, except on a lead and under control of an adult person, when such dogs are in season.
10. Keep or harbor a dog, cat, or ferret over five (5) months of age within the corporate limits of the City without such animal having a current vaccination against rabies performed by a veterinarian and securing an annual license. Rabies vaccination is hereby considered current for twelve (12) months for killed tissue vaccination and 3 years for a live virus vaccination; provided that vaccination may not be required if the owner of such animal will exhibit to the License Collector a statement from a veterinarian certifying that such vaccination would be injurious to such animal due to the condition of its health. Any person owning a dog, cat or ferret within the City limits shall cause said animal to wear a collar or harness at all times, when off the premises of said owner, to which shall be attached a current tag reflecting that the animal is vaccinated against rabies.
11. Sell or offer for sale, barter, give away or use as an advertising device or promotional display living baby chicks, rabbits, ducklings or other fowl under two (2) months of age, unless being sold by a business at a permanent location and there is a prominent sign at the point of sale indicating that chickens, ducks or other fowl may not be kept within the limits of the City of Junction City.
12. Sell or offer for sale or barter puppies or kittens unless being sold by a business at a permanent location or unless being sold or bartered from the home of the owner of the dame which had the litter from which came the puppies or kittens. Nothing in this Section shall be construed so as to prevent the JCGC Animal Shelter or any other licensed animal shelter from selling puppies or kittens in accordance with such entities' adopted policies.
13. Allow animal waste to accumulate to the extent that it becomes a health hazard to any animal, any person or the public. Any accumulation of animal waste, when not

immediately removed or discarded in a sanitary manner, is considered to be a potential health hazard, i.e., feces accumulation in homes, confined yards, pens, hutches, etc. "*Immediate*" in this instance is defined as waste accumulation of not more than one (1) days' duration.

14. Allow dog waste deposited upon the streets or public areas of Junction City or the private property of persons, not the owner of the dog, to remain upon said street or property without being removed by the owner of the dog as soon as the owner becomes or is made aware of the waste.

15. Allow any odors to emanate from any animal kept or harbored on the premises or to allow any odors to emanate from any feces or urine on the premises, any of which odors reasonably tend to offend any person.

16. Except as authorized in Section 405.010 of this Code, to keep, harbor, breed or slaughter any hogs, pigs, donkeys, mules, goats, sheep, burros, cattle or horses within the corporate limits of the City; provided that nothing herein shall prevent the bringing of such animals to any stockyard, auction, community sale, stock pavilion, slaughterhouse or packing house for the purpose of sale, shipment, show or commercial slaughter or packing; provided further that such animals are kept, harbored or fed in accordance with the regulations promulgated by the Office of Livestock Commissioner of the State of Kansas as set forth in Chapter 47, Article 10 of Kansas Statutes Annotated and amendments thereto. Animals intended for slaughter outside the City limits may not be harbored in the City except as authorized by this Subparagraph.

17. Keep or maintain, sell or offer for sale, barter or give away exotic animals within the corporate limits of the City; provided this Section shall not apply to: tropical or other fishes; birds; except those prohibited by Federal or State law: small rodents such as gerbils, rats, mice, hamsters, guinea pigs, chinchillas, mink, nutria and similar fur-bearing mammals; non-poisonous amphibians and reptiles, not including monitor lizards, alligators, caiman and crocodiles; provided further, that this Section does not apply to educational or zoological institutions. The provisions of this Subparagraph shall not apply to dogs and cats.

18. Keep, harbor, own or in any way possess within the City limits of the City of Junction City, Kansas, any pit bull dog. "*Pit bull dog*" is defined to mean:

- (A) The Staffordshire Bull Terrier breed of dog.
- (B) The American Pit Bull Terrier breed of dog.
- (C) The American Staffordshire Terrier breed of dog.
- (D) Any dog which has the appearance and characteristics of being predominantly of the breeds of Staffordshire Bull Terrier, American Pit Bull Terrier, American Staffordshire Terrier or any combination of these breeds.

19. Keep or harbor on a chain, rope or other type of leash any dog in such manner as to allow the animal to have access to any public sidewalk or public alley or utility right-of-way or any utility meter.

20. Keep or harbor on a chain, rope or other type of leash any dog in such a manner as to interfere with a person's access to the front door of a residence.

21. Keep, harbor, own or in any way possess within the City limits of the City of Junction City, Kansas, any coyote, wolverine or wolf or any breed of dog which is in any part mixture of dog and coyote, or dog and wolverine, or dog and wolf or any dog hybridized with wild canines

22. Keep, harbor, own or in any way possess within the City limits of the City of Junction City, Kansas, any cat hybridized with wild felines.

23. Keep, harbor, own or in any way possess with the City Limits of the City of Junction City venomous snakes or lizards.

~~C. Animals excluded from prohibition are:~~

24. Possess more than five (5) of each of the following licensable animals, with a cumulative total of said animals not to exceed ten (10) per residence:

~~1.~~ (A) Domesticated dogs, with the exception of Pit Bulls defined within this chapter.

~~2.~~ (B) Domesticated cats.

~~3.~~ (C) Domesticated rodents.

~~4.~~ (D) Domesticated European ferrets.

~~5.~~ (E) Domesticated hedgehogs.

~~625. Rabbits, except that no Possess more than three (3) rabbits shall be permitted in a residentially-zoned district per residence.~~

C. Animals excluded from applicable prohibitions under Section B are:

~~71.~~ Domesticated birds as defined.

~~82.~~ Non-venomous snakes less than eight (8) feet in length, except that such snakes shall be required to be maintained on the owner's premises or property.

~~93.~~ Non-venomous lizards.

~~104.~~ Turtles, except for species protected by state or federal law.

~~145.~~ Amphibians.

~~126.~~ Fish.

~~137.~~ Invertebrates.

~~148.~~ Any animal in the ownership of a veterinary clinic operated by a licensed veterinarian, any animal in the ownership of a person designated and licensed as an animal rehabilitator by the Kansas Wildlife and Parks Department, any animal in the ownership of a person temporarily transporting such animal through the City, and any animal in the ownership of a bona fide medical institution or accredited educational institution.

~~159.~~ Any animal exhibited for sale, show, or other temporary purpose at the Geary County Fairgrounds.

~~1610.~~ Any animal temporarily owned—, kept or harbored by a facility or individual person licensed by the Kansas Animal Health Department or by the City for the purpose of impounding, sheltering, or caring for animals—, including licensed animal shelters, kennels, and foster homes.

D. Grandfather Clause. Animals at a residence in the City of Junction City at the time of enactment of this ordinance in violation of the limits set forth in Sections 215.040(B)(24) and (25) shall be deemed "grandfathered" during the remainder of the life of such animals, and shall not be replaced when dead if such replacement would result in such limits being exceeded. Any person who possesses animals in excess of such limits shall, within sixty (60) days of the effective date of this ordinance, register all such animals with the Junction City Police Department under procedures as set forth by the Chief of Police on forms provided by the Police Department and shall include acceptable photographs provided by the possessor of said animals for identification.

~~D. Except as otherwise set forth in subsection (C), no person shall possess more than five (5) of each of the licensable animals specified in subsections (C)(1)-(5), with a~~

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~~cumulative total of said animals not to exceed ten (10) per residentially zoned district.~~

SECTION IX. New Section 215.045, DANGEROUS DOG, is hereby adopted to read as follows:

SECTION 215.045: - DANGEROUS DOG

A. Definition. "Dangerous dog" shall mean any of the following:

1. Any dog with a known propensity, tendency or disposition to attack, to cause injury, or otherwise threaten the safety of human beings or domestic animals; or
2. Any dog which, in a vicious or threatening manner, approaches any person in apparent attack upon the person while on the streets, sidewalks, or any public grounds or places; or on private property other than on the property of the owner; or
3. Any dog which, unprovoked, attacks or bites, or has attacked or bitten a human being or domestic animal; or
4. Any dog owned or harbored primarily for the purpose of dog fighting shall only be considered dangerous if the dog is evaluated and dangerousness is concluded by a licensed veterinarian or an individual with experience in evaluating dogs seized in similar cruelty cases.
5. Notwithstanding the definition of a "dangerous dog," above, no dog may be declared dangerous if any injury or damage is sustained by a person or animal who, at the time such injury or damage was sustained, was committing a willful trespass or other tort upon premises occupied by the owner or keeper of the dog, or was teasing, tormenting, abusing or assaulting the dog or was committing or attempting to commit a crime.
6. No dog may be declared dangerous if an injury or damage was sustained by a domestic animal which at the time such injury or damage was sustained was teasing, tormenting, abusing or assaulting the dog. No dog may be declared dangerous if the dog was protecting or defending a human being or if the dog was protecting or defending her litter of offspring or offspring of the owner's property, within the immediate vicinity of the dog, from an attack or assault.
7. Nothing in this Section shall be deemed to regulate or prohibit the lawful maintenance and use of dogs by law enforcement agencies or include actions by a law enforcement dog while on duty or while performing duties.

~~8. In the event that an Animal Control Officer or law enforcement officer has probable cause to believe that a dog is dangerous, as defined above, the Animal Control Officer or law enforcement officer may seize and impound such animal at the JCGC Animal Shelter unless the owner agrees to impound the animal at the owner's expense at any veterinarian within the city until the conclusion of any pending municipal court charge(s) regarding the animal. If an animal is ordered to be impounded pursuant to this subsection, the person who owns, harbors, keeps or possesses such animal shall be entitled to a hearing in the municipal court within 14 days of such impoundment to review the propriety of such impoundment and whether a bond may be posted. Impoundment expenses shall be assessed as court costs against a convicted owner and any bond may be applied to such costs.~~

~~9. Any police officer or animal control officer of the city is authorized to issue a uniform complaint and notice to appear to any person who own, harbors, keeps or possesses a dangerous dog when such officer has probable cause of an act or acts which are made unlawful by the provisions of this Section have occurred.~~

~~10. The owner shall annually register the dangerous dog with the city. The owner shall pay a \$50.00 annual registration fee to register the animal.~~

~~11. All dangerous dogs shall be confined in a secured enclosure. It shall be unlawful for any owner to maintain a dangerous dog upon any premises that does not have a secured enclosure. It shall be unlawful for any owner to allow a dangerous dog to be outside of the dwelling of the owner or outside the secured enclosure unless it is necessary for the owner to obtain veterinary care for the dangerous dog or for the limited purposes of allowing said dangerous dog to urinate or defecate or to sell or give away the dangerous dog or respond to such orders of law enforcement officials as may be required. In such event, the dangerous dog shall be securely muzzled and restrained with a leash not exceeding four (4) feet in length, and shall be under the direct control and supervision of the owner of the dangerous dog. The muzzle shall be made and used in a manner that will not cause injury to the dog or interfere with its vision or respiration, but shall prevent it from biting any human or animal.~~

~~12. All dangerous dogs shall be spayed or neutered by a licensed veterinarian at the owner's expense before being released to the owner.~~

~~13. Dangerous Dog At Large. Any dog that has been found to be a dangerous dog, or vicious dog under this Section, that is not confined or registered as required shall be impounded by an animal control officer or a law enforcement officer. Upon conviction, in addition to all costs for impoundment, the owner or keeper shall pay a fine of at least \$250.00 but not more than \$500.00. For a second offense within twelve (12) months, in addition to the impoundment fees, the owner or keeper shall pay a \$500.00 fine and the animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed.~~

~~14. Dangerous Dog Attack on Human. If any dangerous dog or vicious dog as previously defined in this Section, shall attack, assault, wound, bite, or otherwise injure or kill, or assist in such injury or killing, a human being, upon a conviction, the owner shall pay a fine of at least \$500.00 and not more than \$1,500.00 and the animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed. All costs associated with rabies testing of the animal will be assessed to the animal owner.~~

~~15. Dangerous Dog Attack on Other Animal. If any dangerous dog or vicious dog as previously defined in this Section, shall kill or wound, or assist killing or wounding, any domestic animal, upon conviction the owner shall pay a \$250.00 fine, and the animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed.~~

~~16. It shall be an affirmative defense to subsection (H) and (I) of this section that the dog was provoked, teased, injured, and was protecting itself, its owner, its offspring or another human being.~~

~~17. The impounded dog shall not be destroyed pending any appeals of convictions under subsections (G), (H), and (I) of this section. The dog shall remain impounded pending the determination of the complaint. If the court shall find that there shall not have been a violation, such dog shall be released to the custody of the owner. In addition to fines provided in this section, the municipal judge shall have the authority to sentence the person adjudicated guilty of this Section to serve up to a maximum of six (6) months in jail.~~

B. In the event that an Animal Control Officer or law enforcement officer has probable cause to believe that a dog is dangerous, as defined above, the Animal Control Officer or law enforcement officer may seize and impound such animal at the animal shelter unless the owner agrees to impound the animal at the owner's expense at any veterinarian within the city until the conclusion of any impending municipal court charge regarding the animal. If an animal is ordered to be impounded pursuant to this

subsection, the person who owns, harbors, keeps or possesses such animal shall be entitled to a hearing in the municipal court within 14 days of such impoundment to review the propriety of such impoundment and whether a bond may be posted. Impoundment expenses shall be assessed as court costs against a convicted owner and any bond may be applied to such costs.

C. Any police officer or animal control officer of the city is authorized to issue a uniform complaint and notice to appear to any person who own, harbors, keeps or possesses a dangerous dog when such officer has probable cause of an act or acts which are made unlawful by the provisions of this Section.

D. The owner shall annually register the dangerous dog with the city. The owner shall pay a \$50.00 annual registration fee to register the animal.

E. All dangerous dogs shall be confined in a secured enclosure. It shall be unlawful for any owner to maintain a dangerous dog upon any premises that does not have a secured enclosure. It shall be unlawful for any owner to allow a dangerous dog to be outside of the dwelling of the owner or outside the secured enclosure unless it is necessary for the owner to obtain veterinary care for the dangerous dog or for the limited purposes of allowing said dangerous dog to urinate or defecate or to sell or give away the dangerous dog or respond to such orders of law enforcement officials as may be required. In such event, the dangerous dog shall be securely muzzled and restrained with a leash not exceeding four (4) feet in length, and shall be under the direct control and supervision of the owner of the dangerous dog. The muzzle shall be made and used in a manner that will not cause injury to the dog or interfere with its vision or respiration, but shall prevent it from biting any human or animal.

F. All dangerous dogs shall be spayed or neutered by a licensed veterinarian at the owner's expense before being released to the owner.

G. Dangerous Dog At- Large. Any dog that has been found to be a dangerous dog, or vicious dog under this Section, that is not confined or registered as required shall be impounded by an animal control officer or a law enforcement officer. Upon conviction, in addition to all costs for impoundment, the owner or keeper shall pay a fine of at least \$250.00 but not more than \$500.00. For a second offense within twelve (12) months, in addition to the impoundment fees, the owner or keeper shall pay a \$500.00 fine and the animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed.

H. Dangerous Dog- Attack on Human. If any dangerous dog or vicious dog as previously defined in this Section, shall attack, assault, wound, bite, or otherwise injure or kill, or assist in such injury or killing, a human being, upon a conviction, the owner shall pay a fine of at least \$500.00 and not more than \$1000.00, the animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed. All costs associated with rabies testing of the animal shall be assessed to the animal owner.

I. Dangerous Dog-Attack on Other Animal. If any dangerous dog or vicious dog as previously defined in this Section, shall kill or wound, or assist killing or wounding, any domestic animal, upon conviction the owner shall pay a \$250.00 fine. The animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed.

J. It shall be an affirmative defense to subsection (H) and (I) of this section that the dog was provoked, teased, injured, and was protecting itself, its owner, its offspring or another human being.

K. The impounded dog shall not be destroyed pending any appeals of convictions under subsections (G), (H), and (I) of this section. The dog shall remain impounded pending the determination of the complaint. If the court shall find that there shall not

have been a violation, such dog shall be released to the custody of the owner. In addition to fines provided in this section, the municipal judge shall have the authority to sentence the person adjudicated guilty of this Section to serve up to a maximum of six (6) months in jail.

SECTION X. Section 215.050, LICENSING, existing language is hereby deleted/repealed and new Section 215.050 is adopted to read as follows:

SECTION 215.050: - LICENSING

A. No person shall own, keep or harbor any cat, ferret, or dog over the age of five (5) months within the City limits unless the animal has been vaccinated by a licensed veterinarian with an anti-rabies vaccine and licensed by the City of Junction City.

B. It shall be the duty of the City Clerk or designated agent to issue animal license tags. The animal license tags shall be issued upon payment of the license fee and presentation of a certificate of rabies vaccination current within three (3) months of the date of application. The license shall be valid for one (1) calendar year. If the owner can provide proof of rabies vaccination for multiple years, the owner may purchase a multiple year license.

C. Applications for animal licenses shall be made upon a printed application form provided by the City of Junction City and shall state the name and address of the owner, harbored or keeper of said animal, and the name, breed, color, age and sex of the animal.

D. Animal license tags shall be issued by the City Clerk or their designated agent(s) for the City of Junction City.

E. The license fee for a ferret, dog, or cat license shall be five dollars (\$5.00) for a neutered or spayed animal, and twenty five dollars (\$25.00) for an intact male or female animal. Said license fee shall be paid to the City of Junction City. Exempt from licensing are persons owning, keeping, or harboring a dog that has been retired from the United States Armed Forces, a trained ADA dog or animal, or police or sheriff's department dogs shall not be required to pay the permit fee but shall be subject to all other regulations of this article, including but not limited to the requirement of having the rabies vaccination.

F. Every person who owns, harbors, keeps or is in charge or in control of a ferret, dog or cat within the City limits shall provide and place on such animal a collar or harness which shall be worn by said animal at all times when off the premises of said person, and shall attach to the collar or harness the metal license tag obtained pursuant to this Chapter.

G. When it shall be made to appear to the satisfaction of the Animal Control Officer that any tag has become lost, the owner, upon presentation of the original annual certificate and payment of two dollars and fifty cents (\$2.50), shall receive a replacement.

H. Upon the payment of such tax and fee, and exhibition of the certificate of vaccination, the City Clerk or his/her designated agent, shall register in a book kept for the purpose, a description of each dog or cat so registered, together with the name of the owner, keeper or harbored thereof, and deliver to the person paying the license fee a metallic tag on which shall be cast or stamped the number of such tag and the expiration date and also deliver an annual certificate giving a description of such animal, which shall correspond with the register and number of tag.

I. A kennel, hobby breeder, animal breeder, retail breeder, or pet shop shall be licensed at a fee of fifty dollars (\$50.00) per year, in addition, to the required licensing of each animal. A license may be revoked, suspended or not issued as outlined in K.S.A. 47-1706 except such action to revoke, suspend or not issue shall be determined by the Junction City Animal Control Officer. Any pet shop must display proof of USDA or State

Inspection at the time of licensing and a copy shall be kept at City Hall. upon request of the Animal Control Officer or his/her designee. Upon receipt of a complaint, a kennel, hobby breeder, animal breeder, retail breeder, or pet shop may be subject to inspection by the Animal Control Officer and/or Additionally, a kennel, hobby breeder, animal breeder, retail breeder, or pet shop may be subject to inspection annually by a representative of the Junction City - Geary County Health Department or their designee.

J. It shall be unlawful for any person to place on any dog a tag issued for another dog or to make or use any false, forged or counterfeited tag or imitation thereof.

K. The provisions of this article with respect to registration/licensing shall not apply to any dog owned by a person visiting or temporarily remaining within the City for less than 30 days. However, such dogs shall be kept under restraint by the owner thereof at all times.

L. *Fines.* Upon conviction in the Municipal Court for a violation of Section 215.050, the following minimum fines shall be imposed:

1. First offense within a twelve (12) month period.....\$ 50.00
2. Second offense within a twelve (12) month period.....\$150.00
3. Third or subsequent offense within a twelve (12) month period.....\$250.00

The fine shall be in addition to any applicable court costs or impoundment fees.

SECTION XI. Section 215.060, IMPOUNDMENT PROCEDURE, existing language is hereby deleted/repealed and new Section 215.060 is adopted to read as follows:

SECTION 215.060: - IMPOUNDMENT PROCEDURE

A. The Animal Control Officer, his/her designated agent, or any Law Enforcement Officer, shall take up and impound any animal found in violation of this Chapter.

B. If within three (3) business days from the date any such animal is impounded, the owner of such animal shall appear and claim his/her animal, he/she shall pay to the JCGC Animal Shelter the sum of twenty dollars (\$20.00) to pay for the cost of impound, an additional sum per day for boarding fee at the rate of nine dollars (\$9.00) for each day such animal is impounded, and an additional sum of ten dollars (\$10.00) to pay the cost of dog vaccine and five dollars (\$5.00) for cat vaccine if there is no evidence the animal has been vaccinated upon its arrival to the shelter.

C. Upon payment of such fees and compliance with the licensing and provisions of this Chapter, the animal shall be returned to such owner. The City Clerk, in consultation with the Animal Control Officer and JCGC Animal Shelter Director, shall effectuate suitable procedures for the collection of fees and issuance of vouchers by the JCGC Animal Shelter, together with suitable procedures for disbursement of such fees as herein provided.

D. Any animal impounded under the provisions of this Chapter and not reclaimed by its owner within three (3) business days of its impoundment, may be disposed of, placed for adoption, or placed in rescue at the direction of the JCGC Animal Shelter.

~~E. A dog, cat, or other animal found running at large within the corporate city limits of the city, contrary to the provisions of Section 215.035, taken up by the officer or found by a member of the public may be impounded at the JCGC Animal Shelter. The officer shall make a record of all dogs or cats so impounded with their description, date of impoundment and rabies vaccination number. If, within three (3) business days from the date any dog or cat is impounded and the owner of such dog or cat shall appear and~~

~~claim his or her dog or cat, said dog or cat may be released upon payment of the following fees:~~

~~a. Impoundment fee for the first twenty four (24) hour period or any part thereof in any calendar year.~~

~~1. First pickup and release - \$10.00~~

~~2. Second pickup and release - \$20.00; plus an additional fee of \$10.00 if the animal is not spayed or neutered.~~

~~3. Third pick up and release - \$30.00; plus an additional fee of \$15.00 if the animal is not spayed or neutered.~~

~~4. Each subsequent pickup and release - \$40.00; plus an additional fee of \$20.00 if the animal is not spayed or neutered. Owners may seek a refund of the additional fee if proof that the animal was spayed or neutered is presented to the Animal Shelter within thirty (30) days of release of the animal.~~

~~b. Board Fee: A daily boarding fees set by the JCGC Animal Shelter Board shall be paid for the cost of keeping the animal.~~

EE. The above described costs for impounding and keeping shall be paid to the JCGC Animal Shelter for any animal claimed by the owner. All impounding fees shall be paid to the JCGC Animal Shelter and no animal shall be released until the owner proves the animal, if a dog, cat or ferret, is currently immunized against rabies and currently licensed through the City. If any animal so impounded is not claimed by the owner thereof within three (3) business days of the date of such impounding, such animal shall become the property of the JCGC Animal Shelter.

F. If a dog is being hld as a potentially dangerous dog, the provisions of Section 215.045 shall control.

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SECTION XII. New Section 215.063, ANIMAL FOSTER HOME / FOSTER CARE FACILITY, is hereby adopted to read as follows:

SECTION 215.063- ANIMAL FOSTER HOME / FOSTER CARE FACILITY

A. Any state licensed animal shelter may implement a foster home / foster care program for private citizens.

B. That shelter must comply with licensing guidelines set forth by the state of Kansas.

C. The said shelter shall provide quarterly reports to the City Treasurer regarding:

1. The name and address of all persons licensed under the shelter's foster care program.

2. All animals presently placed in foster care and with whom those animals are placed.

3. The date in which each animal was placed at the fostering home.

SECTION XII. SECTION XIII. New Section 215.065, ADOPTION PROCEDURE, is hereby adopted to read as follows:

SECTION 215.065: - ADOPTION PROCEDURE

A. Any person adopting a pet from the JCGC Animal Shelter shall have the animal spayed/neutered by a licensed veterinarian within thirty (30) days, if the animal is an adult. If the animal is not an adult or if the animal cannot be neutered within the thirty (30) days because of valid medical reasons, said person shall have the animal neutered

within a time frame set by the operator of the animal shelter.

B. Any person adopting an animal from the JCGC Animal Shelter hereunder shall deposit a sum, as established by the animal shelter, with the operator of the shelter. The sum established shall not be less than the lowest, nor more than the highest, fee charged by veterinarians within the city for spaying or neutering dogs and cats. The deposit shall be refunded or paid directly to the veterinarian, when the operator is provided written documentation from said veterinarian that the neutering has been accomplished.

C. If said written documentation has not been provided to the operator within ten (10) days after the time frames set forth above, the deposit shall be forfeited to the county treasurer.

D. It shall be unlawful for any person who adopts an animal hereunder to fail to comply with this section, and the forfeiture of the deposit shall not prevent a prosecution hereunder.

| SECTION ~~XIII~~XIV. Section 215.070, PROCEDURE ON DISEASED OR SUSPECT ANIMALS, existing language is hereby deleted/repealed and new Section 215.070 is adopted to read as follows:

SECTION 215.070: - PROCEDURE ON DISEASED OR SUSPECT ANIMALS

A. If it shall be determined that any animal confined under the provisions of this Chapter is diseased, and by reason of such disease being transmissible to human beings or, in the case of rabies or ringworm, other animals, the Animal Control Officer or owner shall, upon notice thereof from the Health Officer with veterinary medical consultation, cause such animal to be properly treated by a veterinarian or destroyed; provided, that in the case of rabies exposure of animals, such as a dog, cat or other animal being bitten by a rabid skunk, such dog, cat or other animal may by the Health Officer be caused to be destroyed or confined for a period of not less than six (6) months to the satisfaction of the Municipal Court.

B. Any animal which bites a person shall immediately be quarantined at the JCGC Animal Shelter or at the owner's, keeper's, or harbinger's expense with a doctor of veterinary medicine of the owner's, keeper's, or harbinger's choosing, for a period of ten (10) days. The quarantine must be coordinated prior to the responding officer's departure from the scene or the animal shall be taken to the JCGC Animal Shelter until alternative arrangements are made with a licensed veterinarian's office for quarantine of the animal. When said animal is quarantined in a private veterinarian's office, the owner, keeper, or harbinger of such animal shall give notice to the JCGC Animal Shelter when such animal is released. Upon such release, the veterinarian shall mail a certificate showing the condition of the health of the animal to the JCGC Animal Shelter. If the animal is held at the JCGC Animal Shelter, the animal shall be examined at the end of the ten (10) day confinement by a licensed veterinarian. In all such cases of quarantine, the confinement shall be at the owner's, keeper's, or harbinger's expense. Any owner, keeper, or harbinger of any animal which bites a person who fails to quarantine said animal in accordance with the provisions of this Section, shall, upon conviction thereof, be deemed guilty of a Class A misdemeanor.

C. Sick or injured animals found or picked up by the Animal Control Officer will be evaluated and/or treated by a licensed veterinarian, who shall be designated by the JCGC Animal Shelter Director. Further, the JCGC Animal Shelter Director will arrange for a veterinarian to provide responsive treatment for animals maintained at the JCGC Animal Shelter during the three (3) business day holding period that become ill or show symptoms of injury.

D. Attending veterinarians shall have the authority to humanely destroy any animal

evaluated and/or treated under this Section of the Code that has a contagious disease or injury where such humane disposition is in the attending veterinarian's opinion the appropriate veterinary medical action.

E. The owner of a sick or injured animal taken to a veterinarian by the Animal Control Officer and/or the JCGC Animal Shelter is responsible for the payment of charges for veterinarian services related thereto. The owner shall reimburse the City of Junction City for all expenditures the City is required to pay for veterinary services rendered to the owner's animal under this Section.

SECTION XIV. ~~New Section 215.065, KEEPING OF FOWL, CHICKENS AND DUCKS, is hereby adopted to read as follows:~~

~~SECTION 215.075: - KEEPING OF FOWL, CHICKENS AND DUCKS~~

~~Except as provided within this Chapter no person shall own, keep, or harbor, on a temporary or permanent basis, any fowl within the City.~~

SECTION XV. Section 215.080, ANIMAL CONTROL OFFICER, existing language is hereby deleted/repealed and new Section 215.080 is adopted to read as follows:

SECTION 215.080: - ANIMAL CONTROL OFFICER

A. The Chief of Police shall appoint an Animal Control Officer who shall perform all such duties as may be prescribed by any ordinance of the City or order of the Governing Body of the City with respect to animals, and shall see that all ordinances, regulations and Statutes pertaining to animals are duly and properly observed and enforced.

B. ~~It shall be the duty of the~~ Animal Control Officer, at the discretion of the Chief of Police, shall to keep or cause to be kept, accurate and detailed records of impoundment and disposition of all animals coming into his/her custody; all bite cases reported to him/her and investigation of the same; and records of all monies received under this Chapter, which shall be open to inspection at reasonable times by persons responsible for similar records of the City.

C. It shall further be the duty of the Animal Control Officer, or anyone having the authority of Animal Control Officer, including but not limited to Law Enforcement Officers, or the Health Officer to enforce the terms and provisions of this Chapter. Said officers are authorized to issue citations to the owner or custodian of and/or impound any animal found in violation of the terms of this Chapter.

D. The Animal Control Officer shall work under the immediate supervision and direction of the Police Department.

SECTION ~~XVII~~XVI. Section 215.090, INTERFERENCE WITH THE DUTY OF THE ANIMAL CONTROL OFFICER, HEALTH OFFICER, OR POLICE OFFICER, existing language is hereby deleted/repealed and new Section 215.090 is adopted to read as follows:

SECTION 215.090: - INTERFERENCE WITH THE DUTY OF THE ANIMAL CONTROL OFFICER, HEALTH OFFICER, OR POLICE OFFICER

A. It shall be unlawful for any person to refuse to identify himself/herself by his/her correct name and address when asked to do so by the Animal Control Officer, Health Officer, or Police Officer, when such officer or representative has probable cause to believe that this person has violated a Section of this Chapter.

B. It shall be unlawful for any person to interfere with, molest, injure or prevent the Animal Control Officer, Health Officer, or Police Officer, in the lawful discharge of duties as herein prescribed.

| **SECTION ~~XVIII~~XVII.** Section 215.100, ENFORCEMENT, existing language is hereby deleted/repealed and new Section 215.100 is adopted to read as follows:

SECTION 215.100: - ENFORCEMENT

This Chapter shall not apply to:

1. A public or privately owned zoo maintained or operated by a non-profit organization or government entity.
2. Hospitals, clinics and other premises operated by licensed veterinarians for the care and treatment of animals.

| **SECTION ~~XIX~~XVIII.** Section 215.110, PENALTY, existing language is hereby deleted/repealed and new Section 215.110 is adopted to read as follows:

SECTION 215.110: - PENALTY

Unless specifically designated, any person violating any of the provisions of this Chapter is guilty of a misdemeanor and upon conviction thereof shall be punished as provided by Section 200.010 of Article V, Chapter 100, Title I of this Code.

| **SECTION ~~XXIX~~.** This ordinance shall be in full force and effect from and after its adoption and publication once in the Junction City Daily Union, as provided by law.

PASSED AND ADOPTED this ____ day of _____, 2013.

Cecil Aska, Mayor

ATTEST:

Tyler Ficken, City Clerk

ORDINANCE NO. 1134

AN ORDINANCE OF THE CITY OF JUNCTION CITY, KANSAS, REPEALING CHAPTER 215 OF TITLE II THE CODE OF THE CITY OF JUNCTION CITY IN ITS ENTIRETY, AND ADOPTING SUBSTITUTE PROVISIONS IN PLACE THEREOF, FOR THE OPERATION OF THE CONTROL OF ANIMALS.

WHEREAS, the City Commission of the City of Junction City, Kansas, has reviewed the provisions of Title II (Public Health, Safety and Welfare), Chapter 215 (Animals), of the Municipal Code of the City of Junction City, Kansas, and determined certain amendments should be made therein;

WHEREAS, the City Commission has sought advice from officials with the City, from officials with the appropriate agencies within the City and Geary County, Kansas, and from the public concerning the policies and language within said sections of the Municipal Code; and

WHEREAS, the City Commission, following review and discussion of said advice, finds it is in the interests of the City to amend said sections of the Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION I. Section 215.010, DEFINITIONS, existing language is hereby deleted/repealed and new Section 215.010 is adopted to read as follows:

SECTION 215.010: - DEFINITIONS

The following words when used in this Chapter shall have the meanings set out herein:

ADEQUATE FEED: Means supplying at regular intervals a quantity of wholesome foodstuff, suitable for the animal species and age, and sufficient to maintain a reasonable level of nutrition in each animal.

ADEQUATE WATER: Means a supply of clean, fresh, potable water supplied in a sanitary manner and either continuously accessible to each animal or supplied at intervals suitable for the animal species.

ANIMAL CONTROL OFFICER(S): The person(s) designated by the Chief of Police to act for the City of Junction City, Kansas, in the impoundment of animals, control of animals running at large and as otherwise required in this Chapter.

ANIMAL BREEDER: Means any person who operates a premise where all or part of six (6) or more litters of dogs or cats, or both, or 30 or more dogs or cats, or both, are sold, or offered or maintained for sale, primarily at wholesale for resale to another.

ANIMAL SHELTER: Means a facility which is used or designed for use to house, contain, impound or harbor any seized stray, homeless, relinquished or abandoned animal or a person who acts as an animal rescuer, or who collects and cares for unwanted animals or offers them for adoption. Animal shelter also includes a facility of an individual or organization, profit or nonprofit, maintaining 20 or more dogs or cats, or both, for the purpose of collecting, accumulating, amassing or maintaining the animals or offering the animals for adoption. Junction City/Geary County Animal Shelter, shall be referred to as JCGC Animal Shelter throughout this Section.

ANIMALS: All vertebrate and invertebrate animals such as, but not limited to, bovine cattle, horses and other equines, hogs, goats, rabbits, sheep, chickens, ducks, geese, turkeys, pigeons and other fowl, or wild mammals, reptiles, fish or birds that have been

tamed, domesticated or captivated.

BITE: Any actual or suspected abrasion, scratch, puncture, tear, bruise, or piercing of the skin caused by any animal, which is actually or suspected of being contaminated or inoculated with the saline from the animal, directly or indirectly, regardless of the health or vaccination history of the animal causing such bite.

CAT: Means an animal which is wholly or in part of the species *Felis Domisticus*.

CHIEF OF POLICE: The duly appointed, highest ranking officer in charge of the Junction City Police Department or his/her authorized representative.

CUSTODIAN: Any person charged with responsibilities of feeding, caring for, and keeping an animal which such person is not the owner.

DANGEROUS DOG: As defined in Section 215.045.

DOG: Means any animal which is wholly or in part of the species *Canis Familiaries*.

DOMESTIC ANIMALS: Those which by their long association with man are tame and gentle, and are now reduced to such a state of subjection to his/her will that they no longer possess the disposition or inclination to escape. Those which are bred for and adapted to living dependently in an urban setting.

DOMESTICATED BIRDS: Means birds of the parrot family and finch family to include parrots, cockatoos, cockatiels, canaries and other similar domestic household birds.

EXOTIC ANIMAL: Any animal not indigenous to North America and animals of any species the majority of whose population are feral.

FOSTER HOME: Means a type of shelter consisting of the premises of an individual who provides temporary care (less than 365 days) for one or more animals owned by a shelter that is licensed by the state of Kansas. Fosters must be formally sponsored by a Kansas licensed shelter.

FOWL: Means those domestic birds commonly kept for production of meat, eggs, or feathers. For the purposes of this Chapter, fowl shall include, but not be limited to, chickens, ducks, turkeys, geese, swans, peafowl, guinea fowl, ostriches, and emus.

HARBORING: Any person who shall allow any animal to habitually remain or lodge or to be fed within his/her home, store, yard, enclosure or place of business or any other premises in which he/she resides or controls shall be considered as keeping and harboring such animal within the meaning of this Chapter.

HEALTH OFFICER: The Director of the Junction City - Geary County Health Department or his/her authorized representative, veterinarians, or public health sanitarians in the employ of the Junction City - Geary County Health Department.

HOBBY BREEDER: Means any premises where all or part of 3, 4, or 5 litters of dogs or cats, or both, are produced for sale or sold, offered or maintained for sale. This provision applies only if the total number of dogs or cats or both, sold, offered or maintained for sale is less than 30 individual animals.

HUMANE TREATMENT: Humane treatment shall mean manner of care including, but not limited to, protection from harm, providing of shelter with adequate protection from the elements, ventilation, sanitation, and appropriate food and potable water consistent with the requirements and habits of the animal's species, type, size, age and condition.

INHUMANE TREATMENT: Any treatment to any animal which deprives the animal of necessary sustenance, including food, water and protection from weather or any treatment of any animal such as overloading, over working, tormenting, beating, mutilating or teasing or other abnormal treatment as may be determined by the Animal Control Officer.

KENNEL: Means any premises where four (4) or more dogs or cats, or both, are maintained in any one week for boarding, training, or similar purposes for a fee or compensation.

LICENSE COLLECTOR: The duly appointed Treasurer of the City of Junction City or his/her authorized representative.

OFFICER: Officer shall mean City Animal Control Officer or City Police Officer.

OWN: or OWNING: Own or owning shall mean to keep, maintain, possess, control, sell, trade, or buy.

OWNER: Any person who harbors, keeps, possesses, or owns an animal and/or has a license to keep the animal. A parent or legal guardian shall be deemed to be an owner, keeper or harbinger of animals owned, kept or harbored upon their premises by minor children who are less than 18 years of age. Such term shall also include any person who exercises control over or is in possession of any such animal.

PERSON: Any individual, firm, association, joint stock company, syndicate, partnership or corporation.

PET SHOP: Means any premises where there are sold, or offered, or maintained for sale, at retail and not for resale to another: any dogs, cats, or any other animals, except those which are produced and raised on such premises and are sold, offered, or maintained for sale, by a person who resides on such premises.

RETAIL BREEDER: Means any premises where all or part of six (6) or more litters or 30 or more dogs or cats, or both, are sold, or offered or maintained for sale, primarily at retail and not for resale to another.

SANITIZE or SANITARY: Means to make physically clean and to remove and destroy, to a practical minimum, agents injurious to health, at such intervals as necessary.

SPAY or NEUTER: Spay or neuter shall mean to surgically render permanently incapable of producing offspring, by a licensed veterinarian.

SHELTER: All pens, houses, or fenced enclosures where animals are confined, such as, but not limited to, hutches, cotes, lofts, kennels, warrens, feed lots, barns, stables, or other buildings or enclosures.

VETERINARIAN: A licensed doctor of veterinary medicine.

WILD ANIMALS: A living mammal or marsupial which is normally found in the wild state, but shall not include a farm animal.

SECTION II. Section 215.020, RIGHT OF ENTRY, existing language is hereby deleted/repealed and new Section 215.020 is adopted to read as follows:

SECTION 215.020: - RIGHT OF ENTRY

It shall be a violation of this Chapter to deny the Police Department or the Animal Control Officers or their duly authorized representatives the right of access and entry upon private property at any reasonable time for the purpose of making inquiry and inspection to determine living conditions, safety, well-being of household pets, and violations of this Chapter.

SECTION III. Section 215.030, CRUELTY TO ANIMALS, existing language is hereby deleted/repealed and new Section 215.030 is adopted to read as follows:

SECTION 215.030: - CRUELTY TO ANIMALS

A. It is unlawful for any person to willfully or maliciously kill, maim, disfigure, torture, taunt; beat with a stick, chain, club or other object; burn or scald with any substance; mutilate; over-drive or otherwise cruelly set upon any animals, except that reasonable force may be employed to drive off vicious or trespassing animals.

B. It is unlawful for any person to drive or work any animal cruelly or cruelly work any maimed, mutilated, infirm, sick, or disabled animal, or cause, allow, or permit the same to be done.

C. It is unlawful for any person to fail, refuse, or neglect to provide any animal in his/her charge or custody, as owner or otherwise, with proper and adequate food, drink, shade, care, shelter, adequate exercise area and opportunity, or other care as is needed for the health or well-being of such animal, or to carry any animal in or upon any vehicle in a cruel or inhumane manner.

1. Any animal kept outside shall be provided with a structurally sound, weather-proof enclosure, large enough to accommodate the animal.

2. All shelters, pens, and yards shall be so located that adequate drainage is obtained, normal drying occurs, and standing water is not present.

3. All shelters and board fences confining animals shall be maintained in good repair, and all shelters and board fences confining animals are subject to residential and commercial classification and shall be protected from deterioration by painting or comparable treatment.

4. Barbed wire fences shall not be permitted.

5. All premises on which animals are kept shall be subject to inspection by the Animal Control Officer, duly authorized law enforcement officer, or public health official. If the officer or official determines from such inspection that the premises are not being maintained in a clean and sanitary manner, he or she shall notify the owner of the animals in writing to correct the sanitation and shelter deficiencies within 24 hours after notice is served on the owner. Any animal kept under any condition which could endanger the public or animal health or create a health nuisance may be impounded. Animals shall be released after fees are paid and cause for impoundment has been corrected.

D. It is unlawful for any person to abandon any animal within the corporate limits of the City of Junction City, Kansas.

E. It is unlawful for any person by any means to make accessible to any animal, with the intent to cause harm or death, any substance which has in any manner been treated or prepared with a harmful or poisonous substance unless for the control of vermin of significance to the public health.

F. It is unlawful for any person to leave an animal confined in a motor vehicle under weather conditions that endangers its life; that is, whenever the outside temperature is eighty degrees Fahrenheit (80°F) or higher. Whenever any animal is found confined in a motor vehicle in a public place under weather conditions that endangers its life, the Animal Control Officer may, with assistance from the Police, enter such vehicle and rescue such animal and impound it. A prominent written notice shall be left on or in the vehicle advising that the animal has been removed under the authority of this section and

impounded.

G. *Neglect.*

1. Whenever it comes to the attention of the Animal Control Officer, Law Enforcement Officer or the Health Officer, that any animal is or will be without proper care because of injury, illness, incarceration or other voluntary absence of the owner or person responsible for the care of such animal, or which clearly shows evidence of cruelty, said officer or representative may take such animal into custody upon either public or private land. Said officer, representative or a veterinarian may inspect, care for or treat such animal or place such animal in the care of a licensed veterinarian for treatment, boarding or other care or, if it appears as determined by a veterinarian that the animal is diseased or disabled beyond recovery for any useful purpose, for humane killing.

2. Expenses incurred for the care, treatment or boarding of any animal, taken into custody pursuant to this Chapter, pending prosecution of the owner or custodian of such animal for the crime of cruelty to animals, as defined herein, shall be assessed to the owner or custodian as a cost of the case if adjudicated guilty of such crime.

H. Every operator of a motor or other self-propelled vehicle upon the streets and ways of the City of Junction City shall immediately upon injuring, striking, maiming or running down any animal, give such aid as reasonably able to be rendered. In the absence of the owner, he/she shall immediately notify the Animal Control Officer, Law Enforcement Officer, the Health Officer, or the Junction City Police Department, furnishing sufficient facts relative to such injury. It is the duty of such operator to remain at or near the scene until such time as the appropriate authorities arrive, and upon the arrival of said person, such operator shall immediately identify himself/herself to the appropriate authorities. The authority that is notified under this Section shall promptly respond to the notification by immediately dispatching the appropriate aid to the place where the injured animal is located. Alternately, in the absence of the owner, a person may give aid by taking the animal to a veterinary hospital or the JCGC Animal Shelter. Emergency vehicles are excluded from this provision.

I. It is unlawful for any person to promote, stage, hold, manage, conduct, carry on or attend any game, exhibition, contest or fight in which one (1) or more animals are engaged for the purpose of injuring, killing, maiming or destroying themselves or any other animal.

J. It is unlawful for any person to have, keep or harbor any animal which is infected with any dangerous, incurable, painful, or crippling condition except as hereinafter provided. The Municipal Court Judge may order a person convicted under this Section to turn the animal involved over to the Animal Control Officer. All such animals taken by the Animal Control Officer may be destroyed humanely as soon thereafter as is conveniently possible. This Section shall not be construed to include veterinary hospitals or animals under active veterinary care.

K. It is unlawful for any person to attach chains or other tethers, restraints, or implements directly to a dog without the proper use of a collar, harness, or other device designed for that purpose and made from a material that prevents injury to the animal. No person shall:

1. Continuously tether a dog for more than 15 minutes unless a person is present at the premises; or
2. Use a tether or any assembly or attachments thereto to tether a dog that shall weigh no more than 1/8 of the animal's body weight, or due to weight, inhibit the free movement of the animal within the area tethered; or
3. Tether a dog in such a manner as to cause injury, strangulation, or entanglement of the dog on fences, trees, or other man made or natural obstacles.

L. It shall be unlawful for any person to use any trap, cage, snare or bait to catch, kill, maim, destroy, or otherwise take any animal within the city without the permission of the Chief of Police. This subsection shall not apply to common household pests, including, but not limited to rats, mice, bats or moles. The Chief of Police or designated agent may authorize private citizens to trap, cage, snare or bait animals within the city where such authorization will aid city, county, state, and federal animal or game control officers in the performance of their appointed duties. This does not apply to animal control officers as designated by the City.

M. It shall be unlawful for any person to possess, display, sell or to give away any ducklings, chicks, fowls, or rabbits as pets, playthings, novelties, gifts, for advertising or sales promotional purposes, or to suffer or cause such animals or fowl to be dyed, colored or in any way artificially treated.

N. The provision of this Section shall not apply to:

1. Normal or accepted veterinary practices;
2. Bona fide experiments carried on by commonly recognized research facilities;
3. Killing, attempting to kill, trapping, catching or taking of any animal in accordance with the provisions of Chapter 32 of Chapter 47 of the Kansas Statutes Annotated;
4. Rodeo practices accepted by the Rodeo Cowboys' Association;
5. The humane killing of an animal which is diseased or disabled beyond recovery for any useful purpose, or the humane killing of animals for population control;
6. With respect to farm animals, normal or accepted practices of animal husbandry;
7. The killing of any animal by any person at any time which may be found outside of the owned or rented property of the owner or custodian of such animal and which is found injuring or posing a threat to any person, farm animal or property; or
8. An Animal Control Officer trained by a licensed veterinarian in the use of a tranquilizer gun, using such gun with the appropriate dosage for the size of the animal, when such animal is vicious or could not be captured after reasonable attempts using other methods.

O. This Section shall not apply to any person exposing poison upon their premises for the purpose of destroying wolves, coyotes or other predatory animals.

SECTION IV. New Section 215.035, ANIMAL(S) PROHIBITED TO RUN AT-LARGE; PENALTIES, is hereby adopted to read as follows:

SECTION 215.035: - ANIMAL(S) PROHIBITED TO RUN AT-LARGE; PENALTIES.

A. An animal shall be deemed to be running at large when not confined within a fenced enclosure or enclosed shelter or under the control of a person, either by lead, cord, rope, or chain, provided that an animal may be considered confined if it is on a leash, rope, or chain which is securely fastened or picketed in a manner which is sufficient to keep the animal on the premises.

B. Any owner, harbinger or custodian of any animal found running at large within the corporate limits of the City shall be deemed guilty of an infraction. Knowledge or intent on the part of the owner, harbinger or custodian shall not be elements of this offense. An animal shall not be deemed to be running at large if:

1. The animal has an operating electronic collar and is under the charge, care or control, of its owner or keeper who is operating an electronic pet containment system or electronic training system for the animal. Notwithstanding this subsection, all

animals on the public right-of-way in the Commercial Downtown area must be kept on a leash or chain under the physical control of its owner or keeper.

2. The animal is a dog and, under the supervision of its owner or keeper, is using a City off-leash dog park.

C. Any animal on property without the permission of the property owner shall be deemed to be at large and the owner of such animal shall be in violation of this Section.

D. Any cat that is on the property of its owner or keeper shall not be deemed to be running at large in the City.

E. Any person found guilty of animal at large, as defined herein, shall be fined as follows:

1. First offense within a twelve (12) month period.....\$30.00
2. Second offense within a twelve (12) month period.....\$40.00
3. Third offense within a twelve (12) month period.....\$60.00
4. Fourth and subsequent offense within a twelve (12) month period \$100.00

The fine shall be in addition to any applicable court costs or impoundment fees.

F. An officer may pursue and capture any animal, including a dog or cat, found to be running at large as defined in this Section. The officer shall have the authority to enter upon private property to effectuate capture. However, the officer shall not enter into any secured fenced area or structure located upon private property.

G. Any dog, cat, or other animal found running at large within the corporate limits of the city, contrary to the provisions of Section 215.035 may be subject to the impoundment procedures and provisions of Section 215.060.

SECTION V. New Section 215.036, HABITUAL VIOLATOR; ANIMAL AT-LARGE AND PENALTIES, is hereby adopted to read as follows:

SECTION 215.036: - HABITUAL VIOLATOR; ANIMAL AT-LARGE AND PENALTIES.

It shall be a separate offense for any person to receive four (4) or more citations for violation of animal at-large within a twelve (12) month consecutive period. Such person shall be cited as a habitual violator. Any person found guilty of this Section shall be guilty of a Class C Misdemeanor and fined a minimum of \$100.00 and a maximum of \$500.00 and may be sentenced up to thirty (30) days in jail. A person cited for this Section shall be required to appear in municipal court. It shall be a defense to an alleged violation of this Section for the defendant to have been adjudged not guilty, or the charge dismissed, of Section 215.035.

SECTION VI. New Section 215.037, AGGRESSIVE ANIMAL AT-LARGE DEFINED; PENALTIES, is hereby adopted to read as follows:

SECTION 215.037: - AGGRESSIVE ANIMAL AT-LARGE DEFINED; PENALTIES.

A. An "aggressive animal at large" means any animal at large that without provocation, exhibits aggression or combativeness toward a person or another domestic animal, whether or not said person or animal is attacked, bitten, or scratched by the aggressive animal at large.

B. Any person found guilty of animal at large as defined in Section 215.035, where

such animal is an aggressive animal shall be deemed guilty of a Class C Misdemeanor and sentenced as follows:

1. First offense within a twelve (12) month period, \$30.00 fine, or by imprisonment for not more than 10 days, or by both such fine and imprisonment;
2. Second offense within a twelve (12) month period, \$40.00 fine, or by imprisonment for not more than 10 days, or by both such fine and imprisonment;
3. Third offense within a twelve (12) month period, \$60.00 fine, or by imprisonment for not more than 14 days, or by both such fine and imprisonment;
4. Fourth and subsequent within a twelve (12) month period, \$100.00 fine, or by imprisonment for not more than 30 days, or by both such fine and imprisonment.

The Municipal Judge shall have no authority to suspend the fine or any portion thereof of the fine established by this Section. The fine shall be in addition to any applicable court costs or impoundment fees.

SECTION VII. New Section 215.038, HABITUAL VIOLATOR; AGGRESSIVE ANIMAL AT-LARGE AND FINES, is hereby adopted to read as follows:

SECTION 215.038: - HABITUAL VIOLATOR; AGGRESSIVE ANIMAL AT-LARGE AND FINES

A. It shall be a separate offense for any person to receive four (4) or more citations for violation of Section 215.037 within a twelve (12) month consecutive period. Such person shall be cited as a habitual violator. Any person found guilty of this Section shall be guilty of a Class B Misdemeanor and fined a minimum of \$250.00 and a maximum of \$1,000.00 and may be sentenced up to six (6) months in jail. A person cited for this Section shall be required to appear in municipal court. It shall be a defense to an alleged violation of this Section for the defendant to have been adjudged not guilty, or the charge dismissed, of Section 215.037.

SECTION VIII. Section 215.040, CONTROL OR PROTECTION OF ANIMALS IN GENERAL, existing language is hereby deleted/repealed and new Section 215.040 is adopted to read as follows:

SECTION 215.040: - CONTROL OR PROTECTION OF ANIMALS IN GENERAL

A. The owner of any animal shall be in violation of this Article and subject to the penalties prescribed herein if any such animal damages property not belonging to the owner.

B. It is unlawful for any person to:

1. Keep or harbor any fowl within the corporate limits of the City. Emus in the City of Junction City at the time of enactment of this ordinance shall be deemed "grandfathered" during the remainder of the life of such animals, and such animals shall not be replaced when dead.
2. Break or train any horse or other animal on or within the reach of any street, sidewalk or other public place within the corporate limits of the City, except as authorized and/or under the direction of the City's Recreation Department.
3. Picket any horse, cow or other animal within reach of any street, sidewalk or other public place within the corporate limits of the City.

4. Intentionally kill any squirrel, skunk or any bird within the corporate limits of the City, provided that it shall be permissible for the Chief of Police or Animal Control Officer, through instruction from the Health Officer, to kill squirrels, skunks or birds that have become so numerous as to cause destruction or nuisance to property or in the event of disease occurring among such squirrels, skunks or birds that may be considered contagious to human beings.
5. Interfere with or molest a dog used by the Police Department of the City in the performance of the functions or duties of such Department.
6. Keep or harbor any animal which by loud, frequent or habitual barking, howling, yelping or other noise or action tends reasonably to disturb any person or neighborhood within the corporate limits of the City.
7. Keep or harbor a dangerous or vicious dog within the corporate limits of the City. An animal is considered dangerous or vicious as defined in Section 215.045.
8. No person shall own or harbor any dog for the purpose of dog fighting or train, torment, badger, bait or use any dog for the purpose of dog fighting or for the purpose of causing or encouraging the dog to engage in unprovoked attacks upon human beings or domestic animals.
9. Allow unsprayed female dogs to be away from confinement or premises of the owner, except on a lead and under control of an adult person, when such dogs are in season.
10. Keep or harbor a dog, cat, or ferret over five (5) months of age within the corporate limits of the City without such animal having a current vaccination against rabies performed by a veterinarian and securing an annual license. Rabies vaccination is hereby considered current for twelve (12) months for killed tissue vaccination and 3 years for a live virus vaccination; provided that vaccination may not be required if the owner of such animal will exhibit to the License Collector a statement from a veterinarian certifying that such vaccination would be injurious to such animal due to the condition of its health. Any person owning a dog, cat or ferret within the City limits shall cause said animal to wear a collar or harness at all times, when off the premises of said owner, to which shall be attached a current tag reflecting that the animal is vaccinated against rabies.
11. Sell or offer for sale, barter, give away or use as an advertising device or promotional display living baby chicks, rabbits, ducklings or other fowl under two (2) months of age, unless being sold by a business at a permanent location and there is a prominent sign at the point of sale indicating that chickens, ducks or other fowl may not be kept within the limits of the City of Junction City.
12. Sell or offer for sale or barter puppies or kittens unless being sold by a business at a permanent location or unless being sold or bartered from the home of the owner of the dame which had the litter from which came the puppies or kittens. Nothing in this Section shall be construed so as to prevent the JCGC Animal Shelter or any other licensed animal shelter from selling puppies or kittens in accordance with such entities' adopted policies.
13. Allow animal waste to accumulate to the extent that it becomes a health hazard to any animal, any person or the public. Any accumulation of animal waste, when not immediately removed or discarded in a sanitary manner, is considered to be a potential health hazard, i.e., feces accumulation in homes, confined yards, pens, hutches, etc. "*Immediate*" in this instance is defined as waste accumulation of not more than one (1) days' duration.
14. Allow dog waste deposited upon the streets or public areas of Junction City or the private property of persons, not the owner of the dog, to remain upon said street or property without being removed by the owner of the dog as soon as the owner

becomes or is made aware of the waste.

15. Allow any odors to emanate from any animal kept or harbored on the premises or to allow any odors to emanate from any feces or urine on the premises, any of which odors reasonably tend to offend any person.

16. Except as authorized in Section 405.010 of this Code, to keep, harbor, breed or slaughter any hogs, pigs, donkeys, mules, goats, sheep, burros, cattle or horses within the corporate limits of the City; provided that nothing herein shall prevent the bringing of such animals to any stockyard, auction, community sale, stock pavilion, slaughterhouse or packing house for the purpose of sale, shipment, show or commercial slaughter or packing; provided further that such animals are kept, harbored or fed in accordance with the regulations promulgated by the Office of Livestock Commissioner of the State of Kansas as set forth in Chapter 47, Article 10 of Kansas Statutes Annotated and amendments thereto. Animals intended for slaughter outside the City limits may not be harbored in the City except as authorized by this Subparagraph.

17. Keep or maintain, sell or offer for sale, barter or give away exotic animals within the corporate limits of the City; provided this Section shall not apply to: tropical or other fishes; birds; except those prohibited by Federal or State law: small rodents such as gerbils, rats, mice, hamsters, guinea pigs, chinchillas, mink, nutria and similar fur-bearing mammals; non-poisonous amphibians and reptiles, not including monitor lizards, alligators, caiman and crocodiles; provided further, that this Section does not apply to educational or zoological institutions. The provisions of this Subparagraph shall not apply to dogs and cats.

18. Keep, harbor, own or in any way possess within the City limits of the City of Junction City, Kansas, any pit bull dog. "*Pit bull dog*" is defined to mean:

- (A) The Staffordshire Bull Terrier breed of dog.
- (B) The American Pit Bull Terrier breed of dog.
- (C) The American Staffordshire Terrier breed of dog.
- (D) Any dog which has the appearance and characteristics of being predominantly of the breeds of Staffordshire Bull Terrier, American Pit Bull Terrier, American Staffordshire Terrier or any combination of these breeds.

19. Keep or harbor on a chain, rope or other type of leash any dog in such manner as to allow the animal to have access to any public sidewalk or public alley or utility right-of-way or any utility meter.

20. Keep or harbor on a chain, rope or other type of leash any dog in such a manner as to interfere with a person's access to the front door of a residence.

21. Keep, harbor, own or in any way possess within the City limits of the City of Junction City, Kansas, any coyote, wolverine or wolf or any breed of dog which is in any part mixture of dog and coyote, or dog and wolverine, or dog and wolf or any dog hybridized with wild canines

22. Keep, harbor, own or in any way possess within the City limits of the City of Junction City, Kansas, any cat hybridized with wild felines.

23. Keep, harbor, own or in any way possess with the City Limits of the City of Junction City venomous snakes or lizards.

24. Possess more than five (5) of each of the following licensable animals, with a cumulative total of said animals not to exceed ten (10) per residence:

- (A) Domesticated dogs, with the exception of Pit Bulls defined within this chapter
- (B) Domesticated cats.

- (C) Domesticated rodents.
- (D) Domesticated European ferrets.
- (E) Domesticated hedgehogs.

25. Possess more than three (3) rabbits per residence.

C. Animals excluded from applicable prohibitions under Section B are:

- 1. Domesticated birds as defined.
- 2. Non-venomous snakes less than eight (8) feet in length, except that such snakes shall be required to be maintained on the owner's premises or property.
- 3. Non-venomous lizards.
- 4. Turtles, except for species protected by state or federal law.
- 5. Amphibians.
- 6. Fish.
- 7. Invertebrates.
- 8. Any animal in the ownership of a veterinary clinic operated by a licensed veterinarian, any animal in the ownership of a person designated and licensed as an animal rehabilitator by the Kansas Wildlife and Parks Department, any animal in the ownership of a person temporarily transporting such animal through the City, and any animal in the ownership of a bona fide medical institution or accredited educational institution.
- 9. Any animal exhibited for sale, show, or other temporary purpose at the Geary County Fairgrounds.
- 10. Any animal temporarily owned, kept or harbored by a facility or individual person licensed by the Kansas Animal Health Department or by the City for the purpose of impounding, sheltering, or caring for animals, including licensed animal shelters, kennels, and foster homes.

D. Grandfather Clause. Animals at a residence in the City of Junction City at the time of enactment of this ordinance in violation of the limits set forth in Sections 215.040(B)(24) and (25) shall be deemed "grandfathered" during the remainder of the life of such animals, and shall not be replaced when dead if such replacement would result in such limits being exceeded. Any person who possesses animals in excess of such limits shall, within sixty (60) days of the effective date of this ordinance, register all such animals with the Junction City Police Department under procedures as set forth by the Chief of Police on forms provided by the Police Department and shall include acceptable photographs provided by the possessor of said animals for identification.

SECTION IX. New Section 215.045, DANGEROUS DOG, is hereby adopted to read as follows:

SECTION 215.045: - DANGEROUS DOG

A. Definition. "Dangerous dog" shall mean any of the following:

- 1. Any dog with a known propensity, tendency or disposition to attack, to cause injury, or otherwise threaten the safety of human beings or domestic animals; or
- 2. Any dog which, in a vicious or threatening manner, approaches any person in apparent attack upon the person while on the streets, sidewalks, or any public grounds or places; or on private property other than on the property of the owner; or

3. Any dog which, unprovoked, attacks or bites, or has attacked or bitten a human being or domestic animal; or
 4. Any dog owned or harbored primarily for the purpose of dog fighting shall only be considered dangerous if the dog is evaluated and dangerousness is concluded by a licensed veterinarian or an individual with experience in evaluating dogs seized in similar cruelty cases.
 5. Notwithstanding the definition of a "dangerous dog," above, no dog may be declared dangerous if any injury or damage is sustained by a person or animal who, at the time such injury or damage was sustained, was committing a willful trespass or other tort upon premises occupied by the owner or keeper of the dog, or was teasing, tormenting, abusing or assaulting the dog or was committing or attempting to commit a crime.
 6. No dog may be declared dangerous if an injury or damage was sustained by a domestic animal which at the time such injury or damage was sustained was teasing, tormenting, abusing or assaulting the dog. No dog may be declared dangerous if the dog was protecting or defending a human being or if the dog was protecting or defending her litter of offspring or offspring of the owner's property, within the immediate vicinity of the dog, from an attack or assault.
 7. Nothing in this Section shall be deemed to regulate or prohibit the lawful maintenance and use of dogs by law enforcement agencies or include actions by a law enforcement dog while on duty or while performing duties.
- B. In the event that an Animal Control Officer or law enforcement officer has probable cause to believe that a dog is dangerous, as defined above, the Animal Control Officer or law enforcement officer may seize and impound such animal at the animal shelter unless the owner agrees to impound the animal at the owner's expense at any veterinarian within the city until the conclusion of any impending municipal court charge regarding the animal. If an animal is ordered to be impounded pursuant to this subsection, the person who owns, harbors, keeps or possesses such animal shall be entitled to a hearing in the municipal court within 14 days of such impoundment to review the propriety of such impoundment and whether a bond may be posted. Impoundment expenses shall be assessed as court costs against a convicted owner and any bond may be applied to such costs.
- C. Any police officer or animal control officer of the city is authorized to issue a uniform complaint and notice to appear to any person who own, harbors, keeps or possesses a dangerous dog when such officer has probable cause of an act or acts which are made unlawful by the provisions of this Section.
- D. The owner shall annually register the dangerous dog with the city. The owner shall pay a \$50.00 annual registration fee to register the animal.
- E. All dangerous dogs shall be confined in a secured enclosure. It shall be unlawful for any owner to maintain a dangerous dog upon any premises that does not have a secured enclosure. It shall be unlawful for any owner to allow a dangerous dog to be outside of the dwelling of the owner or outside the secured enclosure unless it is necessary for the owner to obtain veterinary care for the dangerous dog or for the limited purposes of allowing said dangerous dog to urinate or defecate or to sell or give away the dangerous dog or respond to such orders of law enforcement officials as may be required. In such event, the dangerous dog shall be securely muzzled and restrained with a leash not exceeding four (4) feet in length, and shall be under the direct control and supervision of the owner of the dangerous dog. The muzzle shall be made and used in a manner that will not cause injury to the dog or interfere with its vision or respiration, but shall prevent it from biting any human or animal.
- F. All dangerous dogs shall be spayed or neutered by a licensed veterinarian at the

owner's expense before being released to the owner.

G. Dangerous Dog At- Large. Any dog that has been found to be a dangerous dog, or vicious dog under this Section, that is not confined or registered as required shall be impounded by an animal control officer or a law enforcement officer. Upon conviction, in addition to all costs for impoundment, the owner or keeper shall pay a fine of at least \$250.00 but not more than \$500.00. For a second offense within twelve (12) months, in addition to the impoundment fees, the owner or keeper shall pay a \$500.00 fine and the animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed.

H. Dangerous Dog- Attack on Human. If any dangerous dog or vicious dog as previously defined in this Section, shall attack, assault, wound, bite, or otherwise injure or kill, or assist in such injury or killing, a human being, upon a conviction, the owner shall pay a fine of at least \$500.00 and not more than \$1000.00, the animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed. All costs associated with rabies testing of the animal shall be assessed to the animal owner.

I. Dangerous Dog-Attack on Other Animal. If any dangerous dog or vicious dog as previously defined in this Section, shall kill or wound, or assist killing or wounding, any domestic animal, upon conviction the owner shall pay a \$250.00 fine. The animal control officer or law enforcement officer is empowered to impound the dog, and the dog shall be destroyed.

J. It shall be an affirmative defense to subsection (H) and (I) of this section that the dog was provoked, teased, injured, and was protecting itself, its owner, its offspring or another human being.

K. The impounded dog shall not be destroyed pending any appeals of convictions under subsections (G), (H), and (I) of this section. The dog shall remain impounded pending the determination of the complaint. If the court shall find that there shall not have been a violation, such dog shall be released to the custody of the owner. In addition to fines provided in this section, the municipal judge shall have the authority to sentence the person adjudicated guilty of this Section to serve up to a maximum of six (6) months in jail.

SECTION X. Section 215.050, LICENSING, existing language is hereby deleted/repealed and new Section 215.050 is adopted to read as follows:

SECTION 215.050: - LICENSING

A. No person shall own, keep or harbor any cat, ferret, or dog over the age of five (5) months within the City limits unless the animal has been vaccinated by a licensed veterinarian with an anti-rabies vaccine and licensed by the City of Junction City.

B. It shall be the duty of the City Clerk or designated agent to issue animal license tags. The animal license tags shall be issued upon payment of the license fee and presentation of a certificate of rabies vaccination current within three (3) months of the date of application. The license shall be valid for one (1) calendar year. If the owner can provide proof of rabies vaccination for multiple years, the owner may purchase a multiple year license.

C. Applications for animal licenses shall be made upon a printed application form provided by the City of Junction City and shall state the name and address of the owner, harbinger or keeper of said animal, and the name, breed, color, age and sex of the animal.

D. Animal license tags shall be issued by the City Clerk or their designated agent(s) for the City of Junction City.

E. The license fee for a ferret, dog, or cat license shall be five dollars (\$5.00) for a neutered or spayed animal, and twenty five dollars (\$25.00) for an intact male or female animal. Said license fee shall be paid to the City of Junction City. Exempt from licensing are persons owning, keeping, or harboring a dog that has been retired from the United States Armed Forces, a trained ADA dog or animal, or police or sheriff's department dogs shall not be required to pay the permit fee but shall be subject to all other regulations of this article, including but not limited to the requirement of having the rabies vaccination.

F. Every person who owns, harbors, keeps or is in charge or in control of a ferret, dog or cat within the City limits shall provide and place on such animal a collar or harness which shall be worn by said animal at all times when off the premises of said person, and shall attach to the collar or harness the metal license tag obtained pursuant to this Chapter.

G. When it shall be made to appear to the satisfaction of the Animal Control Officer that any tag has become lost, the owner, upon presentation of the original annual certificate and payment of two dollars and fifty cents (\$2.50), shall receive a replacement.

H. Upon the payment of such tax and fee, and exhibition of the certificate of vaccination, the City Clerk or his/her designated agent, shall register in a book kept for the purpose, a description of each dog or cat so registered, together with the name of the owner, keeper or harborer thereof, and deliver to the person paying the license fee a metallic tag on which shall be cast or stamped the number of such tag and the expiration date and also deliver an annual certificate giving a description of such animal, which shall correspond with the register and number of tag.

I. A kennel, hobby breeder, animal breeder, retail breeder, or pet shop shall be licensed at a fee of fifty dollars (\$50.00) per year, in addition, to the required licensing of each animal. A license may be revoked, suspended or not issued as outlined in K.S.A. 47-1706 except such action to revoke, suspend or not issue shall be determined by the Junction City Animal Control Officer. Any pet shop must display proof of USDA or State Inspection at the time of licensing and a copy shall be kept at City Hall. Upon receipt of a complaint kennel, hobby breeder, animal breeder, retail breeder, or pet shop may be subject to inspection by the Animal Control Officer and/or a representative of the Junction City - Geary County Health Department or their designee.

J. It shall be unlawful for any person to place on any dog a tag issued for another dog or to make or use any false, forged or counterfeited tag or imitation thereof.

K. The provisions of this article with respect to registration/licensing shall not apply to any dog owned by a person visiting or temporarily remaining within the City for less than 30 days. However, such dogs shall be kept under restraint by the owner thereof at all times.

L. *Fines.* Upon conviction in the Municipal Court for a violation of Section 215.050, the following minimum fines shall be imposed:

1. First offense within a twelve (12) month period.....\$ 50.00
2. Second offense within a twelve (12) month period.....\$150.00
3. Third or subsequent offense within a twelve (12) month period.....\$250.00

The fine shall be in addition to any applicable court costs or impoundment fees.

SECTION XI.

Section 215.060, IMPOUNDMENT PROCEDURE, existing language is hereby deleted/repealed and new Section 215.060 is adopted to read as follows:

SECTION 215.060: - IMPOUNDMENT PROCEDURE

- A. The Animal Control Officer, his/her designated agent, or any Law Enforcement Officer, shall take up and impound any animal found in violation of this Chapter.
- B. If within three (3) business days from the date any such animal is impounded, the owner of such animal shall appear and claim his/her animal, he/she shall pay to the JCGC Animal Shelter the sum of twenty dollars (\$20.00) to pay for the cost of impound, an additional sum per day for boarding fee at the rate of nine dollars (\$9.00) for each day such animal is impounded, and an additional sum of ten dollars (\$10.00) to pay the cost of dog vaccine and five dollars (\$5.00) for cat vaccine if there is no evidence the animal has been vaccinated upon its arrival to the shelter.
- C. Upon payment of such fees and compliance with the licensing and provisions of this Chapter, the animal shall be returned to such owner. The City Clerk, in consultation with the Animal Control Officer and JCGC Animal Shelter Director, shall effectuate suitable procedures for the collection of fees and issuance of vouchers by the JCGC Animal Shelter, together with suitable procedures for disbursement of such fees as herein provided.
- D. Any animal impounded under the provisions of this Chapter and not reclaimed by its owner within three (3) business days of its impoundment, may be disposed of, placed for adoption, or placed in rescue at the direction of the JCGC Animal Shelter.
- E. The above described costs for impounding and keeping shall be paid to the JCGC Animal Shelter for any animal claimed by the owner. All impounding fees shall be paid to the JCGC Animal Shelter and no animal shall be released until the owner proves the animal, if a dog, cat or ferret, is currently immunized against rabies and currently licensed through the City. If any animal so impounded is not claimed by the owner thereof within three (3) business days of the date of such impounding, such animal shall become the property of the JCGC Animal Shelter.
- F. If a dog is being held as a potentially dangerous dog, the provisions of Section 215.045 shall control.

SECTION XII. New Section 215.063, ANIMAL FOSTER HOME / FOSTER CARE FACILITY, is hereby adopted to read as follows:

SECTION 215.063- ANIMAL FOSTER HOME / FOSTER CARE FACILITY

- A. Any state licensed animal shelter may implement a foster home / foster care program for private citizens.
- B. That shelter must comply with licensing guidelines set forth by the state of Kansas.
- C. The said shelter shall provide quarterly reports to the City Treasurer regarding:
1. The name and address of all persons licensed under the shelter's foster care program.
 2. All animals presently placed in foster care and with whom those animals are placed.
 3. The date in which each animal was placed at the fostering home.

SECTION XIII. New Section 215.065, ADOPTION PROCEDURE, is hereby adopted to read as follows:

SECTION 215.065: - ADOPTION PROCEDURE

- A. Any person adopting a pet from the JCGC Animal Shelter shall have the animal

spayed/neutered by a licensed veterinarian within thirty (30) days, if the animal is an adult. If the animal is not an adult or if the animal cannot be neutered within the thirty (30) days because of valid medical reasons, said person shall have the animal neutered within a time frame set by the operator of the animal shelter.

B. Any person adopting an animal from the JCGC Animal Shelter hereunder shall deposit a sum, as established by the animal shelter, with the operator of the shelter. The sum established shall not be less than the lowest, nor more than the highest, fee charged by veterinarians within the city for spaying or neutering dogs and cats. The deposit shall be refunded or paid directly to the veterinarian, when the operator is provided written documentation from said veterinarian that the neutering has been accomplished.

C. If said written documentation has not been provided to the operator within ten (10) days after the time frames set forth above, the deposit shall be forfeited to the county treasurer.

D. It shall be unlawful for any person who adopts an animal hereunder to fail to comply with this section, and the forfeiture of the deposit shall not prevent a prosecution hereunder.

SECTION XIV. Section 215.070, PROCEDURE ON DISEASED OR SUSPECT ANIMALS, existing language is hereby deleted/repealed and new Section 215.070 is adopted to read as follows:

SECTION 215.070: - PROCEDURE ON DISEASED OR SUSPECT ANIMALS

A. If it shall be determined that any animal confined under the provisions of this Chapter is diseased, and by reason of such disease being transmissible to human beings or, in the case of rabies or ringworm, other animals, the Animal Control Officer or owner shall, upon notice thereof from the Health Officer with veterinary medical consultation, cause such animal to be properly treated by a veterinarian or destroyed; provided, that in the case of rabies exposure of animals, such as a dog, cat or other animal being bitten by a rabid skunk, such dog, cat or other animal may by the Health Officer be caused to be destroyed or confined for a period of not less than six (6) months to the satisfaction of the Municipal Court.

B. Any animal which bites a person shall immediately be quarantined at the JCGC Animal Shelter or at the owner's, keeper's, or harborer's expense with a doctor of veterinary medicine of the owner's, keeper's, or harborer's choosing, for a period of ten (10) days. The quarantine must be coordinated prior to the responding officer's departure from the scene and the animal shall be taken to the JCGC Animal Shelter until alternative arrangements are made with a licensed veterinarian's office for quarantine of the animal. When said animal is quarantined in a private veterinarian's office, the owner, keeper, or harborer of such animal shall give notice to the JCGC Animal Shelter when such animal is released. Upon such release, the veterinarian shall mail a certificate showing the condition of the health of the animal to the JCGC Animal Shelter. If the animal is held at the JCGC Animal Shelter, the animal shall be examined at the end of the ten (10) day confinement by a licensed veterinarian. In all such cases of quarantine, the confinement shall be at the owner's, keeper's, or harborer's expense. Any owner, keeper, or harborer of any animal which bites a person who fails to quarantine said animal in accordance with the provisions of this Section, shall, upon conviction thereof, be deemed guilty of a Class A misdemeanor.

C. Sick or injured animals found or picked up by the Animal Control Officer will be evaluated and/or treated by a licensed veterinarian, who shall be designated by the JCGC Animal Shelter Director. Further, the JCGC Animal Shelter Director will arrange for a veterinarian to provide responsive treatment for animals maintained at the JCGC

Animal Shelter during the three (3) business day holding period that become ill or show symptoms of injury.

D. Attending veterinarians shall have the authority to humanely destroy any animal evaluated and/or treated under this Section of the Code that has a contagious disease or injury where such humane disposition is in the attending veterinarian's opinion the appropriate veterinary medical action.

E. The owner of a sick or injured animal taken to a veterinarian by the Animal Control Officer and/or the JCGC Animal Shelter is responsible for the payment of charges for veterinarian services related thereto. The owner shall reimburse the City of Junction City for all expenditures the City is required to pay for veterinary services rendered to the owner's animal under this Section.

SECTION XV. Section 215.080, ANIMAL CONTROL OFFICER, existing language is hereby deleted/repealed and new Section 215.080 is adopted to read as follows:

SECTION 215.080: - ANIMAL CONTROL OFFICER

A. The Chief of Police shall appoint an Animal Control Officer who shall perform all such duties as may be prescribed by any ordinance of the City or order of the Governing Body of the City with respect to animals, and shall see that all ordinances, regulations and Statutes pertaining to animals are duly and properly observed and enforced.

B. The Animal Control Officer, at the discretion of the Chief of Police, shall keep or cause to be kept, accurate and detailed records of impoundment and disposition of all animals coming into his/her custody; all bite cases reported to him/her and investigation of the same; and records of all monies received under this Chapter, which shall be open to inspection at reasonable times by persons responsible for similar records of the City.

C. It shall further be the duty of the Animal Control Officer, or anyone having the authority of Animal Control Officer, including but not limited to Law Enforcement Officers, or the Health Officer to enforce the terms and provisions of this Chapter. Said officers are authorized to issue citations to the owner or custodian of and/or impound any animal found in violation of the terms of this Chapter.

D. The Animal Control Officer shall work under the immediate supervision and direction of the Police Department.

SECTION XVI. Section 215.090, INTERFERENCE WITH THE DUTY OF THE ANIMAL CONTROL OFFICER, HEALTH OFFICER, OR POLICE OFFICER, existing language is hereby deleted/repealed and new Section 215.090 is adopted to read as follows:

SECTION 215.090: - INTERFERENCE WITH THE DUTY OF THE ANIMAL CONTROL OFFICER, HEALTH OFFICER, OR POLICE OFFICER

A. It shall be unlawful for any person to refuse to identify himself/herself by his/her correct name and address when asked to do so by the Animal Control Officer, Health Officer, or Police Officer, when such officer or representative has probable cause to believe that this person has violated a Section of this Chapter.

B. It shall be unlawful for any person to interfere with, molest, injure or prevent the Animal Control Officer, Health Officer, or Police Officer, in the lawful discharge of duties as herein prescribed.

SECTION XVII. Section 215.100, ENFORCEMENT, existing language is hereby deleted/repealed and new Section 215.100 is adopted to read as follows:

SECTION 215.100: - ENFORCEMENT

This Chapter shall not apply to:

1. A public or privately owned zoo maintained or operated by a non-profit organization or government entity.
2. Hospitals, clinics and other premises operated by licensed veterinarians for the care and treatment of animals.

SECTION XVIII. Section 215.110, PENALTY, existing language is hereby deleted/repealed and new Section 215.110 is adopted to read as follows:

SECTION 215.110: - PENALTY

Unless specifically designated, any person violating any of the provisions of this Chapter is guilty of a misdemeanor and upon conviction thereof shall be punished as provided by Section 200.010 of Article V, Chapter 100, Title I of this Code.

SECTION XIX. This ordinance shall be in full force and effect from and after its adoption and publication once in the Junction City Daily Union, as provided by law.

PASSED AND ADOPTED this _____ day of _____, 2013.

Cecil Aska, Mayor

ATTEST:

Tyler Ficken, City Clerk

Backup material for agenda item:

- b. Consideration of an amendment to the Ventrya Development Agreement.

City of Junction City

City Commission - Agenda Memo

November 19, 2013 Meeting

From: Cheryl S. Beatty, Assistant Manager/Finance Director
To: City Commissioners and Gerald Smith, City Manager
Subject: **Amendment Request for Ventria Bioscience Incorporated.**

Objective: Approval of amendment to Ventria Bioscience Incorporated development agreement.

Explanation of Issue: Attached please find the Ventria Bioscience Incorporated requested amendments to the development agreement that we entered into with them on December 20, 2006. In previous communications, a copy of the development agreement and the first amendment was provided.

Scott Deeter, Ventria CEO, will attend our meeting, provide a condensed progress report, and a summary of why they are requesting the amendment.

The JC Economic Development Advisory Committee has reviewed the amendment changes and will present their recommendation at the meeting. It is my understanding that they are supporting the proposal without the second to last paragraph.

Budget Impact: No budget impact.

Alternatives: It appears that the City Commission may approve, deny, or modify or table this request.

Suggested Motion: I, _____, move to direct staff to draft the second amendment to the Ventria BioScience Incorporated development agreement to include _____. Seconded by _____.

Attachment: Proposed amendment to Ventria Bioscience Development Agreement



CONFIDENTIAL

Proposal to Amend the Development Agreement between the City of Junction City and Ventria Bioscience, Inc.

The proposal is to amend the Development Agreement in a manner that is beneficial to both parties. It is Ventria's intent to continue its long-term presence in Junction City. The City of Junction City, Geary County, and the State of Kansas desire to maintain Ventria's presence and also desire to be its preferred location for expansion. Therefore, the Parties desire to amend the existing Development Agreement by making the changes described in this document.

The current remaining milestones under the Development Agreement and related leases are as follows:

- Initial cultivation of 1,000 acres = \$1,000,000 of the grant repayment obligation will be satisfied.
- 35 employees = \$500,000 of the grant repayment obligation will be satisfied.
- 50 employees = \$500,000 of the grant repayment obligation will be satisfied.
- 8 years of continuous operation = \$750,000 of the grant repayment obligation will be satisfied. This milestone will be achieved as of 12/31/2014.
- The deadline for achieving these milestones is 12/31/2016.

Ventria proposes to amend the Development Agreement as follows:

- Extend the term for achieving the milestones of initial cultivation of 1,000 acres, 35 employees, and 50 employees by two years, from 12/31/2016 to 12/31/2018.
- Eliminate the requirement that Ventria escrow any grant payment obligations for unmet milestones prior to 12/31/2018.
- If Ventria builds its planned facility expansion in Junction City, and if the expansion is built and open for business on or before December 31, 2018, the milestones of 1,000 acres under cultivation, 35 employees, and 50 employees are automatically satisfied (if not already satisfied) and the Development Agreement is concluded.
- If Ventria closes its primary manufacturing operations in Junction City prior to December 31, 2018, all payments associated with milestones not met as of the date of the closure shall immediately become due and payable:
 - 1,000 acres = \$1,000,000
 - 35 employees = \$500,000
 - 50 employees = \$500,000
 - Continuous operation (if primary facility is closed prior to 12/31/2014) = 750,000



- If prior to December 31, 2018, Ventria builds its planned facility expansion outside of Junction City, Ventria will be required to make payment on the milestones not met at the time the facility expansion is completed:
 - 1,000 acres = \$1,000,000
 - 35 employees = \$500,000
 - 50 employees = \$500,000
 - Continuous operation (if primary facility is closed prior to 12/31/2014) = 750,000
- Ventria plans to continue to make significant investment in materials, equipment, and facility upgrades at the existing site. These investments will be to improve the facility and expand capacity to meet future production requirements. Ventria will earn a 30% credit against the milestone payments for every dollar spent on property, plant, equipment, and materials at the existing facility up to \$6,666,667 in spending. The total credits against the milestones will not exceed \$2,000,000 (30% x \$6,666,667). Spending from the period beginning January 1, 2013 through December 31, 2018 will qualify for credit against the remaining milestone amounts.
- In the event of a change in control of Ventria, (defined as a change in ownership of a majority of Ventria's assets or capital stock in a single transaction), the obligations under the development agreement would transfer to the surviving entity that controls Ventria's assets or capital stock after the change in control.

Backup material for agenda item:

- c. Consideration of the 2014 Rolling Meadows rate schedule.

City of Junction City

City Commission

Agenda Memo

11/19/2013

From: John Bernstein, PGA General Manager, Rolling Meadows Golf Course
To: Gerald Smith, City Manager
Subject: **Proposed 2014 Fee Increases at Rolling Meadows Golf Course**

Objective: Consideration of the 2014 Rolling Meadows rate schedule.

Explanation of Issue: Current revenues are not meeting expenditures. A recent survey of surrounding area courses conducted by Rolling Meadows staff revealed that Rolling Meadows rates were below average for the area. Along with other operational changes at Rolling Meadows we feel that an increase in rates would allow our revenue to more closely match our expenditures.

Budget Impact: Based on 2013 participation at Rolling Meadows this increase in rates would equal an estimated \$15,000.00 in additional revenue.

Alternatives:

1. Approve, Disapprove, Modify, Table

Recommendation: Staff recommends approval of the 2014 Rolling Meadows rate schedule.

Enclosures: Rolling Meadows Golf Course 2014 Proposed Fee Structure

Rolling Meadows Current Rates and Proposals for 2014

	Current	Proposed
Weekday twilight	\$20.00	\$25.00
Weekend twilight	\$26.00	\$25.00
Sunflower Trail	\$20.00	\$25.00
Weekday 18H G/F	\$15.00	\$18.00
Weekend 18H G/F	\$22.00	\$25.00
Pull Cart Rental	\$4.00	\$7.00
Annual Family	\$715.00	\$730.00
Annual Single	\$500.00	\$525.00
Annual Active Military	\$225.00	\$275.00
Annual Junior	\$175.00	\$180.00

Backup material for agenda item:

- d. Consideration of an update to the City anti-harassment policy.

City of Junction City

City Commission

Agenda Memo

November 19, 2013

From: Michelle Seibel, Director of Human Resources

To: City Commission

Subject: **Policy Resolution**

Objective: Update City Anti-Harassment Policy

Explanation of Issue:

The City would like to update the Sexual and Other Prohibited Harassment policy to have more clear and concise language. Updating the Policy will allow for required and mandatory training of employees which should be done on an annual basis.

Budget Impact: None

Alternatives: It appears the Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve the policy as given
- or
2. Make any suggestions for change and not approve the policy as given.

Enclosures: Sexual and Other Prohibited Harassment Policy

Resolution No. 2736

A Resolution Approving Execution of the "Sexual and Other Prohibited Harassment" Policy

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY as follows:

Section 1: The City of Junction City hereby authorizes the execution of the "Sexual and Other Prohibited Harassment" Policy in the form of EXHIBIT A attached hereto.

Section 2: While not expressly mandated by any federal law, courts, the EEOC and Kansas State and local laws, an updated policy, complaint procedure and workforce training is necessary for employers and employees, to minimize and defend against liability. An updated policy and routine employee training is strongly encouraged by the Equal Employment Opportunity Commission (EEOC). Our current policy has not been updated since January 2009.

Section 3: This resolution shall be in full force and effect from and after it's passage and approval.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY THAT THE PERSONELL POLICIES AND GUIDELINES BE AMENDED TO REMOVE SECTION 10.11 IN IT'S INTIRITY AND BE REPLACED BY EXHIBIT A.

APPROVED BY THE JUNCTION CITY COMMISSION THIS 19TH day of November, 2013.

Cecil Aska, Mayor

Attest:

Tyler Ficken, City Clerk



Personnel Policies & Guidelines

SUBJECT: Sexual and Other Prohibited Harassment
Approved:

I. OBJECTIVE

The City of Junction City is committed to a work place that is free of Harassment. Employees should have the right to work in an environment that is professional, promotes equal employment opportunities and prohibits discriminatory practices, including harassment on the basis of an individual's race, color, age, national origin, gender, disability, religion, genetic information or any other protected status by law

The City of Junction City has a zero tolerance for offensive or harassing behavior directed at a person because of his or her protected status. This policy covers all employees, visitors, vendors, contractors, and all others who enter the workplace.

II. POLICY

Under this policy, prohibited behaviors include: verbal, written, visual or physical conduct that: 1) has the purpose or effect of creating an intimidating, hostile or offensive working environment; 2) has the purpose or effect of unreasonably interfering with an individual's work performance; or 3) otherwise adversely affects an individual's employment opportunities.

Examples of prohibited conduct include but are not limited to, epithets, slurs, negative stereotyping, written or graphic material, including e-mails, that denigrate or show hostility toward an individual, or any other threatening or intimidating act that relates to race, sex (whether same-sex or opposite-sex), color, religion, national origin, age, disability, genetic information or any other status protected by applicable law.

For the purpose of this policy, it does not matter if the behavior is welcome or unwelcome or whether the behavior actually offends another person or not. This policy focuses on behavior and consequences.

Prohibited behavior also may include unwelcome behavior of a sexual nature. Examples of behaviors prohibited by this policy include, but are not limited to, the following:

sexual advances and propositions; requests for sexual favors; sexual jokes, comments, suggestions, or innuendo; foul or obscene gestures or language; display of foul or obscene or offensive printed or visual material; physical contact such as patting, pinching, hugging or brushing against another individual's body; and any other unwelcome verbal, physical or visual conduct of a sexual; sexual advances and/or propositions toward another individual or employee; physical contact that is or could be interpreted as sexual in nature; posting or disseminating – whether verbally, via email, posting through poster, cartoons, etc., or some other way that are sexual or offensive in nature or that target or relate to any protected status are not appropriate under this policy and any other unwelcome verbal, physical or visual conduct of a sexual nature where:

- The behavior constitutes a promise or implied negative consequences regarding employment decision or status or preferential treatment.
- The behavior interferes with a person's work performance or otherwise alters the terms and/or conditions of the person's employment
- The behavior creates a hostile, intimidating, or offensive work environment

When in doubt, employees should error on the side of caution when interacting with other employees, vendors, visitors, etc. If an employee does not believe management would approve of the behavior in question, then he/she should not engage in that behavior.

The City prohibits this behavior, regardless of whether the behavior constitutes unlawful harassment. The perpetrator's intent does not matter; the issue is the potential consequence of the perpetrator's behavior.

Any employee that has questions regarding this Policy or who believes that he/she has been victim or witnessed behavior in violation of this policy should notify his/her Supervisor, Manager, or Human Resources immediately.

Note that the City of Junction will not wait until a complaint is filed to act. If the City has reason to believe that prohibited behavior is taking place under this policy, the City will act to remedy the conduct and prevent future prohibited behavior.

After a complaint is filed, the City will conduct an investigation. The City will treat questions/complaints and the investigation as confidential to the extent possible under the circumstances.

The City of Junction City absolutely prohibits retaliation against anyone reporting violations of this policy, for assisting in making a complaint, or cooperating with an investigation. Prohibited relation includes but is not limited to:

- Uncivil behavior
- Disparaging comments

- Negative treatment

Any employee who believes that he/she has experienced or witnessed any conduct in violation of this policy in connection with their employment should report that violation to his/her supervisor, manager, or Human Resources. As soon as reasonably possible, an investigation will be conducted on the prohibited retaliatory behavior and appropriate action will be taken, up to and including termination of employment, based on the circumstances involved.

After conclusion of a full investigation, it's found that any City personnel is in violation of this policy, he/she will be subject to disciplinary action up to and including termination.

Backup material for agenda item:

- e. Consideration and Adoption of Ordinance Amendments and Amended City of Junction City, Engineering Design Standards

City of Junction City City Commission Agenda Memo

November 19, 2013

From: Gregory S. McCaffery, Municipal Service Director
To: City Commissioners and Gerald Smith, City Manager
Subject: Consideration and Adoption of Ordinance Amendments and Amended City of Junction City, Engineering Design Standards

Objective: Adoption of Ordinance Amendments and Amended City of Junction City, Engineering Design Standards

Explanation of Issue: The City Commission held a workshop on October 15, 2013, whereby ordinances which addressed engineering standards, guidelines and policies for the design and construction of infrastructure improvements within the City were reviewed. Many of these are outdated, incomplete and inconsistent with current standard engineering practices and methods of construction. Further, several of the ordinances contain limited design guidelines and areas of construction specifications, which are inconsistent with present methods.

This lack of current and updated ordinances, and absence of a solid set of Engineering Design Standards have made it difficult in the City being able to provide and ensure; (1) consistent infrastructure is built, (2) guidance towards design professionals is given and (3) enforcement of standard practices and methods are undertaken within the City as developments take place and City staff maintains the City's overall infrastructure.

City staffs, along with HDR Engineering, over the last several months have developed a standalone "Engineering Design Standards" document. This document is current with standard design practices and methods which are used with the industry, throughout Kansas and more importantly within our region. Further, a cleanup of various City Code inconsistencies was undertaken. Finally, input was obtained from the various City Departments, KAW Engineering, local contractors, and Tom Neal, the City's former City Engineer as the standards were developed.

The City Municipal Code Titles, Chapters and Sections which will be impacted by these revised Engineering Design Standards include the following: Title IV – Land Use (primarily the subdivision regulations), Title V - Building and Construction, And Title VII – Utilities (Water & Sanitary Systems). A Public Hearing for the recommended changes within the Subdivision Regulations was held through the Metropolitan Planning Commission, with their concurrence for adoption being made.

The Engineering Design Standards address the following major areas: General Conditions, Water Systems, Sanitary Systems, Storm Systems and Street Systems. Additionally a set of current Standard Detail Sheets for the major areas of construction have been developed for adoption by the City.

Additionally standalone engineering plan review fees have been developed based upon the City's current fee structure and the general engineering fees as adopted from HDR Engineering. These are provided as a resolution for the City Commission consideration.

Budget Impact: The Engineering Design Standards will standardize the City's infrastructure and minimize the types of systems in which to maintain and limit future repairs through sound standards.

Alternatives: The City Commission may approve, modify, table or deny the adoption of the ordinance amendments and Engineering Design Standards as presented.

Recommendation: City staff recommends the City Commission to adopt the Ordinance Amendments, Engineering Design Standards, and related resolutions as presented.

Suggested Motions:

Commissioner _____ moves to approve the adoption of Ordinance G-1136, amendments to the Title IV, Land Use. Seconded by Commissioner _____. Requires roll call vote.

Commissioner _____ moves to approve the adoption of Ordinance 1137, amendments to the Title V, Building and Construction. Seconded by Commissioner _____. Requires roll call vote.

Commissioner _____ moves to approve the adoption of Ordinance 1138, amendments to the Title V, Building and Construction. Seconded by Commissioner _____. Requires roll call vote.

Commissioner _____ moves to approve the adoption of Ordinance 1139, amendments to the Title VII, Utilities. Seconded by Commissioner _____. Requires roll call vote.

Commissioner _____ moves to approve the adoption of Ordinance 1140, amendments to the Title VII, Utilities. Seconded by Commissioner _____. Requires roll call vote.

Commissioner _____ moves to approve the adoption of the Resolution 2758 adopting Engineering Design Standards. Seconded by Commissioner _____. Does not require roll call vote.

Commissioner _____ moves to approve the adoption of Resolution 2759 adopting Review and Inspection Fees. Standards. Seconded by Commissioner _____. Does not require roll call vote.

Enclosures: Ordinance Amendment, Title IV, Land Use
Ordinance Amendment, Title V, Building and Construction
Ordinance Amendment, Title VII, Utilities
Engineering Design Standards, w/ Resolution
Review and Inspection Fees Resolution
JC/GC Metropolitan Planning Commission,
meeting minutes 9/12/13

ORDINANCE NO. G-1136

AN ORDINANCE AMENDING TITLE IV ENTITLED "LAND USE" CHAPTER 455 ENTITLED "SUBDIVISION REGULATIONS" OF THE CODE OF THE CITY OF JUNCTION CITY, KANSAS BY AMENDING ARTICLE VI ENTITLED "DESIGN STANDARDS" BY AMENDING SECTIONS 455.270 ENTITLED "STREETS-LAYOUT AND DESIGN" AND 455.280 ENTITLED "ALLEYS"; BY AMENDING ARTICLE VII ENTITLED "CONSTRUCTION STANDARDS" BY AMENDING SECTION 455.340 ENTITLED "STREET CONSTRUCTION STANDARDS"; BY AMENDING ARTICLE VIII ENTITLED "INSTALLATION OF REQUIRED IMPROVEMENTS" BY AMENDING SECTIONS 455.350 ENTITLED "SUBDIVISION TYPES", 455.360 ENTITLED "JURISDICTION", 455.370 ENTITLED "REQUIRED IMPROVEMENTS", AND 455.380 ENTITLED "EXCEPTIONS FOR EXISTING IMPROVEMENTS"; BY AMENDING ARTICLE IX ENTITLED "IMPROVEMENT PROCEDURES" BY AMENDING SECTIONS 455.410 ENTITLED "SUBMISSION OF REQUIRED AGREEMENTS", 455.420 ENTITLED "FINAL IMPROVEMENT PLANS", 455.430 ENTITLED "CONTENT OF ENGINEERING DRAWINGS", BY REPEALING 455.440 ENTITLED "REVIEW OF PLANS", BY AMENDING 455.450 ENTITLED "APPROVAL OF PLANNING COMMISSION", 455.460 ENTITLED "CONSTRUCTION OF IMPROVEMENTS", 455.480 ENTITLED "INSPECTION PROCEDURES", BY REPEALING 455.490 ENTITLED "FINAL INSPECTION", BY AMENDING 455.500 ENTITLED "REPORT TO PLANNING COMMISSION AND GOVERNING BODY", 455.510 ENTITLED "'AS BUILT' DRAWINGS", AND 455.530 ENTITLED "ACCEPTANCE OF IMPROVEMENTS; AND BY AMENDING ARTICLE X ENTITLED "APPEALS, WAIVERS AND VARIANCES".

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. Subsections H., I., K., M. and N. of Section 455.270 are hereby repealed and reserved for future use; subsections A., J., L., O., P. and Q. of Section 455.270 of Article VI of Chapter 455 of Title IV of the Code of the City of Junction City Kansas are hereby amended by repealing said subsections and enacting in lieu thereof the following:

SECTION 455.270: - STREETS—LAYOUT AND DESIGN

- A. The arrangement, character, extent, width, grade and location of all streets shall conform to the Comprehensive Development Plan and shall be considered in their relation to existing and planned streets, topographical conditions, to public convenience and safety, and their appropriate relation to the proposed uses of the land to be served by such streets. A developer desiring to construct any street improvement shall in addition to any Planning Commission review and approval, apply to the City of Junction City, Engineering Department for approval of the location, dimensions, design, ~~and~~ construction methods and material for such street. Street improvements shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.
- H. Reversed for future use.
- I. Reversed for future use.

- J. The minimum right-of-way width, roadway width, and other relevant design criteria for all new streets shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.
- K. Reserved for future use.
- L. Cul-de-sacs shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.
- M. Reserved for future use.
- N. Reserved for future use.
- O. Sidewalks shall be required on both sides of all streets in urban subdivisions. Minimum sidewalk width shall be five (5) feet. Sidewalks shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission. The Planning Commission, subject to approval of the City Commission, may permit sidewalks at the curb line on local residential streets.
- P. Street grades shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.
- Q. Cul-de-sac islands, if constructed, shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 2. Subsection B. of Section 455.280 of Article VI of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby repealed and reserved for future use and a new subsection E is added to Section 455.280 to read as follows:

SECTION 455.280: - ALLEYS

- B. Reserved for future use.
- E. Construction of alleys shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 3. Section 455.340 of Article VII of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.340: - STREET CONSTRUCTION STANDARDS

Street pavements, grading, curb & gutter, and storm water systems, shall be designed and constructed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 4. Section 455.350 of Article VIII of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.350: - SUBDIVISION TYPES

For the purposes of this Article, subdivisions shall be classified into the following types:

1. Urban subdivisions. All subdivisions for residential purposes within the City of Junction City having or intended to have a density of ~~less~~ more than one (1) dwelling unit per twenty thousand (20,000) square foot lot; and all subdivisions or portions thereof for commercial, industrial, and public or semi-public purposes.
2. Suburban subdivisions. All other lands within the City of Junction City required to be platted either by Statute or by these Subdivision Regulations.

SECTION 5. Section 455.360 of Article VIII of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.360 – JURISDICTION

In setting standards and specifications not covered by this Chapter, approving engineering drawings, inspecting improvements, recommending acceptance of improvements, preparing any petition forms and establishing the amount of surety for guaranteeing the installation of such improvements shall be the responsibility of the appropriate representative of the City of Junction City, Kansas.

SECTION 6. Section 455.370 of Article VIII of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.370: - REQUIRED IMPROVEMENTS

The developer of a proposed subdivision shall install, or provide for the installation of, the following facilities and improvements:

- A. Streets, roadways, alleys, curbs, gutters and street drainage shall be installed in all subdivisions and/ or re-subdivisions. All streets, roadways, alleys, curbs, gutters and street drainage facilities required to be installed shall be designed and constructed in accordance with the City *Engineering Design Standards* as adopted by resolution of the City Commission.
- B. Sidewalks shall be required on both sides of all arterial and collector streets in both urban and suburban subdivisions. Sidewalks shall be required on both sides of all local residential streets in urban subdivisions. The developer may request an Exception for sidewalks on cul-de-sacs of less than twelve (12) residences or loop drives with less than eighteen (18) residences unless the City Commission determines sidewalks are necessary for safety of pedestrian traffic near schools, parks or other areas of high pedestrian traffic. The developer may request an Exception to provide sidewalks on only one side of local streets in suburban subdivisions. Sidewalks shall be guaranteed from curb to curb of intersecting streets rather than to property lines. Sidewalks shall be constructed in the street right-of-way to a minimum width of five (5) feet, unless required larger by the City.
- C. Sanitary sewer lines shall be installed to serve each lot created in a subdivision and/ or re-subdivision and designed per City *Engineering Design Standards* as adopted by resolution of the City Commission. Private sewer lines are prohibited. Not more than one (1) house, business building or commercial building shall be served by each service connection. Any

proposed subdivision and/or re-subdivision that seeks to establish lots not served by a sanitary sewer line shall comply with the applicable provisions of the City Code concerning private on-site wastewater treatment systems, and amendments thereto.

- D. A public water supply system shall be installed to serve each lot created in a subdivision and/ or re-subdivision. The public water supply system shall be designed and constructed in accordance with the City *Engineering Design Standards* as adopted by resolution of the City Commission. Lots being created that are not served by a public water supply system shall comply with the applicable provisions of the City Code concerning private on-site wastewater treatment systems, as amended. Water wells established within the City of Junction City shall only be permitted if permitted and constructed by the Sanitary Code of Geary County, Kansas, and amendments thereto. No water well shall be permitted to serve any home, business or industry that is also served by a public water supply system.
- E. Fire hydrants shall be installed in all subdivisions and/ or re-subdivisions. Fire hydrants shall be designed and constructed City *Engineering Design Standards* as adopted by resolution of the City Commission.
- F. Storm sewer system shall be installed in all subdivisions and/ or re-subdivisions. Storm sewer systems shall be designed and constructed City *Engineering Design Standards* as adopted by resolution of the City Commission.
- G. Street signs shall be installed within all subdivisions and/ or re-subdivisions as requested by the City Engineer. Street signs location, type and size shall be per City *Engineering Design Standards* as adopted by resolution of the City Commission.
- H. Wiring or electrical power, telephone and cable television service lines shall be placed underground in all subdivisions within the City of Junction City that are approved from and after November 19, 2013. The developer may request an Exception from this requirement if physical conditions of the land in question make underground installation infeasible. Such request shall be accompanied by a report from the responsible public utility relating to said request and applicable justification for the Exception at the subject site. The Planning Commission shall review the request and make a recommendation to the City Commission.
- I. Underground installation of wiring or electrical power, telephone and cable television service lines shall not be required in flood-plains, drainage easements, major drainage ways or other areas where there is frequently standing water.
- J. Electric distribution or transmission lines with capacities of 3,000 KVA or more shall not be required to be installed underground.
- K. No building permit for new construction of a principal structure shall be issued where underground utilities are required until the utility companies involved have certified that necessary utility lines for that property have been installed or have approved commencement of construction prior to installation of the utility lines.
- L. Any overhead lines in service prior to the effective date of this provision stated above shall not be affected. The installation of underground utilities shall be per the City *Engineering Design Standards* as adopted by resolution of the City Commission. All such construction and installation of the utilities noted in this subsection shall be under contract with the applicable utility provider.

- M. Utility lines will be designed in the rear of the lots where allowable by grade, drainage and per City *Engineering Design Standards* as adopted by resolution of the City Commission.
- N. Monuments and bench marks shall be installed per City *Engineering Design Standards* as adopted by resolution of the City Commission.
- O. The developer shall submit a plan detailing final grading plans for the entire development per City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 7. Section 455.380 of Article VIII of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.380: - EXCEPTIONS FOR EXISTING IMPROVEMENTS

- A. Where the proposed subdivision is a re-subdivision or concerns an area presently having any or all required improvements set out in Section 455.370, and where such improvements meet the requirement of said Section and are in good condition as determined by the appropriate representative of the City, no further provision need be made by the subdividers to duplicate such improvements. However, where such existing improvements do not meet the requirements of Section 455.370, the developer shall provide for the repair, correction, or replacement of such improvements so that all improvements will then meet the aforesaid requirements of Section 455.370.
- B. Where the proposed subdivision is a re-subdivision or concerns an area presently abutting or containing any existing public street of less than the minimum required right-of-way width, the plat shall dedicate additional right-of-way, so as to provide a minimum street right-of-way width the per City *Engineering Design Standards* as adopted by resolution of the City Commission.
- C. Where the proposed subdivision is a re-subdivision or concerns an area presently abutting or containing an existing public street of less than the minimum required pavement width, the developer of such proposed subdivision shall provide an additional street pavement width per City *Engineering Design Standards* as adopted by resolution of the City Commission. The developer may request an Exception, subject to approval of the City Commission, to reduce the minimum street width required by this Chapter to match an existing street system if the extension of such street is already improved at each end of the street adjoining said subdivision or re-subdivision, and the street adjacent to the subdivision or re-subdivision is two (2) blocks or less in length.

SECTION 8. Section 455.410 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.410: - SUBMISSION OF REQUIRED AGREEMENTS

If the improvements required are addressed with an agreement as required in Section 455.390 the developer shall so indicate at the time the preliminary plat is filed. If the proposed plat is approved, three signed copies by the developer shall be submitted to the City when the final plat is presented for final consideration.

SECTION 9. Section 455.420 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.420: - FINAL IMPROVEMENT PLANS

The developer shall have plans and engineering drawings, complete with other engineering information, for all required improvements within a subdivision and/or re-subdivision prepared in conformance with the requirements of the City *Engineering Design Standards* by a licensed professional engineer, licensed within the State of Kansas. Complete plans, drawings, and other engineering information, the number determined by the City shall be submitted per City *Engineering Design Standards* as adopted by resolution of the City Commission, to the City Engineer within thirty (30) days of the approval date of the final plat. The developer may request an extension of the time to submit the plans; however extensions shall not be granted beyond an additional thirty (30) days. Failure to provide the plans required in this section shall constitute a violation of the Development Agreement and shall void said Agreement. No authorization for construction of any of the improvements shall be permitted by the City until a Development Agreement is reestablished and all guarantees fully funded in conformance to these regulations and all other applicable rules, regulations, codes and requirements of the City.

SECTION 10. Section 455.430 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.430: - CONTENT OF ENGINEERING DRAWINGS

Engineering plans, drawings, and other engineering information shall be submitted in accordance with the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 11. Section 455.440 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby repealed and said section is reserved for future use

SECTION 12. Section 455.450 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.450: - APPROVAL BY PLANNING COMMISSION

The Planning Commission shall approve a final plat only after confirmation the method of financing the improvements has been identified and, if applicable, the Developers Agreement for said improvements has been filed with the City.

SECTION 13. Section 455.460 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.460: - CONSTRUCTION OF IMPROVEMENTS

No improvements shall be constructed nor shall any work preliminary thereto be done until such time as a final plat and the engineering drawings accompanying it shall have been approved and there shall have been compliance with all of the requirements relating to the agreement specified in Section 455.390 of this Chapter. City Engineer shall approve all drawings prior to bidding or submittal to regulating agencies. Prior to bidding, all required permits shall be received by the City Engineer.

SECTION 14. Section 455.470 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.470: - INSPECTION

All improvements constructed or erected shall be subject to inspection by the City Engineer. The cost attributable to all inspections required by this Section shall be charged to and paid by the developer. Before any required inspections take place, the developer shall be required to post a deposit with the City, to cover the cost of such inspections. Inspections shall be completed per the *City Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 15. Section 455.480 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.480: - ENGINEERING REVIEW, INSPECTION AND ADMINISTRATIVE FEES.

- A. Fees shall be charged for review of site plans, plats, land divisions public & private improvements, field inspection of construction by the City as set forth by resolution of the City Commission.
- B. The developer shall pay to the City at the time the plans are submitted for review, a nonrefundable fee in the amount as set forth by resolution of the City Commission, of the cost (estimated cost to be used, but to be adjusted to final actual costs after final plan approval) of the proposed utility, improvement and/or structures to defray the City's cost of engineering review, planning and recording on City's records the proposed utility, improvement and/or structures. The developer shall pay to the City an additional fee to reimburse the ordinary cost of the City's inspection of construction. The developer shall deposit with the City, prior to start of construction, an amount of money for inspection services as set forth by resolution of the City Commission. In the event that the cost of inspection is greater than the amount deposited, the developer shall deposit additional moneys. In the event that the cost of inspection is less than the amount deposited, the excess shall be refunded to the developer.
- C. Fees for City Attorney review of plats, easements and/ or agreements shall be as set forth by resolution of the City Commission and shall be paid by the developer.

SECTION 16. Section 455.490 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby repealed and said section is reserved for future use

SECTION 17. Section 455.500 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.500: - REPORT TO PLANNING COMMISSION AND GOVERNING BODY

The City Engineer upon final inspection indicates that all improvements as installed contain no defects, deficiencies, or deviations, from the completion of such inspection, the City Engineer shall certify to the City Commission, and utility that all improvements have been installed in reasonable conformity with the engineering plans and specifications accompanying the final plat.

SECTION 18. Section 455.510 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.510: - "AS BUILT" DRAWINGS

Upon completion of the work, or any phases thereof, the developer producing "as-constructed" construction plans for said work shall furnish to the City, per the *City Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 19. Section 455.530 of Article IX of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing section and enacting in lieu thereof the following:

SECTION 455.530: - ACCEPTANCE OF IMPROVEMENTS

Upon receipt by the City Commission of the notification of the City Engineer that all improvements have been installed in reasonable conformity with the approved engineering drawings and in reasonable conformity with the requirements of this Chapter and all other applicable Statutes, ordinances, and regulations, that all "*as built*" drawings have been furnished as required and that all survey monuments are in place, the City Commission will thereupon, by resolution, formally accept such improvements. The developer shall file a two-year Maintenance Bond in a form prescribed by the City, which bond must be executed by a surety company licensed to do business in the State of Kansas and acceptable to the City. Said bond shall inure to the benefit of the City for the quality and initial maintenance of all public improvements installed for the subdivision and/or re-subdivision. At the conclusion of the two-year period covered by the maintenance bond, the City Engineer shall inspect all the improvements of the subdivision and/or re-subdivision and, if determined to be acceptable to the standards established by the City for said improvements, shall become the property of the City of Junction City and the developer shall be released of all responsibilities thereto. The improvements shall become the property of the City of Junction City involved. The City of Junction City may refuse to issue building permits for a subdivision until the improvements have been declared complete and the required Maintenance Bond has been provided to the City.

SECTION 20. Article X of Chapter 455 of Title IV of the Code of the City of Junction City Kansas is hereby amended by repealing the existing article section and enacting in lieu thereof the following:

ARTICLE X. – EXCEPTIONS, PLAT DESIGN ADJUSTMENTS, PLANNED DEVELOPMENTS, WAIVERS AND VARIANCES

SECTION 455.540: - EXCEPTIONS — IN GENERAL

Except for actions concerning Planned Developments as noted in Section 455.580 herein, the developer of a proposed subdivision may request an Exception to any required development standard and/or guarantee as provided herein.

SECTION 455.550: - EXCEPTIONS FROM REQUIRED IMPROVEMENT STANDARDS AND/OR STANDARDS

Any request for an exception to the installation, standards, or plans and engineering drawings in connection with required improvements shall be directed to the City Commission, and the action of the City Commission on said request shall be final. The proof of the need to grant an exception is solely on the developer and must show the improvements and/or standards are not technically feasible for the subdivision and/or re-subdivision in question.

SECTION 455.560: - EXCEPTION FROM REQUIRED IMPROVEMENTS OR GUARANTEES OF INSTALLATION OF SAME

Any request for an exception from the required guarantees for improvements in a subdivision and/or re-subdivision shall be directed to the City Commission, and the action of the City Commission on said request shall be final. The proof of the need to grant an exception is solely on the developer.

SECTION 455.570: - PLAT DESIGN ADJUSTMENTS

In cases in which there is unwarranted hardship in carrying out the literal provisions of the Zoning and/or Subdivision Regulations in the design of the plat with respect to lot width, lot depth, block length, or other plat design issues, the Planning Commission may grant an adjustment from such provision in the approval of the plat of said subdivision and/or re-subdivision. The request must be identified in the preliminary platting process, unless the platting is authorized to go to final plat approval without a preliminary plat. The Planning Commission shall not grant an adjustment unless it shall find that the strict application of the Zoning and/or Subdivision Regulations will create an unwarranted hardship, and unless the proposed adjustment is in harmony with the intended purpose of the Zoning and/or Subdivision Regulations and that the public safety and welfare will be protected.

Adjustments permitted under the provisions of this Article shall not include adjustments or exceptions from the requirements of making improvements required herein, unless approved as provided for in Section 455.560, the standards of specifications thereof, nor from the provisions of the Zoning Regulations of the City, except as to adjustments for minimum lot width and/or area requirements. Consideration of an application for an adjustment pursuant to this provision does not relieve the applicant, or any future owner of the applicable lot or property in question, from the necessity of proceeding under the applicable provisions of any other rules, regulations, or codes, including Zoning Regulations of the City, relating to variances.

SECTION 455.580: - EXCEPTIONS — PLANNED UNIT DEVELOPMENT

When a plat or subdivision is proposed in connection with a planned unit development authorized by the Zoning Regulations of the City, the Planning Commission may vary the design standards contained in the Zoning/ or Subdivision Regulations to such extent as may be necessary to permit the preparation of a planned development in accordance with the standards, conditions and restrictions of such Zoning Regulation. In said approval process, a Development Agreement may be established that modifies and/or adjusts the improvement requirements within said planned development. All actions concerning proposed planned developments shall be subject to the approval of the City Commission.

SECTION 21. This ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

PASSED AND ADOPTED this _____ day of _____, 2013.

Cecil Aska, Mayor

ATTEST:

Tyler Ficken, City Clerk

ORDINANCE NO. G-1137

AN ORDINANCE AMENDING CHAPTER 500 ENTITLED "ADMINISTRATION" OF TITLE V ENTITLED "BUILDING AND CONSTRUCTION" OF THE CODE OF THE CITY OF JUNCTION CITY, KANSAS BY AMENDING SECTIONS 500.010 ENTITLED "POLICY ESTABLISHED", 500.201 ENTITLED "CREATION OF ENFORCEMENT AGENCY", 500.250 ENTITLED "GENERAL, ENFORCEMENT", 500.260 ENTITLED "APPLICATION AND PERMITS", 500.450 ENTITLED "PERMITS, FORMS, ENFORCEMENT", BY REPEALING SECTION 500.480 ENTITLED "USES OF RIGHTS OF WAY", BY AMENDING SECTION 500.560 ENTITLED "SUBMITTAL DOCUMENTS" AND SECTION 500.610 ENTITLED "SITE PLAN"

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. Section 500.010 of Chapter 500 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 500.010 POLICY ESTABLISHED

It is by the City Commission of the City of Junction City, Kansas, hereby determined and declared that the safety, welfare, health and comfort of the inhabitants of the City of Junction City require the adoption of minimum design standards and regulations for the design, construction, location, alteration, repair, equipping and maintaining of developments, improvements, buildings and structures within said City and for the installation of plumbing, gas fittings, mechanical and electrical wiring in such structures and the attachment of appliances and fixtures therein and thereto.

SECTION 2. Section 500.210 of Chapter 500 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 500.210 CREATION OF ENFORCEMENT AGENCY

The Building and Codes Department is hereby created and the official in charge thereof shall be known as the Code Administrator.

SECTION 3. Section 500.250 of Chapter 500 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 500.250 GENERAL, ENFORCEMENT

The Code Administrator is hereby authorized and directed to enforce the provisions of this Chapter for buildings and structures within the City. The City Engineer and Zoning Administrator shall still have authority and enforcement of Chapters and Sections under each jurisdiction. The Code Administrator shall have the authority to render interpretations of this Chapter and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in

compliance with the intent and purpose of this Chapter. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this Chapter.

SECTION 4. Section 500.260 of Chapter 500 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 500.260 APPLICATION AND PERMITS

The Building and Codes Department shall receive applications, review construction documents and issue permits for the erection, and alteration, demolition and moving of buildings and structures, inspect the premises for which such permits have been issued and enforce compliance with the provisions of this Chapter. The City Engineer and Zoning Administrator shall receive applications, review construction documents and issue permits under each authority and enforcement of Chapters and Sections under their jurisdictions (ex. Land Use, Engineering Design Standards, etc.).

SECTION 5. Section 500.450 of Chapter 500 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 500.450 PERMITS, FORMS, ENFORCEMENT

A. The Code Administrator shall prepare and supply all application forms relating to the granting of permits required under this Title relating to buildings, plumbing, gas fitting, mechanical, electrical wiring or any other related construction. Such forms shall give the adopted Code applicable to such application and permit, stating that the permit is made in accordance with the provisions of said Code requiring such permit and that the proposed construction or work will be done in accordance with terms of said Code. All such applicable Codes shall be made available to the applicant as provided in this Title. The City Engineer and Zoning Administrator shall receive applications, review construction documents and issue permits under each authority and enforcement of Chapters and Sections under their jurisdictions (ex. Land Use, Engineering Design Standards, etc.).

SECTION 6. Section 500.480 of Chapter 500 of Title V of the Code of the City of Junction City Kansas is hereby repealed and said section is reserved for future use

SECTION 7. Section 500.560 of Chapter 500 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 500.560 SUBMITTAL DOCUMENTS

Construction documents, statement of special inspections and other data shall be submitted in the number and size for each type of project/ development with each permit application (Building and Engineering Plans). The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the Code Administrator, City Engineer, and Zoning Administrator are authorized to require additional construction documents to be prepared by a registered design professional. Exception: The Code Administrator is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design

professional if it is found that the nature of the work applied for is such that review of construction documents is not necessary to obtain compliance with this Chapter.

SECTION 8. Section 500.610 of Chapter 500 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 500.610 SITE PLAN

The construction documents submitted with the application for permit shall be accompanied by a site plan, submitted per the City Engineering Design Standards as adopted by resolution of the City Commission. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot. The Code Administrator is authorized to waive or modify the requirement for a site plan when the application for permit, buildings and structures, is for alteration or repair or when otherwise warranted.

SECTION 9. This ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

PASSED AND ADOPTED this _____ day of _____, 2013.

Cecil Aska, Mayor

ATTEST:

Tyler Ficken, City Clerk

ORDINANCE NO. G-1138

AN ORDINANCE AMENDING TITLE V ENTITLED "BUILDING AND CONSTRUCTION" CHAPTER 595 ENTITLED "MISCELLANEOUS PROVISIONS" OF THE CODE OF THE CITY OF JUNCTION CITY, KANSAS BY AMENDING ARTICLE II ENTITLED "STREETS AND SIDEWALKS, REGULATIONS" BY AMENDING SECTION 595.110 ENTITLED "BUILDING MATERIAL IN STREET", REPEALING SECTION 595.150 ENTITLED "CURB AND GUTTER CONFORM", AMENDING SECTION 595.160 ENTITLED "SIDEWALK, CURB AND GUTTER, HOW PREPARED", REPEALING SECTIONS 595.220 ENTITLED "SIDEWALKS, LOCATION OF" AND 595.230 ENTITLED "SIDEWALKS, CONSTRUCTION OF", AMENDING SECTIONS 595.260 ENTITLED "WIDTH OF STREETS, ALLEYS AND UTILITY EASEMENTS", 595.270 ENTITLED "CROSSING OR BREAKING CURBS", AND 595.340 ENTITLED "PENALTY"; AND BY AMENDING ARTICLE III ENTITLED "CURB CUTS-PERMITS" BY AMENDING SECTIONS 595.360 ENTITLED "APPLICATION FOR PERMIT", 595.370 ENTITLED "ISSUANCE OF PERMIT" AND SECTION 595.580 ENTITLED "SUPERVISION, SPECIFICATIONS"

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. Section 595.110 of Article II of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 595.110 BUILDING MATERIAL IN STREET

Every person desiring to use the sidewalk or any part of the street for the temporary deposit of building material, during construction or repair of any building or during the temporary use of any sidewalk while excavating any cellar, shall apply to the Engineering Department for permission to use the same and upon such application the City may grant permission to use the same temporarily for the purpose to be named; and no person shall use or temporarily appropriate any sidewalk or street or any material part thereof without the consent of the City. A right of way permit, per the Right-of-way Management, Article IV, of this Chapter, shall be obtained for all uses under this Section.

SECTION 2. Section 595.150 of Article II of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby repealed and said section is reserved for future use

SECTION 3. Section 595.160 of Article II of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 595.160 SIDEWALK, CURB AND GUTTER, HOW REPAIRED

When any sidewalk, curb or gutter shall, from any cause, become defective or out of repair, the owner of the property fronting thereon shall within five (5) days of notice by the City Clerk, or their representative, repair the defect and if such defect be not repaired within said five (5) day period, then the City shall repair the same, keeping accurate account of the cost thereof and the same may be assessed and collected as a special assessment against the property abutting thereon. Sidewalks and curb & gutter shall be

repaired per the City *Engineering Design Standards*, as adopted by resolution of the City Commission.

SECTION 4. Section 595.220 of Article II of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby repealed and said section is reserved for future use

SECTION 5. Section 595.230 of Article II of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby repealed and said section is reserved for future use

SECTION 6. Section 595.260 of Article II of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 595.260 WIDTH OF STREETS, ALLEYS AND UTILITY EASEMENTS

All street, alleys, utility easements and rights-of-way widths within the City per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 7. Section 595.270 of Article II of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 595.270 CROSSING OR BREAKING CURBS

It shall be unlawful for any person to drive any vehicle over the curb or sidewalk, except at an established entrance, or to break or remove any such sidewalk or curb without a right-of-way permit therefore; provided, that the City Manager acting for and on the behalf of the City Commission may authorize the use of unimproved parking or the improvement of parking for the standing or parking of vehicles when the curb shall be removed and such portion of the street shall be improved for such purposes. All curb and street removal & improvements shall be per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 8. Section 595.340 of Article II of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 595.340 VIOLATION PENALTY

Failure to comply with the provisions of this Chapter by any person or entity shall be deemed a public offense, punishable by up to \$500.00 per violation, per day. Each day a violation of this Chapter occurs shall constitute a separate public offense. Any penalty imposed by this provision shall be in addition to any other remedy at law or equity available to the City arising out of developer's activities in the public right-of- way and public systems.

SECTION 9. Section 595.360 of Article III of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 595.360 APPLICATION FOR PERMIT

Any person desiring to construct a driveway approach or recessed parking area across any curbing, parking sidewalk or sidewalk space shall first make application to the City for a permit therefore, said application shall be in writing upon a form provided by the City and made available at the Engineering Department. The application shall be filed by the property owner or by his/her duly authorized agent, desiring to construct said driveway approach or recessed parking area. All driveway, parking, curb & gutter and street removal & improvements shall be per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 10. Section 595.370 of Article III of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 595.370 ISSUANCE OF PERMIT

Such permit shall be issued by the City Engineer or his/her duly authorized representative, if it is determined that the application has complied with the terms of this Chapter.

SECTION 11. Section 595.380 of Article III of Chapter 595 of Title V of the Code of the City of Junction City Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 595.380 SUPERVISION, SPECIFICATIONS

All work done under a permit issued in compliance with this Article shall be done under the direction and supervision of the City Engineer or his/her duly authorized representative and shall have been constructed per the City *Engineering Design Standards* as adopted by resolution of the City Commission. A permit issued under the provisions of this Chapter may be revoked by the City Engineer at any time that he/she is satisfied that the work is not being performed in accordance to the provisions hereof.

SECTION 12. This ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

PASSED AND ADOPTED this _____ day of _____, 2013.

Cecil Aska, Mayor

ATTEST:

Tyler Ficken, City Clerk

ORDINANCE NO. G-1139

AN ORDINANCE AMENDING TITLE VII ENTITLED "UTILITIES" CHAPTER 700 ENTITLED "WATER AND WATERWORKS" OF THE CODE OF THE CITY OF JUNCTION CITY, KANSAS BY AMENDING ARTICLE I ENTITLED "WATERWORKS REGULATIONS" BY ADDING A NEW SECTION 700.005 ENTITLED "DEFINITIONS", BY AMENDING SECTIONS 700.010 ENTITLED "MANAGEMENT", 700.025 ENTITLED "CITY TO MAKE CONNECTIONS", 700.030 ENTITLED "CURB STOPS AND WASTE COCKS", AND 700.040 ENTITLED "LOCATION OF WATER SERVICE LINES AND METER INSTALLATIONS"; BY AMENDING ARTICLE III ENTITLED "FIRE HYDRANTS" BY AMENDING SECTIONS 700.300 ENTITLED "INSTALLATION OF FIRE HYDRANTS" AND 700.315 ENTITLED "CHANGING LOCATION" AND BY ADDING A NEW ARTICLE VII ENTITLED "WATER MAIN CONSTRUCTION AND INSPECTION"

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. A new Section 700.050 is hereby added to Article I of Chapter 700 of Title VII of the Code of Ordinances of the City of Junction City, Kansas to read as follows:

SECTION 700.005 - DEFINITIONS.

The following words, terms and phrases used in this Article shall have the meanings ascribed to them in this Chapter, except where the context clearly indicates a different meaning:

"**BENEFITTED PROPERTIES**" means all properties which will derive benefit from the construction of the improvement.

"**CHARGE**" or "**CHARGES**" means the amount charge at the time and in the amount hereinafter provided to each premises in the water supply system for connecting hereinafter provided, to each premises in the water supply system for connecting directly or indirectly for water use and availability, for debt service and for permits and installation.

"**CITY WATER DISTRIBUTION SYSTEM**" means all mains, connections, pipes, meters, hydrants and appurtenances connected with or served by the City water system, including water supplying wells and well houses.

"**DEPARTMENT**" means the City Department of Municipal Services and/or the City operating agent.

"**DEVELOPER**" means the contract holder or anyone else having a beneficial interest in a benefitted property and construction of the water system improvements.

"**ENGINEERING DESIGN STANDARDS**" means the design standards for public and private improvements for project improvements within the jurisdiction of the City, as adopted by resolution of the City Commission.

"**OFF-SITE WATER MAINS**" means water mains constructed off the premises of the developer to be served, which are necessary to afford service to the premises from transmission water mains not adjacent to the premises.

"**OWNER**" means fee title holder, contract holder or anyone else having a beneficial interest in a benefitted property.

"**PREMISES**" means the lands included within the boundaries of a single description as set forth from time to time on the general tax rolls of the City as a single taxable item in the name of a taxpayer or taxpayers at one address but in the case of platted lots shall be limited to a single platted lot unless an existing building or structure is so located on more than one lot as to make the same a single description for purposes of assessment or conveyance, now or hereafter.

"**SERVICE CONNECTION**" means a connection serving a single water customer consisting of one water connection, one curb stop and one meter.

"**UNIT**" means any premises or portion of premises to which there is available or delivered that quality of water ordinarily used in or needed for the occupancy of a residence building by a single family of ordinary size or which is occupied by such a single family.

"**WATER CONNECTION**" means that part of the City water distribution system connecting the watermain with the premises served.

"**WATERMAIN**" means that part of the City water distribution system located with easement lines or streets designed to supply more than one water connection.

"**WATER METER**" means the meter itself, the remote dial and the wire connecting them where pertinent.

"**WATER SUPPLY SERVICES**" means the transportation, metering, pumping and delivery of the City water to the premises now or hereafter connected directly or indirectly to the water supply system.

SECTION 2. Section 700.010 of Article I of Chapter 700 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 700.010: - MANAGEMENT

The Municipal Waterworks Plant and Water Distribution System shall be managed and operated in accordance with the administrative rules of the City. The active control and supervision of the Waterworks Plant, and Water Distribution Systems shall be fixed by the City Manager, subject to the direction of the City Commission, which shall make all needful ordinances and approve rules and regulations pertaining to the effective management and operation of the Water Supply System.

SECTION 3. Section 700.025 of Article I of Chapter 700 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 700.025: - CITY TO MAKE CONNECTIONS

- A. All water main connections shall be design and constructed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.
- B. *Trenching and Backfilling.* All excavations shall be made per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

C. *Character of Pipe for Service Connections.* All service pipes installed shall be per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 4. Section 700.030 of Article I of Chapter 700 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 700.030: - CURB STOPS AND WASTE COCKS

Curb stops, waste cocks and services boxes, pits, and vaults shall be installed for every water service and shall be per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 5. Section 700.040 of Article I of Chapter 700 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 700.040: - LOCATION OF WATER SERVICE LINES AND METER INSTALLATIONS

All water service lines supplying water from the City to the property, and all meter and meter installations shall be per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

SECTION 6. Section 700.300 of Article III of Chapter 700 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 700.300: - INSTALLATION OF FIRE HYDRANTS

It shall be unlawful for any person to install, or cause to be installed, on public or private property, any fire hydrant for use other than that type and style per the City *Engineering Design Standards* as adopted by the City Commission.

SECTION 7. Section 700.315 of Article III of Chapter 700 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 700.315: - CHANGING LOCATION

Any change in the location of a fire hydrant must meet the approval of the Fire Chief and the City Engineer. The cost of moving a hydrant shall be paid by the party desiring the change.

SECTION 8. A new Article VII is hereby added to Chapter 700 of Title VII of the Code of Ordinances of the City of Junction City, Kansas to read as follows:

ARTICLE VII - WATER MAIN CONSTRUCTION AND INSPECTION

SECTION 700.710; - PERMIT - REQUIRED

No water main which shall serve or be designed to serve more than one premises shall be constructed, reconstructed or altered in the City unless a permit for such construction, reconstruction or alteration is first procured from the City.

SECTION 700.720; - PERMIT - APPLICATION

Application for a permit under this Article shall be accompanied by complete plans, specifications and cost estimate which shall be submitted to the Department for review and approval before such permit is issued. Such review will include:

- A. Checking water main plans for size of mains and adequacy of valves and fire hydrants;
- B. Determining protection of pipe, width of trench and strength of pipe by depth of main and type of soil to be encountered;
- C. General review of cost estimate for payment of fees;
- D. Review for compliance to the City standards and specifications.

SECTION 700.730; - REVIEW FEE

A review fee as established by resolution of the City Commission of the estimated cost of the project as determined by the owner's engineer shall be paid to the City at the time an application for permit is filed under this Article.

SECTION 700.740; - PERMIT FEE - FINAL FIELD INSPECTION

- A. A permit fee in an amount as established by resolution of the City Commission shall be deposited with the City to reimburse the ordinary costs incurred by the City for inspection during water main construction. The amount of all fees shall be adjusted to meet the actual cost of inspection of the project after work is completed at which time an additional inspection fee may be required and become payable to the City or a refund made to the owner.
- B. Upon completion of the water system improvements they shall be tested per the latest AWWA test requirements for public water supply systems, including chlorination and pressure test. All costs for testing shall be borne by the owner.
- C. Upon completion of the project the Department shall make a final field inspection accompanied by the owner's consulting engineer who shall furnish thereto copies of gate valve and well hydrant, and water main locations and sizes to the Department. The owner's engineer shall then prepare as-built drawings of the project per the City *Engineering Design Standards*, as adopted by resolution of the City Commission.

SECTIONS 700.750 & 700.780; RESERVED FOR FUTURE USE.

SECTION 700.790; PENALTY

Failure to comply with the provisions of this Article by any person or entity shall be deemed a public offense, punishable by up to \$500.00 per violation, per day. Each day a violation of this Article occurs shall constitute a separate public offense. Any penalty imposed by this provision shall be in addition to any other remedy at law or equity available to the City arising out of applicant's activities with the City's water systems.

SECTION 9. This ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

PASSED AND ADOPTED this _____ day of _____, 2013.

Cecil Aska, Mayor

ATTEST:

Tyler Ficken, City Clerk

ORDINANCE NO. G-1140

AN ORDINANCE AMENDING TITLE VII ENTITLED "UTILITIES" CHAPTER 705 ENTITLED "SEWERS" OF THE CODE OF THE CITY OF JUNCTION CITY, KANSAS BY AMENDING ARTICLE I ENTITLED "PUBLIC AND PRIVATE SEWERS" BY AMENDING SECTIONS 705.010 ENTITLED "DEFINITIONS" AND 705.070 ENTITLED "PUBLIC SEWERS CONSTRUCTION", BY ADOPTING A NEW 705.130 ENTITLED "CONSTRUCTION INSPECTION", AND BY AMENDING SECTION 705.150 ENTITLED "MANHOLE-WHEN REQUIRED"

SECTION 1. Section 705.010 of Article I of Chapter 705 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by adding the following additional definitions to that section:

"**BENEFITTED PROPERTIES**" means all properties which will derive benefit from the construction of the improvement.

"**CHARGE**" or "**CHARGES**" means the amount charge at the time and in the amount hereinafter provided to each premises in the sanitary collection system for connecting hereinafter provided, to each premises in the sanitary collection system for connecting directly or indirectly for sanitary sewer use and availability, for debt service and for permits and installation.

"**CITY SANITARY SEWER COLLECTION SYSTEM**" means all pipes, connections, meters, and appurtenances connected with or served by the City sanitary system, including sanitary sewer lift stations.

"**DEPARTMENT**" means the City Department of Municipal Services and/or the City operating agent.

"**DEVELOPER**" means the contract holder or anyone else having a beneficial interest in a benefitted property and construction of the water system improvements.

"**ENGINEERING DESIGN STANDARDS**" means the design standards for public and private improvements for project improvements within the jurisdiction of the City, as adopted by resolution of the City Commission.

"**OFF-SITE SANITARY SEWERS**" means sanitary sewers constructed off the premises of the developer to be served, which are necessary to afford service to the premises from collection sanitary sewers not adjacent to the premises.

"**OWNER**" means fee title holder, contract holder or anyone else having a beneficial interest in a benefitted property.

"**PREMISES**" means the lands included within the boundaries of a single description as set forth from time to time on the general tax rolls of the City as a single taxable item in the name of a taxpayer or taxpayers at one address but in the case of platted lots shall be limited to a single platted lot unless an existing building or structure is so located on more than one lot as to make the same a single description for purposes of assessment or conveyance, now or hereafter.

"**SERVICE CONNECTION**" means a connection serving a single sanitary customer consisting of one sanitary sewer connection.

"**UNIT**" means any premises or portion of premises to which there is available or collection that quality of sewage ordinarily generated from the occupancy of a residence building by a single family of ordinary size or which is occupied by such a single family.

"**SANITARY SEWER CONNECTION**" means that part of the City sanitary sewer system connecting the public sanitary sewer with the premises served.

"**PUBLIC SANITARY SEWER**" means that part of the City sanitary sewer collection system located with easement lines or streets designed to provide collection more than one sanitary sewer connection.

"**SANITARY SEWER COLLECTION SERVICES**" means the transportation, metering, pumping and collection of wastewater of the City sewage from the premises now or hereafter connected directly or indirectly to the public sanitary sewer collection system.

SECTION 2. Section 705.070 of Article I of Chapter 705 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 705.070: - PUBLIC SEWERS CONSTRUCTION

- A. No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the Engineering Department.
 - B. There shall be two (2) classes of building sewer permits:
 - 1. For residential and commercial service, and
 - 2. For service to establishments producing industrial wastes.
- In case, the developer or his/her agent shall make application on a forms furnished by the City. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the City. A permit and inspection fee, in an amount as adopted by resolution of the City Commission, shall be paid to the City at the time the application is filed. These fees shall apply to new construction connections only.
- C. All costs and expense incident to the installation and connection of the building sewer shall be borne by the developer or his/ her agent. The developer or his/ her agent shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.
 - D. A separate and independent building sewer shall be provided for every building.
 - E. Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the City, to meet all requirements of this Section. All costs for the examination and testing shall be borne by the developer or his/ her agent.
 - F. The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing and backfilling the

trench, shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.

- G. No person shall make connection of roof downspouts, interior and exterior foundation drains, areaway drains, or other sources of surface runoff or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer. Any connection of such drains or downspouts are found, they shall be immediately disconnected from the public sanitary sewer system.
- H. The connection of the building sewer into the public sewer shall be designed per the City *Engineering Design Standards* as adopted by resolution of the City Commission.
- I. The developer for the building sewer permit shall notify the Public Works Director or duly appointed representative when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the Public Works Director or his/her representative.
- J. All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard and follow the latest edition of MUTCD (Manual for Uniform Traffic Control Devices) standards for all work within street rights-of-way. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored as outlined in the City *Engineering Design Standards* as adopted by resolution of the City Commission, and as satisfactory to the City.

SECTION 3. Section 705.130 of Article I of Chapter 705 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 705.130: - CONSTRUCTION INSPECTION

A. Air and infiltration testing.

- 1. All public sanitary sewers constructed in the City shall be tested for groundwater infiltration. All testing shall be performed or caused to be performed by the parties causing the sewer to be constructed. All tests shall be witnessed by the City. The Engineering Department shall be notified at least forty-eight hours prior to such test.
- 2. Notwithstanding any other ordinance of the City, infiltration rate shall not exceed two hundred fifty gallons per inch of diameter per mile of pipe per twenty-four hours of an overall project nor shall the infiltration exceed five hundred gallons per inch of diameter per mile of pipe per twenty-four hours for any individual run between manholes. In event of infiltration in excess of these amounts, joints shall be re-caulked or remade or, if necessary, pipe shall be re-laid. The test shall be repeated until results show that seepage has been reduced below the above maximum.
- 3. If, in the opinion of the City, groundwater conditions at the time of test would not provide for a conclusive test of the extent of infiltration, then an exfiltration test shall be required. If an exfiltration test is determined to be necessary, the maximum exfiltration rate shall be the same as that permitted from infiltration.

B. Abandonment of existing sewage treatment facilities.

At such time as a premises connects to the system, all existing septic tanks, onsite wastewater treatment systems, cesspool or any similar sewage treatment facility serving the premises shall be abandoned in the following manner:

1. The sludge held in the facility, solid and liquid, shall be pumped out and disposed of in a legal manner.
2. The sludge shall not be disposed of into the sanitary sewer system.
3. The facility shall be filled with sand and its top broken out.

C. Costs borne by owner.

All costs and expense incident to the installation and the connection to a public sewer of the building sewer shall be borne by the developer. The developer shall indemnify the City against any loss or damage that may directly or indirectly result from the installation of the building sewer.

D. Permit required—Inspection and approval fee.

Prior to the start of constructing a building sewer, the developer shall obtain a permit from the City and pay an inspection and approval fee for an amount as set by resolution of the City Commission. The Engineering Department shall be notified at least forty-eight hours prior to start of construction.

SECTION 4. Section 705.150 of Article I of Chapter 705 of Title VII of the Code of Ordinances of the City of Junction City, Kansas is hereby amended by repealing said section and enacting in lieu thereof the following:

SECTION 705.150: - MANHOLE—WHEN REQUIRED

When required by the Public Works Director, or duly appointed representative, the owner of any property services by a building sewer carrying industrial wastes shall install a suitable control manhole together with such necessary meters and other appurtenances in the building sewer to facilitate observation, sampling, and measurement of the wastes. Such manhole, when required, shall be accessible and safely located, and shall be constructed in accordance with the City *Engineering Design Standards* as adopted by resolution of the City Commission. A manhole shall be installed by the developer at his/her expense, and shall be maintained by him/her so as to be safe and accessible at all times.

SECTION 5. This ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

PASSED AND ADOPTED this _____ day of _____, 2013.

Cecil Aska, Mayor

ATTEST:

Tyler Ficken, City Clerk

RESOLUTION R-2758

**RESOLUTION CONCERNING THE ADOPTION OF ENGINEERING DESIGN
STANDARDS FOR THE CITY OF JUNCTION CITY, KANSAS.**

WHEREAS, the City of Junction City, Kansas, has desires to ensure quality sound engineering principles and practices are used for the engineering design of public and private improvements within the City of Junction City; and,

WHEREAS, the City's Engineering Design Standards will set in place minimal standards for design practices and methods of City infrastructure; and,

WHEREAS, the City's desires to set in place minimal standards for water, sanitary, storm, and pavement systems within the City; and,

WHEREAS, the City through the ordinance amendments has indicated that City of Junction City, Engineering Design Standards shall as adopted through resolution from time to time, by the City Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, THAT THE CITY ENGINEERING DESIGN STANDARDS ARE ADOPTED, AS PRESENTED.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS THIS 19th DAY OF NOVEMBER, 2013.

Cecil Aska, Mayor

Attest:

Tyler Ficken, City Clerk



ENGINEERING DESIGN STANDARDS

Adopted: _____

TABLE OF CONTENTS

These *Engineering Design Standards* are intended to provide a reasonable basis for design of public and private improvements in the City of Junction City. They are not intended as substitute for sound engineering judgment. The Standards may not apply to all conditions, and alternate solutions shall be permitted as approved by the pertinent City Departments.

Description	Page #
Table of Contents	2
Section 1 - General	3
Section 2 - Water Systems Design Criteria	11
Section 3 - Sanitary Systems Design Criteria	21
Section 4 - Storm Systems Design Criteria	36
Section 5 - Streets Design Criteria	45
Section 6 - Record Drawings Criteria	52

SECTION 1 GENERAL

1.1 GENERAL PROVISIONS

These *Engineering Design Standards* are intended to provide a reasonable basis for design of public and private improvements in the City of Junction City. They are not intended as substitute for sound engineering judgment. The Standards may not apply to all conditions, and alternate solutions shall be permitted as approved by the pertinent City Departments.

1.2 SCOPE

The City Junction City *Engineering Design Standards* is composed of six parts: General Provisions, Streets, Water, Sanitary, Storm, and the Record Drawings.

Where, in any specific case, different sections of the Standards specify different requirements, the most restrictive shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.

The regulations are not intended to interfere with, abrogate, or annul any other ordinance, rule or regulation, statute, or other provision of law. Where any provision of these regulations imposes restriction different from any provision of these regulations or any other ordinance, rule, or regulation or other provision of law, whichever provisions are more restrictive or impose higher standards shall control.

1.3 REFERENCED STANDARDS

Whenever references are made to national or industry standards and specifications, methods of testing, materials codes, practices, and requirements, it shall be understood that the latest revision of said references shall govern unless a specific revision is stated. Whenever a reference, standard, or specification is not explicit or not specifically covered by this manual for any engineering and/or construction application, it shall be understood that generally accepted practices, references, standards, and specifications shall govern and shall be approved by the City Engineer.

1.4 PLAN REQUIREMENTS

This Section governs the preparation of plans for public and private improvements within the City, and those under the jurisdiction of the City of Junction City.

Alternatives to the *Engineering Design Standards* may be submitted to the City for consideration. They will be reviewed by the City Engineer and recommendation will be made to the City Commission. Such alternatives shall only be acceptable in those instances where the City finds that the proposed

design(s) will provide an acceptable level of serviceability, ease of maintenance and are consistent with sound engineering practices.

1.4.1 General: The plans shall include all information necessary to build and check the design of public and private improvements (water, sanitary, storm, streets and related appurtenances. The plans shall be arranged as required by the City Engineer. Applicable City Standard Detail Sheets shall be included by reference to standard plan number and title. Plans shall be sealed by a Licensed Professional Engineer in the State of Kansas.

The developer shall submit to the City a minimum of four (4) sets of full-size complete construction plans for review. All plan submittals must go directly to the City. Plans cannot be delivered directly to the City's Consultant Engineer. After the plans receive approval, they will be distributed as follows; one (1) set to the City, one (1) set to the developer/owner, one (1) set to the design engineer and two (2) sets to the City Engineer.

1.4.2 Sheet Sizes: Full-sized plan sheets shall be 24 inches by 36 inches, with white prints having black lines. Half-sized plan sheets shall be 11 inches by 17 inches. Plan and profile shall be drawn on combined or separate plan and profile sheets to minimum scales. All plans sheets shall include the developers and design professionals name(s), address, phone number, fax number and email address.

1.4.3 Scales: Plans shall be drawn at the following minimum scales. Larger scales may be needed to clearly present the design. Bar scales shall be shown on each sheet for each scale.

Plan: 1 inch = 20 feet (preferred), 1 inch = 50 feet (minimum)

Profile:

Vertical: 1 inch = 5 feet (preferred), 1 inch = 10 feet (minimum)

Horizontal: Scale Shall Match Plan Scale

Drainage Area Map:

On Site: 1 inch = 200 feet

Off Site: 1 inch = 1,000 feet

Structural Plans: 1 inch = 1 foot

Graphic Drawings: Standard Engineering (Varies)

1.4.4 Types of Sheets in Plans: The plans shall generally consist of (although all might not be required):

1. Title Sheet
2. General Notes and Quantities
3. General Layout Sheets
4. Plan and Profile Sheets
5. Landscaping Plans
6. Drainage Area Map
7. Storm Water Sheets
8. Traffic Signal Plans
9. Lighting Plans
10. Utility Plan and Profile Sheets
11. Erosion Control Plans
12. Pavement Marking Plans
13. Signing Plans
14. Traffic Control Plans
15. Standard and Special Detail Sheets
16. Cross-Section Sheets

Each sheet shall contain a sheet number, including the individual sheet number and the total number of sheets, proper project identification and date. The engineer's seal shall appear on the title sheet.

1.4.5 Minimum Required Information for Title Sheet:

1. Name of project.
2. Project number (where applicable).
3. Index of sheets included in plans.
4. A location map adequately showing project location in relation to major streets with north arrow and scale.
5. Signature block for city approval.
6. The project control bench marks shall be identified as to location and elevation: NGVD datum. A minimum of two (2) bench marks are required for any project (may be shown on an optional Project Control Sheet inserted directly after the Title Sheet).
7. Name, address and telephone number of the consulting engineer and owner/developer as well as signature block for the owner/developer.
8. List containing name and telephone number of each utility company and the State One-Call System.
9. A legend of symbols shall be shown that apply to all sheets (may be shown on an optional General Notes Sheet(s) inserted directly after the Title Sheet).
10. Design speed plus other traffic information as required by the City Engineer.
11. Engineer's seal, signed and dated.

1.4.6 Minimum Required Information for General Layout Sheet(s):

1. General Notes: Minor construction notes shall appear on the proper plan and profile sheet.
2. North arrow and bar scale. Scale of the general layout map shall be one (1) inch equals one hundred (100) feet.
3. Layout shall include name of subdivision, block designation (if any), lot designation or proposed block and lots, all street names, street alignment with back of curb lines, and an accurate tie to at least one quarter section corner and at least one additional physical permanent feature. An un-platted tract shall have an accurate tie to at least two (2) quarter section corners.
4. Boundary line of project area.
5. Schematic layout of existing conditions and proposed improvements shall be shown; including but not limited to: all proposed streets, grading, sidewalks and utility improvements including storm drainage, sanitary sewers, water lines, street lights, traffic signals, etc.
6. Typical street sections.

1.4.7 Minimum Required Information for Plan and Profile Sheets:

1. North arrows and bar scale.
2. Elevation and location of all applicable benchmarks: NGVD datum.
3. Existing and proposed streets with names and pavement widths.
4. Property lines properly identified as to existing or proposed lot, block and subdivision. Survey base line with adequate ties to land lines.
5. All existing and proposed utilities such as power, gas, oil, water, telephone, sewer, storm and other items shall be properly located in conformance with the best information available in the records of the owner of such facilities, or field location, and identified as to size, type, owner, and material. An itemized quantity list will be required for all proposed utility improvements (water main, sanitary sewer, storm sewer and paving).
6. All existing and known proposed improvements within 50 feet each side of right-of-way and 200 feet beyond the project limits shall be shown at the proper locations. This shall include such existing items as paved streets, curb and gutters, driveways, culverts, fire hydrants, utility poles, trees, shrubs, fences, walls, houses, and other such items, and shall be identified as to type, size, material, etc. as may be applicable.
7. All existing and proposed permanent and temporary easements and right-of-way information, including ownership shall be shown on the plans.
8. Locations and widths of existing and data (K value, stopping sight distance, intersection sight distance, length of curve, curve delta, curve tangent length, middle ordinate, PC, PT, PI, PVI, PRC, etc.). proposed sidewalks.
9. Horizontal curve data and vertical curve
10. Center line stations shall be marked at 100-foot intervals and at other pertinent points.

11. Top back of curb elevations shall be shown at maximum increments of 15 feet or quarter points, whichever is less, along the curb returns at street intersections.
12. Plan view of all ADA ramps showing all corner elevations. ADA ramp details shall also show all slopes of the ramp.
13. Profile shall show existing grade as a dashed line, proposed finish grades or established street grades by solid lines.
14. Storm sewer criteria shall be in accordance with the Storm Systems Criteria.
15. All utility trenches under the 45 degree zone of influence line of existing or proposed pavements, sidewalks or drive approaches shall be backfilled with base rock and/ or sand, compacted to at least 95% of maximum unit weight.
16. Utility crossings of paved roadways will be required to be bored. Open cutting of paved roadways will not be permitted.

1.4.8 Minimum Required Information for Cross-Section Sheets:

1. Street cross section at each station showing existing grade by dashed lines and proposed grade by a solid line. Cross sections to show existing grade lines a minimum of ten (10) feet beyond the right-of-way lines or grading limit, whichever is further. The center line and right-of-way limits shall be shown along with the proposed improvements.
2. Center line elevation of top of pavement.
3. Center line cross sections shall be shown at all intersecting streets and driveways.
4. Location of existing and proposed underground utilities. (It shall be the developer's engineer and contractor's responsibility to verify the existence and location of all existing underground utilities.)
5. Finished grade shall be indicated for all structures.
6. Additional cross sections shall be shown as required to clearly describe the extent of grading operations.
7. For residential development, a mass grading plan shall be required in lieu of cross sections.

1.4.9 Minimum Required Information for Standard and Special Detail Sheets: Detail sheets shall be included to show all details of appurtenances, materials, and construction. All engineering construction plans shall contain the latest version of the applicable City of Junction City Standard Detail Sheets. Other details shall conform to the requirements of the City and are to be drawn clearly and neatly with proper identifications, dimensions, materials and other information necessary to insure the desired construction.

1.4.10 Minimum Required Information for Traffic Control Plans:

1. Limits of any road closures, sidewalk closures, or multi-use trail closures shall be shown along with the traffic control devices used to affect the closure. Any closure restrictions, speed limit, length of time, etc. shall be indicated on the plans.

2. Detour plan shall be designed for traffic affected by closures. Detour signing used in the detour route shall be included in the detour plan.
3. Typical lane closure or lane shift plans including taper lengths and spacing of all channelizing devices. Types and spacing of all traffic control signs and markings shall be shown.
4. A traffic control plan shall be prepared for each phase of construction.
5. All traffic control shall be designed using the traffic control devices and application principals contained in the Manual on Uniform Traffic Control Devices (MUTCD). All required street name and traffic control devices shall be installed by the developer. Signs shall meet the requirements of the MUTCD and reflectivity standards of the City.

1.5 DISTRIBUTION OF PLANS

The developer or their engineer shall be responsible for forwarding plans for approval to any private utility company (gas, electric, phone, cable, etc.) and any Federal, State or County agency whose facilities, easements or rights-of-way may be affected by the proposed construction.

1.6 ENGINEER'S OPINION OF CONSTRUCTION COST

An Engineer's Opinion of Construction Cost must be supplied with the Construction Plan submittal. This estimate will be used by the City to establish review and inspection fees for the improvements in accordance with the City Ordinance(s).

1.7 PLAN REVIEW PROCESS

A general overview of the plan review process is described below:

1.7.1 Site Plan Review

The City's staff, departments, and/ or consultants will review the site plan including: water supply, wastewater disposal, storm water management, site grading, pavement improvements and right-of-way improvements.

Review comments will be issued to the developer/ design engineer.

Once the site plan has been accepted by the Metropolitan Planning Commission, the Developer will be required to submit detailed engineering drawings and an itemized cost estimate of the proposed improvements so that an escrow account may be established for plan reviews and construction observation. The amount of the escrow account will be determined by the City.

1.7.2 Construction Plan Review

The City Engineer will review the construction plans for conformance to City *Engineering Design Standards*. The City will strive to complete a typical review in five business days. More complex reviews may take as long as 10 business days or more. Once the plans are in an acceptable form, the plans will be issued as approved construction plans. The Developer will be responsible to apply for all

required County and State permits including: soil erosion, water supply, wastewater disposal, right-of-way, wetlands, etc.

Public water main and sanitary sewer improvements will require the submittal of plans and permit applications to the City for review and approval, prior to them being forwarded to the governing agency by the City Engineer.

1.7.3 Pre-Construction Meeting

Once the approved engineering plans have been issued, a pre-construction meeting with the Developer (or their representative) and their related contractors, is required prior to the start of any site work. This meeting will verify that all relevant permits have been applied for, that the proper insurance/bonds are provided and to schedule construction observation.

1.7.4 Site Construction and Observation

Observation by the City and/or its consultant(s) will be as described below. The City will assign observation responsibilities at the preconstruction meeting.

Roadways (public and private) - Spot observation on the subgrade and aggregate base. Full time observation curb & gutter and pavement placement.

Parking Lots (public and private) - Spot observation on the subgrade, aggregate base, curb& gutter and pavement placement.

Sidewalks - Spot observation.

Storm Sewer - Full time observation on public facilities, spot observation on private facilities.

Detention/Retention Facilities - Spot observation on grading.

Water Main (public and private) - Full time observation on all facilities with spot observation on 2" diameter and smaller service leads and full time observation on service leads larger than 2" diameter.

Sanitary Sewer - Full time observation with spot observation on private facilities.

Retaining Walls - Spot observation on all structures over 30" in height.

Additional construction observations may be required, on a case by case basis, at the discretion of the City.

Note: The developer will be required to provide backfill density testing for all public utility construction and work within the public road right-of-way.

1.7.5 Bond Inspection and Final Inspections

Once the proposed improvements have been completed, the Developer may request that the City perform a site inspection to establish bond amounts to complete the remaining site improvements for final acceptance by the City.

1.7.6 Record Drawing Plan Review

Record drawings, describing the location and elevations of the proposed site improvements are required to be submitted for review and approval. See Section 6 of the City's *Engineering Design Standards* for the requirement of the Record Drawings submittal. The developer will also be required to submit all public utility easements, detention basin maintenance agreement, off-site easements, etc. for review. Once approved, original copies of the applicable documents shall be submitted for recording at the Geary County Register of Deeds.

SECTION 2

WATER SYSTEMS DESIGN CRITERIA

2.1 GENERAL

These criteria shall be adhered to for the design of all water systems within the City.

2.1.1 INTRODUCTION

A. This document sets design standards for water supply system improvements, extensions and relocations within the jurisdiction of the City and within the service area surrounding the City of Junction City. The following requirements are minimum requirements.

B. These criteria cover design factors and provide guidelines for evaluations of plans and specifications by the City. These criteria are not intended to cover extraordinary situations and in such instances, deviations from the criteria must be approved by the City Engineer.

C. The design of water systems shall be sealed by a Professional Engineer Licensed in the State of Kansas. The designer shall submit such additional design information as the City Engineer requires. Design calculations, soil studies, and field survey data are examples of pertinent design information necessary for plan review.

2.1.2 COMPLIANCE

A. The proposed design shall be in accordance with the City Water Master Plan for the indicated area if formulated.

B. Water distribution system design within the jurisdiction of the City shall conform to the current addition of "Policies, General Considerations, and Design Requirements for Public Water Supply Systems in Kansas" as published by the Kansas Department of Health and Environment (KDHE).

C. Applicable ASTM Standards.

D. The proposed design shall be in accordance with latest version of the International Building Code as adopted by the City.

E. All designs shall meet the minimum required by these design standards.

D. The Kansas Department of Health and Environment, Division of Environment – Bureau of Water must review all water system plans after they are reviewed by the City. No construction can take place until KDHE comments are incorporated and a copy of the issued permit is received by the City.

2.1.3 Pipe Size: Minimum pipe size shall generally be eight (8) inches in diameter. Pipe shall be PVC or ductile iron for water mains.

2.1.4 System Sources: Water mains shall generally be designed with a minimum of two feed sources. Dead end mains will only be allowed under the following criteria:

A. Dead end water mains shall not exceed 700 feet in length.

B. All dead end water mains that are to be extended in the future shall be installed to the limits of the platted subdivision such that extensions to the mains to serve adjacent subdivision plats may be connected at the plat boundary and shall be installed with an inline valve and a temporary fire hydrant that is properly restrained. The valve shall be the same size as the main.

C. All dead end water mains that are not to be extended in the future shall be a minimum six (6) inches in diameter between the last two fire hydrants. No service leads from mains which are greater than 12" in dia. and less than 6" in dia. will be permitted

D. All dead end water mains serving a cul-de-sac shall be extended around the cul-de-sac sufficiently far so that no service lines need to be bored more than the width of the normal, non-cul-de-sac street ROW.

2.1.5 Connection to Existing Mains: Connections to existing mains shall be made in such a manner as to provide the least amount of interruption to water service. In the event that closing of valves to make a connection will affect a customer who cannot be without service, provisions shall be made on the plans for a temporary service. Where possible, connections to existing mains shall be made using tapping sleeves and valves.

When connections are made to an existing system under normal conditions, the exposed pipe and fittings shall be disinfected per AWWA C651.

2.1.6 Tracer Wire: All HDPE, PVC, and Plastic water main pipe shall be required to be provided with a minimum 12 gauge copper, colored black or white tracer wire, running the entire length of the pipe with ends accessible for line location purposes.

2.1.6 Customer Service: Water mains shall generally be designed such that not more than twenty five (25) customers will be without service when sections of the water main are isolated for service or emergency repairs.

2.1.7 Easements: Where required, easements shall be provided for the installation and maintenance of the public water main. Permanent easements shall be a minimum of ten (10) feet in width when adjacent to right-of-way or

access easements. Permanent easements shall be a minimum of fifteen (15) feet in width if not adjacent to right-of-way or access easements. Temporary easements shall be of sufficient width to allow the installation of the water main as shown on the plans. Consideration should be given to size of equipment, materials storage, and trench spoils stockpiling when establishing temporary construction easement widths.

2.1.8 Cross Connection: There shall be no physical connection between the public water main and any pipe, pump, hydrant, tank, or non-potable water supply whereby unsafe water or other contaminating material may be discharged or drawn into the system.

2.2 DESIGN CONSIDERATIONS

2.2.1 Pressure:

A. Water distribution systems shall be designed, constructed, and operated to provide an adequate supply of water at a pressure of not less than 40 psi (276 kPa) at ground level at all points in the distribution system under all flow conditions except extraordinary conditions including unusual peak fire flow demand and major distribution system breaks.

B. The normal working pressure in the distribution system should be in the range of 60 to 80 psi (414 kPa to 551 kPa). It is not uncommon for systems to have a normal working pressure in the range of 90 to 110 psi (620 kPa to 760 kPa) (AWWA, 2005b). Pressures in excess of 100 psi (690 kPa) may be necessary because of fire protection requirements, head loss associated with backflow prevention devices, or the need to serve low-lying areas. In the latter case, pressure reducing valves may be used to lower the pressure in these areas so long as their presence and operation do not conflict with fire protection requirements.

C. Variation in pressure at any single point in the distribution system should normally not exceed 20 to 30 psi (140 kPa to 210 kPa) (AWWA, 2005b). Additional guidance regarding distribution system design and working pressures may be found in the AWWA Manual of Water Supply Practices M32 (AWWA, 2005b).

2.2.3 Quantity:

A. Distribution and transmission mains should be sized to carry peak hourly flow plus fire flow.

B. In the absence of meter data, peak hourly flow can be assumed to be equal to twice the maximum daily flow or four times the average daily flow. Methods for estimating peak consumer demand are provided in the AWWA Manual of Water Supply Practices M22 (AWWA, 2003).

C. The minimum fire flow for one-and two-family dwellings having a fire flow calculation area which does not exceed 3,600 square feet shall be 1,000 gallons per minute with a residual pressure of 40 psi. Fire flow and flow duration for dwellings having a fire flow calculation area in excess of 3,600 square feet shall not be less than that specified in Table B105.1 of the most current edition of the International Fire Code.

D. The minimum fire flow for all other developments shall be 2,000 gpm or more with 40 psi residual pressure as determined by the most current edition of the International Fire Code.

2.3 LOCATION

2.3.1 Horizontal:

A. Water mains shall generally be located three (3) feet from the back of curb.

B. Water mains, if located within dedicated easements, shall generally be centered within the easement and maintain a minimum separation of five (5) feet from the centerline of the pipe to the edge of the easement.

C. Water mains shall be located a minimum of fifteen (15) feet from a building structure and 8 feet from all other structures.

D. No parallel utilities may be laid in the same trench as the water main.

E. Water mains shall generally be located to minimize special engineering conditions and to provide adequate separation from other utilities.

F. Allowable joint deflection shall not exceed manufacturers recommended maximums.

2.3.2 Vertical:

A. Water mains shall be installed with a minimum of forty two (42) inches of cover over the top of the pipe. This minimum of cover shall be from the top of the pipe to the finished grade.

B. The maximum cover allowed shall be seven (7) feet except for short lengths to avoid alignment conflicts.

C. Operable appurtenances such as hydrant and line valves shall generally be located at a depth of six (6) feet or less. Depths of cover for operable appurtenances greater than six (6) feet require the approval of the City Engineer.

2.3.3 Separation:

A. Horizontal Separation:

1. A minimum of ten (10) feet horizontal separation, as measured from the outside edge to outside edge, shall be required between a potable water main and a sanitary sewer main or manhole.
2. Under no circumstance shall potable water main and sanitary sewer be placed in the same trench.
3. When water mains and other utilities are laid parallel to each other the separation distance shall be determined based on geotechnical considerations. A minimum of three (3) feet of undisturbed earth separating the trenches shall be required. Under no circumstance shall water mains and other utilities be installed in the same trench.
4. A minimum distance of twenty-five (25) ft. shall be maintained between all water mains and all pollution sources, e.g., septic tanks, etc.
5. Under no circumstances shall a water main be extended through an area that is a real or potential source of contamination to the water supply.
6. Under no conditions shall the encasement of a water main be considered as adequate protection of a water main or a water supply for the purpose of extending the water main through a real or potential source of contamination.

B. Vertical Separation:

1. A minimum of two (2) feet vertical separation, as measured from the outside walls of the pipe, shall be required between a sanitary sewer main and potable water main.
2. In general potable water mains shall be located above sanitary sewer lines and should cross at as close to perpendicularly as possible.
3. Potable water mains shall maintain a minimum of two (2) feet of vertical separation, as measured from the outside walls of the pipe, and shall always cross above any sewer force main.
4. Protective Measures: When potable water mains and gravity sanitary sewers cross with less than two (2) feet of vertical clearance, and in all cases where the potable water main is located below the gravity sanitary sewer, additional measures must be employed to protect the potable water main.

Acceptable measures include:

- a) Install a minimum twenty (20) foot length of sanitary sewer pipe on the crossing to maximize the joint spacing to a minimum of ten (10) feet from the crossing. Construction of the sanitary sewer line using one of the following materials:

1. Ductile iron pipe conforming to ASTM A536 or ANSI/AWWA C151/A21.52 with a minimum thickness class 50, and gasketed, push-on, or mechanical joints in conformance with ANSI/AWWA C110/A21.10 or ANSI/AWWA C111/A21.11.
2. PVC pipe conforming to ASTM D3034 with minimum wall thickness of SDR26 or ASTM F679 (PS115) with gasketed push-on joints in conformance with ASTM F477 and D3212.

- b) Provide concrete encasement of the sanitary sewer line a minimum of six (6) inches in thickness for a minimum distance of ten (10) feet either side of the pipeline crossing.

2.3.4 Watercourse Crossings:

- A. Aerial Crossings: The pipe shall be adequately supported, protected from damage and freezing, and be accessible for repair or replacement.
- B. Water mains crossing a watercourse shall be designed to cross the watercourse as nearly perpendicular to the flow direction as possible and shall be on a constant grade.
- C. Water distribution systems shall be designed to minimize the number of watercourse crossings.
- D. Protection of the water main shall be provided at all watercourse crossings as required to prevent erosion.
- E. If the depth of cover over the water main is five (5) feet or less, reinforced concrete encasement or steel casing pipe shall be provided extending the full width of the watercourse crossing to a point ten (10) feet beyond the top of bank.
- F. Impervious ditch checks shall be provided immediately downstream of the watercourse crossing.

2.4 APPURTENANCES

2.4.1 Fire Hydrants:

- A. Fire hydrants should be connected only to water mains adequately sized to carry fire flows, and located to permit flushing of all mains and in compliance with the latest City Fire Code requirements.
- B. Fire hydrants shall be Mueller Super Centurion 250 with a five (5) inch Storz Quick connection and two 2-1/2 inch standard hose connections. Nozzle caps shall be the "nut type" having the same dimensions as the operating nut. Such caps shall be securely chained to the base of the hydrant.
- C. All fire hydrants shall be the traffic model, break-away type, and comply with the current AWWA C502.
- D. Hydrants shall have a minimum design working pressure of 150 psig and test pressure of 300 psig.
- A. Direction to open shall be counterclockwise and be marked as such.

F. Hydrants shall be factory painted (baked on enamel). Hydrant assembly shall be red. Hydrant burry barrel shall be black.

G. For public water mains, not more than one fire hydrant shall be located on any 6-inch dead end main. For private fire lines, the size of fire line and number of hydrants shall be designed by a licensed professional e engineer and approved by the City's Fire Department.

H. Fire hydrants shall be placed no less than four (4) nor more than twelve (12) feet from the back of curb. No hydrant shall be placed in the bottom of a ditch.

I. Hydrant spacing shall not exceed six hundred (600) feet. Fire hydrant spacing will be reviewed and approved by City Fire Department on a case by case basis.

J. Fire hydrants shall generally be placed at intersections, end of permanent dead end lines, and intermediate points when block lengths exceed the required spacing. It is preferred to locate mid-block hydrants at property lines.

K. Only dry-barrel hydrants will be approved for installation.

L. Hydrant drains shall not be connected to a sanitary or storm sewer.

2.4.2 Valves:

A. Valves shall be Mueller A2360-20. Direction to open shall be counterclockwise and be marked as such. Valve boxes shall be provided for buried valves.

B. Water main valve spacing shall not exceed five hundred (500) feet in commercial districts, and eight hundred (800) feet in other districts.

C. Valves shall be placed at all tees, crosses, and other pipe intersections such that pipes in the system can be isolated and service interruptions, if required, may be limited to no more than twenty five (25) customers at a time. No more than 4 valves to isolate a break shall be provided.

D. Valves shall generally be placed no more than three (3) feet from the tee, cross or other pipe intersection.

E. Line valves shall generally be located at property lines or placed such that they can be referenced with respect to certain obvious monuments.

F. At high points in the water main where air can accumulate, provision shall be made to remove air by means of hydrants or air relief valves. Automatic air relief valves shall not be used where flooding of the vault may occur.

2.4.3 Thrust Restraint:

A. Thrust restraint shall be provided for all tees, crosses, wyes, bends, plugs, valves, direction changes, and hydrants.

B. Thrust restraint shall be either restraint joint pipe, thrust blocks, or straddle blocks. Thrust restraint shall be installed so that all joints are accessible for repair.

C. The bearing area of concrete reaction blocking shall be as shown on the standard drawings or as determined by the City Engineer.

D. If adequate support against undisturbed ground cannot be obtained, metal harness anchorages consisting of steel rods across the joint and securely anchored to pipe and fitting or other adequate anchorage facilities shall be installed to provide the necessary support.

2.5 FIRE LINES

2.5.1 General:

A. All water lines and hydrants connected to a dedicated fire line shall be considered private.

B. A fire line shall be defined as a fire protection water main which only has connections to hydrants and/or building fire sprinkler systems.

C. No service leads shall be connected to fire lines.

2.5.2 Backflow Prevention:

A. Construction of all private water mains requires the installation of an isolation valve located at the point the fire line becomes privately owned as well as an approved backflow prevention device and shall comply with the City's currently-adopted Plumbing Code, latest edition.

B. If the point of connection of the private line to the water main is fifty (50) feet or less the backflow prevention may be located within the building. If the point of connection of the private line to the water main is greater than fifty (50) feet then the backflow prevention device must be located outside the building within a privately maintained vault.

2.6 SERVICE LINES

2.6.1 General:

A. All water service lines extending from the public water main to the water meter are public. Service lines extending from the water meter to the building are

private. Service lines shall be at least 10 feet from sanitary sewer manholes and at least 5 feet from storm sewer structures.

B. Services shall be connected with corporation stops for 2-inch and smaller service lines and with a cut-in tee and appropriate valving for larger sizes.

C. An irrigation sprinkler system and its required backflow prevention device shall be tied to the service line outside of the meter well on the customer's side of the meter. Alternatively, a sprinkler system and its required backflow prevention device may be tapped to the public water main. However, this requires payment of a separate tap fee and installation of a separate meter.

D. No splices or fittings (e.g., flared copper coupling, pack joint coupling, 3-part union/coupling, etc.) shall be allowed between the water main and the meter.

E. Any splices between the meter and the customer shall comply with the City's currently-adopted Plumbing Code, latest edition.

F. Each individual residential or business unit, except apartments, shall have separate meters and service lines.

G. Service lines shall not be laid parallel to the ROW or run continuously within the ROW.

H. Service lines two (2) inch and smaller shall be soft type "K" copper and shall extend from the main a minimum of two (2) feet beyond the meter well (between the meter and the private customer).

I. Service lines greater than 2 inches in diameter shall be:

1. Ductile Iron (DI), special thickness Class 50.
2. Polyvinyl chloride (PVC), for 6- to 12-inch diameter pipe only AWWA C900 and AWWA C909.
3. Fusible Polyvinyl chloride (PVC), Fusible AWWA C900 and AWWA C905.

J. There shall be a curb stop in every service line attached to the water main. The curb stop shall be placed within R/W or within one (1) foot of the alley if the main is located in the alley.

K. When a service line is to be abandoned the City shall shut off and cap or plug the line at the corporation stop. If the line is to be utilized at a later date the line will be reactivated by the City at the property owner's expense.

2.7 WATER METERS

2.7.1 General:

A. The water meter shall be placed in the City ROW outside of the property line, or within one (1) foot of the alley line if the main is located in the alley, unless specifically allowed by the City Engineer to place the meter on private property.

B. Water meters must be located outside of paved areas, including sidewalks, unless otherwise approved by the City Engineer. In the event that the meter must be installed in a paved area, the Engineer shall submit plans for a traffic-bearing meter well and lid. The Developer shall pay for the additional costs associated with traffic-bearing meter well and lid for any meters placed in paved areas.

C. The top of the meter shall be 18 inches below the water meter lid.

D. Upon installation of the meter, any relocation or adjustment of the meter shall be at the Developer expense.

2.8 INSTALLATION

A. The Contractor/ Developer shall be responsible for all filling, disinfect and pressure testing all water main construction, per the most current AWWA standards, under the supervision of the City Engineer, prior to final acceptance by the City.

SECTION 3 SANITARY SYSTEMS DESIGN CRITERIA

3.1 GENERAL

These criteria shall be adhered to for the design of all sanitary systems within the within the City.

3.1.1 INTRODUCTION

This document sets design standards for sanitary system improvements, extensions and relocations within the jurisdiction of the City and within the service area surrounding the City of Junction City. The following requirements are minimum requirements.

These criteria cover design factors and provide guidelines for evaluations of plans and specifications by the City. These criteria are not intended to cover extraordinary situations and in such instances, exceptions from the criteria must be approved by the City Engineer.

The design of sanitary sewers shall be sealed by a Professional Engineer Licensed in the State of Kansas. The designer shall submit such additional design information as the City Engineer requires: Design calculations, soil studies, and field survey data are examples of pertinent design information necessary for plan review.

3.1.2 COMPLIANCE

A. The proposed design shall be in accordance with the City Sanitary Master Plan for the indicated area if formulated.

B. Other applicable design standards include the most recent published edition of the following:

1. Kansas Department of Health and Environment (KDHE) Minimum Standards of Design for Water Pollution Control Facilities.
2. Applicable ASTM Standards.
3. The proposed design shall be in accordance with latest version of the International Plumbing Code as adopted by the City.
4. All designs shall meet the minimum required by these standards.

C. The KDHE, Division of Environment – Bureau of Water must review all sanitary sewer plans after they are reviewed by the City. No construction can take place until KDHE comments are incorporated and a copy of the issued permit is received by the City.

3.2 DESIGN FLOWS

3.2.1 General: Sanitary sewers shall be designed to provide capacity for the anticipated maximum hourly quantity of sewage and industrial wastes, with approved allowance for infiltration and other extraneous flows. It should be noted that the infiltration and extraneous flow allowances vary widely within any given area depending on a number of conditions. The values presented in this section are minimum general unit design flows. The design engineer should be cautious in the use of these values as a set rule since local conditions may cause variance from any value noted herein.

3.2.2 Design Period:

A. Collectors Sewers: Sewers of the size up to and including a nominal diameter of eighteen (18) inches shall be designed for ultimate development using existing and/or projected land use for the estimated ultimate population of the area served.

B. Larger Sewers: Sewers with a nominal diameter of larger than eighteen (18) inches shall be designed for a minimum design period of not less than twenty five (25) years using existing and/or projected land use. A longer design period shall be justified by a cost-effectiveness calculation using the "present worth" method. As approved by the City Engineer, staged development may be accepted for major lines with smaller initial sewers and later parallel construction.

3.2.3 Design Flow Factors:

A. Sewerage systems shall be sized to provide for the entire watershed in the City's currently adopted Comprehensive Plan.

B. Sanitary sewers shall be designed to provide capacity for the anticipated maximum hourly quantity of wastewater (hourly peak flow), including appropriate allowance for infiltration and inflow. Actual measured flows shall be used whenever reliable wet and dry weather flow measurements are available.

C. Capacity: In the absence of actual measured flows, the following minimum hourly peak design flows, by land use, shall be used (an infiltration/inflow allowance is included):

Land Use	Minimum Hourly Peak Design Flow Rate (Cubic Feet per second per Acre)
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Residential Housing:	
One-and two-family dwellings	0.005
Apartments: (Actual density to be considered)	
a. One through three stories	0.020
b. Four-story and above	0.022
Commercial: (Actual density and tenant types to be considered)	
a. Small stores, offices and miscellaneous businesses	0.010
b. Strip Shopping centers	0.015
c. Regional Shopping Centers	0.015
d. High rise	0.017
Industrial: (Actual density to be considered)	
a. Light	0.016
b. Heavy	As directed by the City Engineer

D. Limitations: These design factors shall apply to watersheds of 300 acres or less. Design factors for watersheds larger than 300 acres shall be as follows unless otherwise directed by the City Engineer:

Area in Acres	Minimum Hourly Peak Design Flow Rate (Cubic Feet per Second per Acre)
301-500	0.017
501-1,000	0.015
1,100-3,000	0.015-0.010 with linear decrease based on watershed

3.3 SEWER LINE SIZING

3.3.1 Gravity Lines: All public sewer lines shall be at least 8 inches in diameter. The downstream sewer pipe shall have the same or larger nominal diameter as the upstream pipe unless otherwise approved by the City Engineer. All public sewers shall be designed to have velocity of not less than 2.0 feet per second when flowing full and half full. The maximum velocity, when flowing full should be

less than 10 feet per second. For maximum velocities, greater than 10 feet per second special consideration shall be given to protect against erosion. All public sewers up to, and including, 18 inches in diameter shall be designed to carry the design flow at two-thirds full, and sewers larger than 18 inches shall be designed to carry the design flow at three-fourths full.

All velocity and flow calculations shall be by *Manning's Formula* using the following equation:

$$Q = \frac{1.486 * (A) * (R^{2/3}) * (S^{1/2})}{n}$$

Q = Discharge in cubic feet per second

A = Cross sectional area of flow in square feet

n = Roughness coefficient of 0.013 (use regardless of pipe material type)

R = Hydraulic radius (R = A/P) in feet

S = Slope in feet per foot

P = Wetted perimeter in feet

For straight sewer alignment between structures, the following minimum slopes shall be used:

Sewer Diameter (inches)	Slope in %* n=0.013
8 inch	0.400
10 inch	0.248
12 inch	0.194
15 inch	0.145
18 inch	0.114
21 inch	0.092
24 inch	0.077
27 inch	0.065
30 inch	0.057
33 inch	0.051
36 inch or greater	0.045

*Exceptions to the minimum slope 8 inch diameter sewer may be approved where a lift station can be eliminated. In these instances a slope of 0.30% may be allowed with prior KDHE approval on a case by case basis with adequate documentation.

All building sewer lines are governed by the City's current adopted Plumbing Code.

3.3.2 Inverted Siphon:

A. Inverted Siphons should have no less than two barrels with a minimum pipe size of 6 inches and shall be provided with necessary appurtenances for convenient flushing and maintenance. For easy hydraulic removal of solids, the following maximum grades are recommended on the rising leg: 6-inch pipe – 11 ½ degrees, 8 to 12-inch pipe – 22 ½ degrees, greater than 12-inch pipe – 45 degrees. The manholes shall have adequate clearance for rodding and in general sufficient head shall be provided and pipe sizes selected to maintain velocities of at least 3.0 feet per second for average flows. The inlet and outlet head losses should be addressed. The details shall be arranged so that the average flow is diverted to 1 barrel and so that either barrel may be taken out of service for cleaning.

B. The manholes located at the beginning and the end of the inverted siphon (upstream and downstream manholes) shall have a minimum internal diameter of 5 feet. This can be accomplished by providing a large hinged access door on the manholes and also provide an access road to one of the end manholes (preferably the upstream to permit convenient flushing). The inlet and outlet elevations shall be established based on hydraulic design to avoid surcharging the upstream line during design peak flow. The upstream manhole structure shall be designed so that the average daily flow is normally diverted to the flow barrel and so that either barrel may be taken out of service for cleaning.

C. The upstream manhole shall have either a vent for discharge of air or an air jumper pipe shall be connected between the upstream and downstream manholes. When air jumper pipes are utilized with an alignment that does not permit self-draining, some provision for automatic dewatering shall be included.

D. The final decision to permit the installation of an inverted siphon lies with the KDHE.

3.3.3 Force Mains:

A. All force mains for public sewers shall have at least a 4-inch nominal diameter except force mains with grinder pump installations may have a smaller size diameter when necessary to insure an adequate flushing velocity. Force mains shall have a velocity in excess of 2 feet per second at design average flow. Force mains should have normal operating velocity in suction lines between 2 feet per second and 8 feet per second and in discharge lines between 3 feet per second and 8 feet per second. Tracer Wire shall be required for all HDPE, PVC, Plastic force mains pipe with a minimum 12 gauge copper, colored black or white tracer wire, running the entire length of the pipe with ends accessible for line location purposes.

B. Construction and pumping costs are factors that should be considered before selecting the size of the force main. Flat sections of force mains 100 feet or longer in length should not be installed on a zero slope.

3.3.4 Air and Vacuum Relief Valves: Air relief and vacuum relief valves shall be provided in the lift station discharge piping and force main to adequately vent air and gas and to allow entrance of air as required. Air relief valves shall be sized to prevent line entrapped gas blockage. Vacuum relief valves shall be sized to protect the discharge pipe from collapsing.

3.4 SEWER ALIGNMENT AND LOCATION

3.4.1 Gravity Lines:

A. Straight Alignment: All sewers shall be designed on straight alignment between manholes unless otherwise directed or approved by the City Engineer

B. Location:

1. General: Sanitary sewers should be located within streets or alleys or, if necessary, in a permanent easement on private property. Imposed loading shall be considered in all locations. Manholes should be located outside of paved areas and not within water courses.

2. Water main and sanitary sewers shall be placed on opposite sides of the street.

3. Sanitary sewers shall not be placed in rear yards.

4. Not less than three (3) feet of cover shall be provided over the top of the pipe in street and alley right of-way. In all other areas, not less than thirty (30) inches of cover shall be provided over the top of the pipe. Sanitary sewers shall be located deep enough to serve existing basements proposed basements or the first floor of buildings with no basements.

5. Easements: Where public sanitary sewers are located outside of existing rights-of-way a minimum permanent sanitary sewer easement shall be provided.

a. Easements shall be a minimum of ten (10) feet wide when adjacent to existing rights-of-way

b. Easements shall be a minimum of twenty feet (20) feet wide when detached from the rights-of-way (i.e. between buildings or across undeveloped areas).

c. For installations greater than ten (10) feet deep, easements shall be a minimum of 2 feet wide for every foot of trench depth. For sewer mains not centered within the easement, the distance from the centerline of the pipe to the edge of the easement shall be at least equal to the depth of the pipe.

d. Temporary construction easements shall be acquired as necessary to complete the installation of the project.

e. Legal Descriptions: Legal descriptions shall include drawings indicating the point of commencement, the point of beginning, line bearings, line distances, the ending point, and the area described. The drawings shall be on letter size paper. Legal descriptions and drawings shall be sealed by a

Land Surveyor registered in the State of Kansas and meet the filing requirements of Geary County. All documentation shall be formatted to meet the requirements of the County Recorder. Aerial photographs shall not be used in the background of the drawing.

f. Sewer Mains Extending beyond Platted Areas: In the event that a sewer main needs to extend beyond the platted area of a development, proposed easements shall be provided for the main(s) prior to receiving approval of the Engineering Plans. From the centerline in each direction and the necessary temporary construction easement shall be provided.

g. In addition, provisions shall be made for access to maintain the entire sanitary sewer system. The types and sizes of equipment used for sewer maintenance shall be considered for both manhole location and access easements.

C. Streams:

1. Alignment: Sewers crossing streams should be designed to cross the stream as nearly perpendicular to the stream flow as possible and shall be on a constant grade. Sewer systems shall be designed to minimize the number of stream crossings. Sewers adjacent to streams shall be located outside of the stream bed and sufficiently removed to provide for future possible stream widening and to prevent siltation during construction.

2. Cover Depth: The top of all sewers crossing streams shall be at a sufficient depth below the natural bottom of the stream bed to protect the sewer line. All sewers crossing drainage ways with less than 3 feet of cover depth shall be encased in concrete. In no case shall the top of the encasement be above the stream bed.

3. Structures: Manholes or other structures shall be located as they do not to interfere with the free discharge of flood flows of the stream as required by the agency governing the stream.

4. Materials: Sewers crossing streams shall be concrete encased unless designed using restrained joint ductile iron pipe.

5. Stream Crossing Restoration: Stream crossing restoration information shall be submitted and approved by KDHE as a part of the permit approval process. The submitted information shall insure that the stream channel and banks have been restored to better than pre-existing conditions and measures have been addressed to minimize scour and erosion possibilities.

D. Aerial Crossings: This type of installations should be avoided except when no feasible alternative is possible because of terrain or infrastructure constraints.

1. All aerial sewer crossings must be prior approved by the City Engineer.

2. When joints are allowed by the City Engineer support shall be provided. The support shall be designed to prevent frost heave, overturning, and settlement.

3. Aerial crossings shall be designed using CL 52 Cement Lined DIP insulated with a Polyurethane Foam and wrapped in 20 Gauge Galvanized Spiral Lock pressure pipe.

4. The aerial crossing shall be located so as not to interfere with the flow of the stream as required by the agency governing the stream.
5. Precautions against freezing such as insulation and increased slope shall be provided.
6. Expansion jointing shall be provided between above-ground and below ground sewers.

E. Utility Protection:

1. Water Line: Sanitary Sewers are to be designed to pass a minimum of 2 feet vertical below water lines measures from outside diameter of pipe to outside diameter of pipe. In instances where the sewers do not pass 2 vertical feet below a water line, either a minimum of 6" of concrete encasement of the sanitary sewer must be installed to a distance of 10 feet in each direction from the outside edge of the water line pipe, or DIP pipe shall be used for the location meeting the same distances as encasement. This protective measure applies to all crossings where the sanitary sewers pass above water lines, and to public lines and service connection lines located in easements and rights-of-ways. The crossing shall be arranged so that the sewer joints will be equal distance and as far as possible from water main joints.
2. Water and sanitary sewer lines shall not be placed in the same trench or excavation.
3. Water Works Structures: Sewer line, (i.e., house connections, laterals, trunk lines, interceptors, force mains, etc.), shall not be constructed within a 100 foot radius of a public water supply well. Greater separation may be required where soil and drainage conditions indicate the need for greater protection.
4. Sewer lines constructed of cast iron or solvent welded plastic pipe materials may be constructed within 10 feet of a private water supply well. Sewer lines constructed of non-watertight materials must be at least 50 feet from a private water supply well.
5. Gas, Electric, Telephone, Storm Sewers and Other Utility Lines: A minimum horizontal distance of five (5) feet should be maintained between parallel sanitary sewer lines, storm sewers and utility lines other than water lines.
6. The vertical separation between storm sewers and sanitary sewers should be two (2) feet minimum. If tees and wyes are installed, they should be routed from under gas, electric, telephone, storm sewer and other utility lines.

F. Steep Grades: Sewers on 15 percent slope or greater shall be anchored securely with concrete anchors or approved equal, and spaced as follows: Not over 100 feet for grades 15-20 percent; not over 36 feet center to center for grades 20 percent to 35 percent; not over 24 feet center to center for grades 35 percent to 50 percent: and not over 16 feet center to center for grades 50 percent or greater.

3.4.2 Force Mains: Force mains should be placed in the street or alley right-of-way or if necessary in a permanent easement on private property. Force mains shall be placed at least forty-two (42) inches below the finished grade and generally may follow the topography of the terrain. The location of force mains with respect to water mains and other Utilities, aerial crossings, stream crossings and steep grades shall be the same as for gravity sewers.

3.4.3 New Development Building Services: Where sewers are located in the street or alley right-of-way a connection (wye, tee, saddle or stub) shall be provided for each building site in new development. The connection shall be extended with a service line to the property line of the building site. The connection shall be designed to provide a vertical angle of not less than thirty (30) and no more than forty-five (45) degrees to the horizontal centerline plane of the sanitary sewer. In conformance with the applicable plumbing code, a minimum drop shall be provided of not less than 3.0 feet between the basement floor elevation and sanitary sewer flow line elevation at the point of service line connection. The minimum basement floor elevation which sanitary sewer service can be provided shall be indicated. Consideration shall be given in providing sufficient depth where extra long connections, deep building service connections, or other atypical conditions may exist. Service line stub-outs shall be referenced to the downstream manhole and the centerline of the sewer. Stub-outs at angles other than 90 degrees off of the sanitary sewer shall be referenced by providing the angle between the sewer line and the service line and distance along the service line stub-out.

3.5 SEWER APPURTENANCES

3.5.1 Manholes:

A. General: Manholes shall conform to the standards of the City.

1. Supplied manholes shall conform to ASTM C478.

B. Manhole Casting:

1. Flooding: When located in areas subject to inundation by flooding or sheet flow, un-vented and bolted covers shall be provided.
2. Internal Pressure: When designed to function with internal pressure, un-vented, gasketed and bolted covers shall be provided and rings shall be anchored to manhole walls.
3. Vandalism: When located in areas where theft and vandalism are expected bolted covers may be required.
4. Larger than 15-inch Diameter Sewers: When the diameter of the manhole's outgoing sewer is at least 15-inches, bolted covers shall be provided.

C. Inverts: The difference in elevation between the invert of any incoming sewer and the invert of the outgoing sewer shall not exceed 24 inches except where

required to match crowns. When a smaller sewer joins a larger one, the invert of the larger sewer should be lowered sufficiently to maintain the same energy gradient. An appropriate method for securing these results is to place the 0.8 depth point of both sewers at the same elevation. A more conservative method is to match the crown of the smaller sewer to the crown of the larger. The minimum drop through manholes shall be as tabulated below:

Pipe Deflection Angle Range (degrees)	Drop through Manhole (feet)
0 to less than 10	0.1
10 to less than 45	0.1
45 and greater	0.2

D. Drop Manholes: Drop manholes should be avoided when possible. Free-fall drop manholes shall not be used. Inside drops are discouraged and shall require special approval by the City Engineer. Where inside drops are used, the incoming flow shall be piped to the manhole invert.

An outside or inside drop pipe, when an inside pipe is used, with a fall greater than 2 feet, a minimum 60" diameter structure shall be provided for a sewer entering a manhole at an elevation of 24 inches or more above the manhole invert. The outside drop pipe shall be protected against breaking or settling by the use of concrete encasement. For pipe diameters of 8 inches to 12 inches, the drop pipe shall have the same nominal diameter as that of the incoming sewer. For larger pipe sizes, a minimum 12-inch diameter drop pipe shall be provided.

E. Diameters: The minimum horizontal clear distance within the barrel of manholes shall be 48-inches.

F. Adjustment Rings: The minimum inside diameter of manholes shall be 42 inches. The minimum diameter of entry ways shall be 22 inches.

H. Cleanouts and Lamp holes: The use of cleanouts and lamp holes is prohibited.

G. Manhole Location: Manholes shall be installed at the end of each line, changes in pipes size, grade at intersections and at changes in alignment. The distances between manholes shall not be greater than 400 feet for sewers 18" and smaller and 500 feet for sewers 21" and larger. When a sewer is located in an easement not abutting street or alley right-of-way, access shall be provided to all manholes.

H. A monitoring manhole is required on the sanitary lead for all non-residential connections to the sanitary sewer system. The monitoring manhole can only have one (1) lead running through it. It must be located on a straight run of lead and cannot be a manhole on a public sewer main. Monitoring manholes shall be constructed per the City standard manhole.

3.5.2 Sanitary Sewer Service Laterals:

A. Service laterals shall extend from the sewer main to the ROW line. Each individual resident or business unit shall be responsible for the ownership and maintenance of the building's service lateral.

B. Building service laterals shall not be installed in pipe sizes 18 inches in diameter or larger.

C. Minimum diameter of sewer service laterals within the City's ROW shall be six (6) inches.

D. All building service laterals shall be SDR 26 (minimum) PVC.

E. Connections to existing service laterals at the ROW line shall be completed using an elastomeric PVC coupler with stainless steel band clamps. The coupler shall be sized to match the diameter and material type of both the new and existing service lateral pipes

F. Individual gravity building service laterals shall not connect directly into manholes.

G. Each individually owned residential or business unit, with the exception of apartments or condominium style properties (where the building sewer lateral is in common ground and access is maintained by the property owners' association), shall have a separate building service lateral.

H. Routing of building service laterals shall be as direct as possible to the sewer main.

I. Slope: Building service laterals shall be installed in accordance with the current Plumbing Code adopted by the City. Minimum slope of service laterals within the City's ROW shall be 1%.

J. In Right-of-Way: Building service laterals shall be installed by the Developer. New service laterals under streets shall be installed prior to construction of the street.

3.6 LIFT STATIONS

3.6.1 General:

A. Lift stations are pumping facilities which are used to convey wastewater from a point beyond which gravity flow is not practical.

B. All lift stations shall have at least two pumps with the size and number of pumps such that the rated capacity of the lift station can be met with the largest pump out of service.

C. The time between starts for any given pump shall be a minimum of 10 minutes with maximum number of starts per hour not to exceed that recommended by the pump motor manufacturer.

D. Unless equipment or facilities are provided which will limit the size of solids reaching the pump suction lift station pumps shall be capable of passing 3-inch diameter sphere.

E. Air and Vacuum Relief Valves: Air relief and vacuum relief valves shall be provided in the lift station discharge piping and force main to adequately vent air and gas and to allow entrance of air as required. Air relief valves shall be sized to prevent line entrapped gas blockage. Vacuum relief valves shall be sized to protect the discharge pipe from collapsing.

F. All equipment in the lift station wet well and that equipment or which can be exposed to gases from the wet well shall conform to the current adopted National Electric Code Class I, Group D, Division I, by the City.

G. Sanitary Sewer Lift Station Detail Sheets shall be submitted to KDHE, once approval has been obtained by the City, along with pertinent information concerning float settings and other project specific information, as required by KDHE, as part of the permit approval process.

3.6.2 Types: Acceptable types of lift stations are as follows:

A. Dry well:

1. Flooded suction
2. Wet well mounted with vacuum primed
3. Wet well mounted with self-priming pumps

B. Wet well:

1. Submersible pump and motor
2. Wet well centrifugal with motor located above the wet well

3.6.3 Layout and Siting:

- A. Lift stations shall be located on public properties or on easements allowing for construction and access for maintenance of lift station structures, piping, valves, electrical service and all other required appurtenances.
- B. A detailed general layout detail of the proposed lift station site that includes the routing of commercial power, orientation or wet well and valve vault, control panel, and site access shall be submitted to KDHE. In addition to the general project layout required for all sanitary sewer projects.
- C. All weather vehicular access shall be provided to lift station sites. Adequate vehicular turnaround shall be provided. Lift station structures and equipment shall be suitably protected from vehicular damage.
- D. To allow for maintenance, access shall be available to all mechanical equipment. Means of access shall meet all applicable requirements of the latest edition of applicable OSHA regulations. Access doors and hatches to lift station structures and control panels shall be equipped with lockable features.
- E. Lift station wet and dry wells shall be vented with vent openings which prevent entrance by birds, small animals and rain. Wet well vents shall be equipped with odor control facilities where required. Wet and dry wells may be ventilated continuously or intermittently. Wet wells shall be ventilated at the rate of at least 12 air changes per hour if vented continuously and at the rate of at least 30 air changes per hour if vented intermittently. Dry wells shall be ventilated at the rate of at least 6 air changes per hour if vented continuously and at the rate of at least 30 air changes per hour if vented intermittently.
- F. Allowance shall be made for removal of all equipment and piping through access openings.
- G. Adequate space shall be provided around piping and equipment located inside structures such that personnel can perform all tasks as required for maintenance, removal and replacement of equipment.
- H. A hoisting system for maintenance of the lift station shall be provided when an alternate means for equipment removal is not available.
- I. Lift station structures and equipment shall remain fully operational and accessible during the 25-year flood. Lift station structures and electrical and mechanical equipment shall be protected from damage by the 100 year flood.

J. Lift stations shall be provided with a SCADA system connect per the latest version operated by the City at the time of lift station approval/ construction and final acceptance by the City. All costs related to connection and start of this SCADA shall be by the Developer.

3.6.4 Power Supply:

A. Pumping facilities shall be designed to operate using available utility power. The design of the pumping facilities shall be coordinated with the supplying electric utility and meet their requirements. Transformers may be required to provide proper voltage for the lift station.

B. Auto-transformer starters shall be used when required by the electric utility or by the City.

C. Provisions for continued operation during power outages shall be made and based on protection of property, safety considerations and the most cost effective alternative which affords the protection acceptable to the City. Acceptable options include: overflow retention basins, standby power generating equipment, alternate electric power supply or alternate pump motor.

D. Normal utility power supply shall provide power for pump motor starting as well as lights, ventilation and other auxiliary equipment necessary for safe and proper operation of the lift station. Sequencing controls shall be provided for staging the starting of pump motors unless the power supply is adequate to share all pump motors simultaneously while other electrical equipment is in operation.

E. Transfer from normal power to emergency or alternate power may be accomplished automatically or manually. When manually transferred, adequate storage of wastewater shall be provided to allow time for the transfer to be implemented. Lift stations shall be provided with an emergency quick disconnect per the City standard as part of the lift station construction.

3.6.4 Monitoring and Control:

A. All monitoring and control equipment shall be located outside of the wet well.

B. Alarm systems shall be provided which activate in the event of any of the following:

1. Power or pump failure
2. Use of a standby or lag pump
3. Unauthorized entry
4. High wet well level

C. A telemetry system shall transmit alarm signals to the desired location and/or audiovisual alarms provided locally at the discretion of the City.

3.6.5 Appurtenances:

A. The proper type of isolation valves shall be provided in the suction line of each pump between the wet well and the pump (this shall not apply to submersible or to vacuum primed lift stations) and in the discharge piping of each pump after the check valve. Isolation valves shall not be located in the wet well.

B. Check valves shall be provided in the discharge piping of each pump, located between the pump and the isolation valve and not located in the pump wet well. Check valves shall be the swing or ball check type. Swing type check valves shall be the outside lever type and shall be horizontally mounted. Ball type check valves may be either horizontally or vertically mounted.

C. Surge protection facilities shall be provided as required to protect the force main and lift station from surge conditions.

D. A sump pump or other suitable means shall be provided to remove water or sewage from the dry well as required protecting equipment located in the dry well.

E. Corrosion of underground surfaces shall be minimized through use of passive or active cathodic protection systems use of appropriate coatings or use of other acceptable means.

3.7 INSTALLATION

A. The Contractor/ Developer shall be responsible for all filling and pressure testing all sanitary sewer construction, per the most current KDHE standards, under the supervision of the City Engineer, prior to final acceptance by the City.

SECTION 4 STORM SYSTEMS DESIGN CRITERIA

4.1 GENERAL

These criteria shall be adhered to for the design of all storm systems within the within the City.

4.1.1 INTRODUCTION

This document sets design standards for stormwater system improvements, extensions and relocations within the jurisdictions of the City and within the service area surrounding the City of Junction City. These cover design factors and provide guidelines for evaluations of plans and specifications by the City. These criteria are not intended to cover extraordinary situations and in such instances, exceptions from the criteria must be approved by the City Engineer.

The design of stormwater systems shall be sealed by a professional engineer licensed in the State of Kansas. The designer shall submit such additional design information as the City Engineer requires: Design calculations, soil studies, and field survey data are examples of pertinent design information necessary for plan review

The stormwater design shall be based on land use in the tributary area as zoned, actually developed, or indicated by an adopted future land use plan, whichever basis produces the greatest runoff.

These design criteria shall apply to all developments, including subdivisions, which alter the surface of the land to create additional impervious surfaces, including, but not limited to, pavement, buildings, and structures with the following exceptions:

A. Redevelopment, Expansion, Renovation, Repair and Maintenance Activities Listed Below

1. Additions to, improvements, and repair of existing single-family and single duplex dwellings.
2. Remodeling, repair, replacement, or other improvements to any existing structure or facility and appurtenances that does not cause an increased area of impervious surface on the site.
3. Remodeling, repair, replacement or other improvements to any existing structure or facility and appurtenances on sites smaller than two acres that does not cause an increased area of impervious surface on the site in excess of 10 percent of that previously existing.

4. Remodeling, repair, replacement, or other improvements to any existing structure or facility and appurtenances that does not cause an increased area of impervious surface on the site in excess of 10 percent of that previously existing, provided the total impervious area of the site is less than 5,000 square feet.

B. New Construction Meeting the Following Criteria

1. Construction of any one new single family or duplex dwelling unit, irrespective of the site area on which the structure may be situated, provided the total impervious area of the site is less than 5,000 square feet.
2. Construction of any buildings, structures, and/or appurtenant service streets, drives, and walks on a site having previously provided stormwater management, as part of a larger unit of development, or a site previously relieved of stormwater management requirements.

C. Existing Drainage System: Existing drainage system component pipes, structures, and appurtenances within the project limits may be retained as elements of an improved system providing:

1. They are in sound structural Condition. Their hydraulic capacity, including surcharge, is equal to or greater than the capacity required by these criteria.
2. Easements exist or are dedicated to allow operation and maintenance.

Discharge from an existing upstream storm drainage system shall be computed assuming its capacity is adequate to meet the performance criteria listed. The computed discharge shall be used to design the new downstream system even if the actual capacity of the existing upstream system is less.

4.2 DESIGN REQUIREMENTS

In no event will the maximum design rate or volume of discharge exceed the maximum capacity of the downstream land, channel, pipe or watercourse to accommodate the flow. It is the Developer's obligation to meet this standard. Should a stormwater system, as-built, fail to comply, it is the Developer's responsibility to redesign, reconstruct, or make modifications at his/her expense to the stormwater management facilities. Such modifications or additional facilities will be subject to the City Engineer's review and approval.

The following agencies have jurisdiction over streams and/or drainage systems and may require further permits. Other regulations, permits and requirements may not be limited to these agencies.

Federal Emergency Management Agency.

U.S. Army Corps of Engineers.

Kansas Department of Agriculture – Division of Water Resources.

Kansas Department of Health and Environment

4.2.1 Drainage System Design: Storm drainage systems shall be designed for a 10-year intensity rainfall. The *Rational Method*

$$(Q=K \cdot C \cdot i \cdot A)$$

for arriving at storm sewer runoff shall be used.

K shall be as follows:

Design Storm	K
10-year or more frequent	1.0
25-year	1.1
50-year	1.2
100-year	1.25

Rainfall intensities (*i*) shall be determined from the Kansas Department of Transportation Geary County, Kansas Rainfall Intensity Table. The Rainfall Intensity Table can be found at the following website:

www.ksdot.org/burDesign/KansasRainfallIntensities.PDF.

T shall be determined by the TR-55 method or as approved by the City Engineer. The minimum T shall be 5 minutes. T is generally between 5 to 15 minutes for new developments.

The design engineer shall use the following minimum values for "C", the runoff coefficient, in the "Rational Formula" of computing storm water flows.

Surface Type	C Factor
Single Family Residential	0.35
Multi Family	0.55
Commercial	0.70
Industrial	0.70
Agricultural	0.20

Other values of the runoff coefficient may be used or required at the discretion of the City Engineer for such areas as parks, open-spaces or unusual sites.

All storm sewer pipes shall be per Materials within this Section. The following list of "n" values shall be used for design.

Description	n
Closed Conduits	
High Density Polyethylene (HDPE)	0.011
Reinforced Concrete Pipe (RCP)	0.013
Corrugated Metal Pipe (CMPs)	0.024
Open Channels (Lined):	
Gabions	0.025
Concrete	0.015
Riprap	0.033
Grass (Sod)	0.030
Open Channels (Unlined) Excavated or Dredged:	
Earth, straight and uniform	0.027
Channels, not maintained, weeds & brush uncut	0.090
Street Curbing	0.014

Sufficient capacity shall be provided in the storm sewer system to take fully developed upstream drainage into the system. When a storm sewer is designed to provide capacity for upstream areas, the hydraulic gradient shall remain in the pipe.

Storm sewer design calculations, including a drainage area map shall be submitted with the construction plans. The storm district map shall show all onsite and off-site drainage districts. The district limits must be overlaid on a proposed grading plan for the site.

All public storm sewers must be located in a public right-of-way or an easement. The minimum storm sewer easement shall be 12 feet. The easement size will vary as required for maintenance and access. Any storm sewer that accepts runoff from abutting property or public right-of-way must be placed in a minimum 12 foot wide storm sewer easement.

If a storm sewer is designed to take on-site drainage only, the hydraulic gradient must be no higher than 1 foot below ground. When the hydraulic gradient is above the top of the sewer pipe, the design elevation of the hydraulic gradient shall be indicated on the profile at each manhole.

4.2.2 Manholes: Manholes shall be located as follows:

A. General:

1. All changes in alignment
2. Points where the size of the sewer changes
3. Points where the grade of the sewer changes
4. The junction of sewer lines
5. Street intersections or other points where catch basins or inlets are to be connected.

B. Manhole spacing for storm sewers shall be as follows:

Diameter of Sewer (inches)	Maximum Manhole Spacing (feet)
12 - 18	400
21 - 30	450
36 - 42	500
48	550
54 - 60	600
66 & Larger	650

4.2.3 Storm Sewer Pipe: The minimum diameter of a public storm sewer is 12 inches. A 10 inch diameter pipe will be allowed for sewer lines that pick up footing drain or roof conductor drainage. No open covers will be permitted for a 10 inch diameter storm sewer.

A. Connection must be made at manholes, blind taps are not allowed.

B. End sections are required for all storm sewers.

C. The following information shall be indicated on the storm sewer profile:

1. Length of run between structures
2. Type, class, size and slope of pipe and service lines
3. Rim elevations of all structures
4. Existing & proposed ground elevations above the route of the sewer
5. A logical numbering system for structures shall be included
6. Invert elevations of all sewers at structures
7. Locations and limits of sand backfill (where required)
8. Locations and elevations of crossing with other utilities

D. The following table of minimum slopes for storm sewers shall be adhered to:

Size (inches)	Minimum Grade (%)
12	0.32
15	0.24
18	0.18
21	0.14
24	0.12
27	0.10
30	0.09
36	0.07
42	0.06
48	0.05

E. The minimum velocity may not be less than 2.5 feet per second in a pipe flowing full. The maximum velocity in storm sewers shall be 15 feet per second. The contents of a larger pipe will never be discharged into a smaller line even though the slope may be steeper for the smaller line. This principle does not apply, however, to a restricted opening or discharge.

F. Where possible provide a minimum of 3 feet of cover from the top of curb (or road centerline) to the top of any storm sewer.

G. For subdivisions, storm sewers shall be located in the public road right-of-way or in easements adjacent to the right-of-way. Storm sewers shall not be located in rear yards except to pick up rear yard drainage, or for sump pump discharge lines.

H. At all pavement curb inlets located at sumps, 40 lineal feet (20 feet in each direction) of 6 inch perforated edge drain with sock shall be constructed at the back of curb line, backfilled with clean stone.

I. The maximize street spread for a street cross section will be either the crown of the road or one lane of traffic. No more than 1.0 acre of area shall be tributary to one standard curb inlet. Curb inlets may be placed side by side in order to provide for additional capacity.

J. Where lateral storm sewers are proposed, all new homes must be constructed with sump pumps, which discharge to an underground pipe connected to an underground public rear yard drain, or an approved alternate storm drain. The sump pump discharge shall be a minimum of 4 inch diameter and shall be constructed to each lot in a new subdivision from the rear yard under drain. The service line shall be constructed at a minimum 1.0% grade.

K. Culvert crossings shall be designed to meet the storm event before road overtopping.

Street Classification	Minimum Design Storm Capacity
Arterial	50-year
Collector	25-year
Residential	10-year
Residential with Open Channel Downstream	25-year

The depth of overtopping shall be limited to a maximum depth of 7 inches over the road centerline or 14 inches at the gutter line. A guard rail shall be provided at a culvert crossing for any 100-year storm event that has greater than 250 cfs overtopping the road.

4.2.4 Storm Swales: The minimum grade for swales shall be 1.00%.

4.2.5 Storm Systems Best Management Practices: The City encourages the use of Best Management Practices (BMPs) in the design of the storm water collection system. These shall include, but are not limited to: rain gardens, bioswales, green roofs, oil/water separators, porous pavements, etc. Design calculation for the BMPs shall be submitted for review with the construction plans. The use of BMPs will be reviewed and approved on a site by site basis by the City's Engineer. A good source for BMP design criteria can be found at the following website:

kcmetro.apwa.net/chapters/kcmetro/specs/BMPManual_Oct2012.pdf.

The City reserves the right to require additional storm water management criteria/procedures for a site based on its intended usage and impact on storm water runoff.

4.2.6 Storm Sewer Materials: Allowable pipe material for storm sewers shall be:

- A. ASTM C76 reinforced concrete pipe conforming to Classes III, IV or V.
- B. Perforated high density polyethylene with smooth interior and annular exterior corrugation meeting requirements of ASTM F2306.
- C. Bedding and backfill shall be as shown in the City Standard Detail, Storm Sewer Bedding.
- D. Joints for storm sewer shall be tongue and groove premium joints with rubber gaskets.
- E. All service line material shall be Schedule 40 PVC or SDR 35.

4.2.7 Detention Basin Design Requirements: A storm water detention basin is required for all new developments in the City, unless it is demonstrated that the downstream system has sufficient capacity for the proposed developed for a 10-year event. The City encourages Best Management Practices (BMPs) of detention facilities.

- A. Detention basins shall be designed to detain improved storm water over the developed areas on site. The Developer is not required to detain water from off-site areas in the drainage district.
- B. The SCS Type II 24-hr rainfall distribution shall be used for all detention basin design calculations.

C. Detention basins shall be designed to store a volume of storm water to meet the release rates as follows:

Storm Event	Release Rate (cfs/acre)
2-year	0.5
10-year	2.0
100-year	3.0

D. All detention basins shall have an emergency spillway with the capacity to convey a 100-year storm event. The emergency spillway shall be constructed in existing embankment.

E. All open detention basins must be fenced if the side slopes exceed 1 vertical to 6 horizontal. This may be waived by the City when the design is an integral part of the landscaping and the location and depth does not present a potential hazard. The maximum earthen side slope shall be 1 vertical to 3 horizontal. All residential subdivisions detention basins shall be unfenced with a 5 foot minimum flat shoulder around the perimeter of the basin.

F. Fences shall be a minimum of 6 feet high vinyl clad chain link with a locking access gate, 8 feet wide. Alternate types of fencing may be permitted, for aesthetic purposes, subject to approval by the City.

G. An agreement for operation and maintenance of all detention systems must be completed by the Developer and submitted to the City prior to final acceptance of the project by the City. Standard agreement forms are available at the City.

H. The entire detention basin must be seeded or sodded, except below the water line for detention basins designed to have a permanent body of water. A native plant buffer of 10 feet or more is encouraged along the embankments. The City will not approve the basin until turf is established.

I. Riprap is required at all pipe entrances and exits to the basin. The minimum width of the riprap shall be twice the outside diameter of the pipe. The riprap shall extend from bottom of basin to the top of the slope.

J. A minimum of 12 inches of freeboard must be maintained in all detention basins.

K. The overland overflow must be designed as to not flood adjacent properties, and the back-water elevation must be no higher than 1 foot below the lowest ground elevation of the developed area.

L. Detention basins that drain into an open drain must have the outlet pipe invert above the normal water level of the drain.

M. Access and Easements

Permanent access and buffers must be provided for maintenance of a detention facility with the following minimum requirements:

1. The water surface of the design storage pool shall be a minimum of 20 feet from property lines and building structures. A greater distance may be necessary when the detention facility might compromise foundations or slope stability is a consideration.
2. A 20 foot wide access strip, with slopes less than 5 horizontal to 1 vertical, shall be provided around the perimeter of the facility, unless it can be demonstrated that all points of the facility can be maintained with less access provided.
3. The detention facility owner shall also maintain a minimum 20 foot wide access route to the detention facility from a street or parking lot with slopes no greater than 5:1 in any direction.
4. Structures, inlet pipes, outlet pipes, spillways, and appurtenances required for the operation of the facility shall also be provided access which is no less than easement widths as set within this Section
5. Easements are required for all detention facilities. At a minimum the dedicated easements shall include: 1) the detention pond per se, which extends to the design storage pool elevation and the toe of the embankment slope; 2) appurtenances; and 3) access strip areas.

N. Maintenance and Continued Performance

Maintenance responsibility for all elements of the detention facility should be designated prior to construction of any detention facility. However, when no designation is made the property owner shall be considered the responsible party. Annual or more frequent inspections shall be made by the responsible party to assure that all inlet and outlet structures are fully functional and the detention basin has full storage capacity.

SECTION 5 STREETS DESIGN CRITERIA

5.1 GENERAL

These criteria shall be adhered to for the design of all streets within the City.

5.1.1 INTRODUCTION

The purpose of these criteria is to provide uniform procedures for designing and checking the design of streets in the City. Specific criteria have been developed and are applicable to the types of conditions ordinarily encountered in local urban areas. Other special situations may be encountered that require added criteria or more complex design than included herein.

5.1.2 Abbreviations:

AASHTO	American Association of State Highway and Transportation Officials
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
APWA	American Public Works Association
ASTM	American Society for Testing and Materials
FHWA	U. S. Department of Transportation/Federal Highway Administration
MUTCD	Manual of Uniform Traffic Control Devices
NGVD	National Geodetic Vertical Datum
ITE	Institute of Transportation Engineers
R-O-W	Right-of-way

5.1.3 Governing Criteria: Design shall be in accordance with the latest edition of the following publications and the current interim supplements thereto except as modified herein or modified for the specific project:

- A. Policy on Geometric Design of Highways and Streets, AASHTO.
- B. Manual on Uniform Traffic Control Devices for Streets and Highways, FHWA.
- C. Roadside Design Guide, AASHTO.
- D. Design of Pavement Structures, AASHTO.

5.2 FUNCTIONAL CLASSIFICATION OF STREETS:

Streets are divided into seven street functional classifications: Arterial, Collector, Local Commercial, Local Industrial, Local Residential, Frontage Streets, Cul-De-Sacs.

5.3 STREET DESIGN

5.3.1 Street Layout: The arrangement, character, extent, width, grade, and location of all streets shall conform to the City of Junction City Comprehensive Master Plan and shall be considered in their relation to existing and planned streets, topographical, conditions, to public convenience and safety, and their appropriate relation to the proposed uses of the land to be served by such streets.

5.3.2 Design Criteria: This section governs the general design requirements for streets by type. See Table JC-1. All street design is subject to approval by the City.

TABLE JC-1							
	Arterial	Collector	Local Commercial	Local Industrial	Local Residential	Frontage Streets	Cul-De-Sacs
R-O-W Width	100 feet (2)	80 feet	80 feet	60 feet	60 feet (4)	40 feet	60 feet radius
Roadway Width (1)	53 feet (3)	41 feet	41 feet	41 feet	31 feet	24 feet	45 feet radius
Stopping Sight Distance	600 feet	400 feet	400 feet	600 feet	200 feet	400 feet	NA
Min. K Value, Sag Vert. Curve	64	64	30	30	30	30	5
Min. K Value, Crest Vert. Curve	44	44	50	50	20	20	3
Min. Radii for Horizontal Curves	500 feet	250 feet	300 feet	500 feet	200 feet	250 feet	
Maximum Grade	6%	8%	6%	6%	10%	8%	6%
Minimum Grade	5%	5%	5%	5%	5%	5%	5% at gutter line
Minimum Curb Return Radius (5)	45 feet	45 feet	45 feet	45 feet	35 feet	35 feet	

(1) Street width is measured back-to-back of curb.

(2) Additional right-of-way width may be required on both sides of any intersection with another arterial or collector street.

(3) Arterial roadway width is variable; listed measurement is the minimum.

- (4) May be reduced in a residential planned development district.
- (5) Radius measured to the back of curb. Radius should accommodate the design vehicle(s), as determined by the City Engineer.

5.3.3 Alleys: Alleys shall be a minimum width of twenty (20) feet.

5.3.4 Cul-de-sacs: At locations where streets are to be terminated and a vehicular connection between adjacent streets is not required, the termination shall be a cul-de-sac. Cul-de-sacs shall be constructed to the design criteria in Table JC-1.

5.3.5 Street Design Geometrics:

A. Cross Slopes: The finished cross slopes within the limits of the right-of-way shall be between one quarter (1/4) inch vertical to one (1) foot horizontal, minimum, to one-half (1/2) inch vertical to one (1) foot horizontal, maximum, except for sidewalks which must meet the current ADA requirements. Back slopes shall be 3:1 maximum, 4:1 or flatter desired.

B. Tangent Length: Fifty (50) foot tangent lengths shall be required between reverse curves for residential access and residential local streets. The minimum tangent length between reverse curves shall be 100 feet for collector streets and commercial/industrial local streets. Major and minor arterial streets shall comply with current AASHTO guidelines.

C. Off-Center Street Intersections: Street jogs are to be avoided on arterial and collector streets. On local streets with right-of-way of sixty (60) feet or less, centerline offsets of less than one hundred (100) feet shall be avoided.

D Intersection Angle: It is desirable for all intersections to meet at approximately a ninety degrees (90°) angle. Skewed intersections should be avoided and in no case should the angle be more than one hundred degrees (100°) nor less than eighty degrees (80°).

E. Intersecting Minor/Major Arterial Streets: Where any minor or major arterial streets intersect each other, the crowns of both streets shall be uniformly transitioned into a plane at the intersection. Changes from one cross slope to another should be gradual.

F. Curb Radii: When two streets of different classification intersect, the higher classification street shall govern the curb radii dimension listed in Table JC-1. Equivalent three-center compound curves may be used in lieu of a single radius curve if the design vehicle can be accommodated. Curb ends facing the flow of traffic shall have a five-foot taper from full height to matching existing condition.

G. Sight Distance at Intersecting Streets: Sight distance triangles at intersecting side streets shall be in accordance with the current edition of A Policy on Geometric Design of Highways and Streets, AASHTO. Every effort shall be made to select intersection locations so that the maximum sight distance is possible.

H. Considerations for Connection to Existing and Future Streets: Consideration shall be given to the horizontal and vertical alignment of streets where they connect to existing streets or where streets may be extended in the future.

5.3.6 Driveways:

A. All driveway approaches within public R-O-W shall be constructed of concrete.

B. Driveway grades shall conform to the typical section of the street within the R-O-W. Driveways shall attain a minimum elevation of six (6) inches above the gutter elevation within the R-O-W with a maximum grade of 8%. The algebraic difference in grades at the R-O-W on crest drives shall be 8% maximum and on sag drives shall be 12% maximum.

C. Grades of driveway approaches shall also be constructed to accommodate required sidewalks. Cross slopes on driveways in line with sidewalks must meet the current ADA requirements.

5.3.7 Pavement Transitions: Reduction in pavement width in the direction of traffic flow shall be accomplished by a taper. The minimum length for merging taper shall be determined by the formula $L=WxSxS/60$ where posted speeds are 45 mph or less. The formula $L=WxS$ should be used for roadways having a posted speed limit greater than 45 mph. Under either formula, L=taper length in feet, W=width of the transition, and S=design speed in mph.

5.3.8 Access for the Disabled: Ramps shall be required at all planned sidewalk-curb intersections in accordance with standard practice and current ADA requirements. Non-standard driveways and alleys will also be designed to the current ADA requirements.

5.3.9 Storm Drainage: All storm drainage shall be designed in accordance with Section 4, Storm Systems.

5.3.10 Survey Monument Boxes: Monument boxes shall be installed at all quarter section corners involved in the street construction. The monument boxes shall be set by a Registered Land Surveyor licensed in the State of Kansas.

5.3.11 Obstructions: Rigid structures such as poles, signs and hydrants shall be placed a minimum horizontal distance of 1.5 feet from the back of curb to

edge of obstruction. When required, guardrail and barricades shall be installed in accordance with the latest AASHTO Roadside Design Guide or as required by the City. Vertical clearance of 14.5 feet shall be provided. Along sidewalks, a minimum vertical clearance of seven feet shall be provided.

5.3.12 Other Design Criteria: Design criteria not covered by this document shall be in accordance with the most current edition of A Policy on Geometric Design of Highways and Streets by the American Association of State Highway and Transportation Officials (AASHTO) or other AASHTO design guides.

5.4 PAVEMENT DESIGN STANDARDS

5.4.1 Minimum Pavement Sections: The pavement thicknesses shown in Tables JC-2 and JC-3 are the minimum allowed for all street types. All pavement sections shall be constructed on a stabilized subgrade with a minimum CBR of ten (10). Methods to achieve the required subgrade CBR may include: mechanical compaction and/or soil modification with fly-ash, cement, or lime addition. The use of geo-grid reinforced granular sub-base may also be considered.

For Arterial, Collector, and Industrial streets a pavement design shall be completed by a Licensed Professional Engineer within the State of Kansas, and shall be based upon project specific traffic and geotechnical engineering studies.

TABLE JC-2: MINIMUM BITUMINOUS ASPHALT PAVEMENT SECTION					
Street Classification	Pavement Option	Asphalt Surface (in.)	Asphalt Base (in.)	Granular Subbase (in.)	Subgrade Stabilization (in.)
Arterial	A	2	4	12	8
	B	2	7.5	--	12
Collector	A	2	4	12	8
	B	2	7.5	--	12
Local Industrial	A	2	4	12	8
	B	2	7.5	--	12
Local Commercial	A	2	4	12	8
	B	2	5.5	--	12
Local Residential	A	2	4	11	8
	B	2	5.5	--	12
Alleys and Private Parking Lots	A	2	2	11	8
	B	2	5.5	--	12

TABLE JC-3: MINIMUM PORTLAND CEMENT CONCRETE (PCC) PAVMENT SECTIONS			
Street Classification	PCC Surface (in.)	Granular Base (in.)	Subgrade Stabilization (in.)
Arterial	8	6	8
Collector	8	6	8
Local Industrial	8	6	8
Local Commercial	7	6	8
Local Residential	6	6	8
Alleys and private Parking Lots	6	6	8

5.4.2 Pavement Design Criteria:

A. Minimum AASHTO pavement design parameters for arterial and collector streets are as follows:

1. Design Life: 35-years
2. ADT: Based upon traffic study
3. Truck Traffic: Percentage of truck traffic shall be based upon traffic study
4. Subgrade Support: CBR and k values shall be determined by the project specific geotechnical report
5. Stabilized Subgrade: Stabilized subgrade shall not be used as the subgrade soil strength. It shall be treated as "sub-base" layer, and the underlying native soils shall be used for subgrade values
6. Terminal Serviceability (pt): 2.5
7. Reliability: 95% (ZR = -1.645).

B. The pavement design report must show all the actual parameters used for the design, as well as the design method used.

C. Arterial and collector street pavements shall include stabilized subgrade. Subgrade stabilization shall be (a) flyash treated subgrade, (b) lime treated subgrade or (c) geogrid-reinforced aggregate base or City approved alternative.

D. Arterial and Collector Street Widening.

1. Uncurbed or Interim Street Sections – The widened pavement shall use the crushed aggregate option for subgrade stabilization and have a minimum of 10 inches of bituminous asphalt or City approved alternative.
2. Curbed or improved Streets – The widened pavement shall be the same type as the existing pavement.

E. Minimum thicknesses for bituminous asphalt pavement are shown in Table JC-2 and Portland Cement Concrete (PCC) pavement are shown in Table JC-3.

F. Concrete pavement joint details and joint layout patterns, dowelling and tie bar layout shall be per the City Standards.

5.5 SIDEWALK DESIGN STANDARDS

5.5.1 General Sidewalk Design

A. Sidewalks shall be constructed on both sides of the street and located one (1) foot inside of the ROW line.

B. Sidewalk cross slope shall be 2% maximum, sloped toward the street. When the running slope of the sidewalk is greater than 5%, the cross slope shall be reduced to 1% maximum.

C. The standard cross slope between the sidewalk and back of curb is ½" per foot but may be modified with the approval of the City Engineer.

D. Curb-cut ramps shall be provided at all crosswalks and shall be in accordance with the latest revisions of the Americans with Disabilities Act.

E. ADA compliant detectible warning areas shall be placed on all ramps at street crossings and at commercial driveways.

F. Sidewalks shall be constructed of four (4) inch minimum Portland Cement concrete pavement.

G. Sidewalk ramps shall be constructed of six (6) inch minimum Portland Cement concrete pavement.

5.5.2 Sidewalk Widths

A. Sidewalks shall have a minimum width of Five (5) feet.

B. Sidewalks within the Central Business District shall have sidewalks full width from back of curb to building face. Modifications for streetscaping features may be allowed upon approval of the City Engineer.

5.6 INSTALLATION

A. The installation of streets and sidewalks within the City shall be required to be inspected by the City' Engineer at the following stages:

1. After the sub grade has been rough cut to plan elevation
2. After the placement of aggregate base
3. Full-time during the placement of the bituminous asphalt or concrete pavements

B. The developer or his engineer/ contractor shall be responsible to provide an independent testing firm to certify that the sub-base, aggregate base and bituminous asphalt or concrete meets compaction/ density/ design requirements.

SECTION 6 RECORD DRAWINGS CRITERIA

6.1 GENERAL

Two (2) sets of record drawings (a/k/a as-builts) shall be submitted to the City by the design engineers for review. The record drawings shall contain the following information:

- A. Plans shall be provided in both mylar and electronic format. The minimum scale shall be one (1) inch equals 50 feet. All as-built plans shall bear the seal of a registered professional engineer or professional surveyor licensed to practice within the State of Kansas.
- B. All as-built lengths and elevations must be labeled as "As-Built". Locations shall be shown on the plans with an accuracy of \pm one (1) foot.
- C. As-Built drawings shall be tied to the Kansas State Plain Coordinate System.

6.2 REQUIREMENTS

The following individual system requirements must also be submitted:

A. Water System

- 1. Locate gate valves, wells, hydrants and all water system appurtenances from the nearest property corner (using an X-Y coordinate system).
- 2. Itemized as-built quantities list, which indicates the size, type, brand name and lengths of water main used. Hydrants, gate & blowoff valves and appurtenances must also be listed showing type, brand name, and quantity.

B. Sanitary System

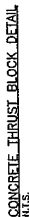
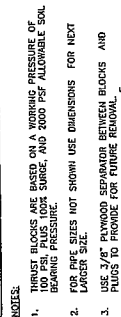
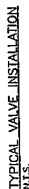
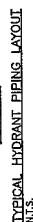
- 1. Indicate the length of sewer, invert elevation, rim elevation, percentage of grade, manhole location from the nearest property corner (using an X-Y coordinate system), sewer material and joints used.
- 2. Itemized as-built quantities list, which indicates the size, type, brand name and lengths of pipe used.

C. Storm System

- 1. Indicate length of sewer, invert elevation, rim elevation, percentage of grade, manhole location from the nearest property corner (using an X-Y coordinate system), sewer material and joints used.
- 2. As-built storm system plans are required to be accompanied by a letter (8.5" x 11") signed and sealed by the design engineer stating that the detention/ retention basin is properly sized according to the approved construction plans, and that the outlets are properly located and sized.

- 3) Itemized as-built quantities list, which indicates the size, type, brand name and lengths of pipe used.

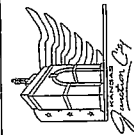
One (1) CD, of the as-built plans shall be provided to the City, per the City Standards once the as-built plans are in an approval form.

[illegible]

1. TWO (2) INCH ASPHALTIC CONCRETE SURFACE.
2. EIGHT (8) INCH MINIMUM PORTLAND CEMENT CONCRETE BASE OR SIX (6) INCH MINIMUM ASPHALTIC CONCRETE BASE (FOR LARGE AREA PATCHING ONLY) IF APPROVED BY THE DIRECTOR OF PUBLIC WORKS. FOUR (4) INCH ASPHALTIC CONCRETE BASE WILL BE PERMITTED IN RESIDENTIAL ASPHALT DRIVEWAYS.
3. THE TWELVE (12) INCH OVERCUT WILL NOT BE REQUIRED FOR CURBS NOT EXCEEDING EIGHT (8) INCHES IN WIDTH.

CITY STREET CUT REPLACEMENT

W.T.S.

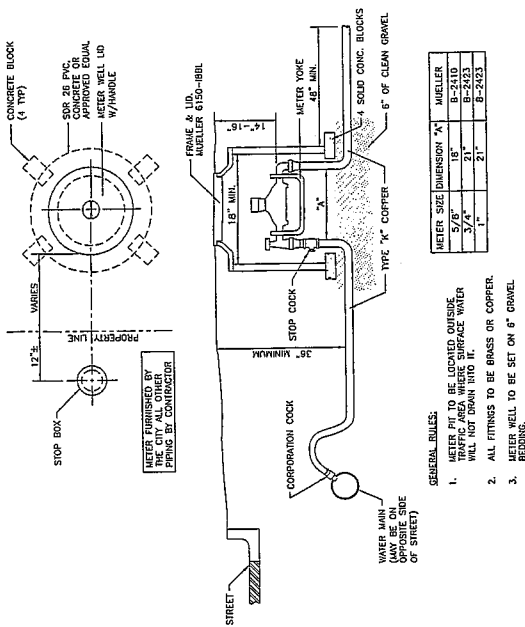


CITY OF JUNCTION CITY, KANSAS

WATER MAIN INSTALLATION DETAILS

MUNICIPAL SERVICES DIRECTOR GREGORY S. McCAFFERY, P.E.	DATE: 10/09/2013	
	C254031	DRAWN BY: —
ENGINEERING DEPARTMENT 700 N JEFFERSON JUNCTION CITY, KS 66411 (785) 238-3193		

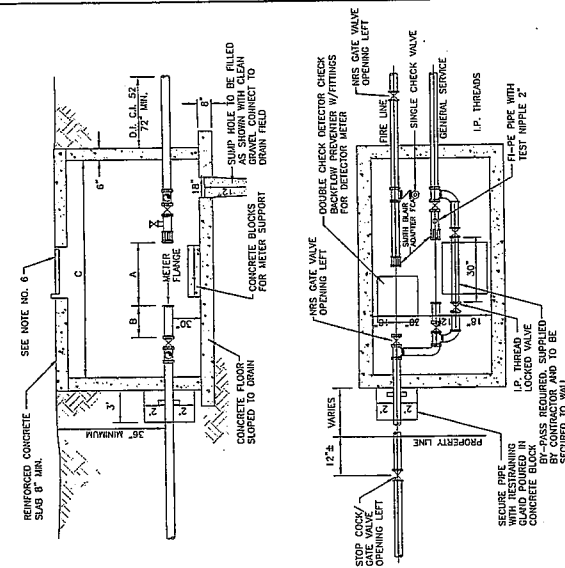
SHEET 1 OF 2



METER SIZE (DIMENSION "A")	MUELLER
3/4"	B-2410
1"	B-2411
1 1/2"	B-2412
2"	B-2413
2 1/2"	B-2414
3"	B-2415
4"	B-2416
6"	B-2417

- GENERAL RULES:
- METER FIT TO BE LOCATED OUTSIDE OF BUILDING. SURFACE WATER WILL NOT DRAIN INTO IT.
 - ALL FITTINGS TO BE BRASS OR COPPER.
 - METER WELL TO BE SET ON 6" GRAVEL BEDDING.

METER BOX FOR 3/4", 1", AND 1 1/2" SERVICE LINES.

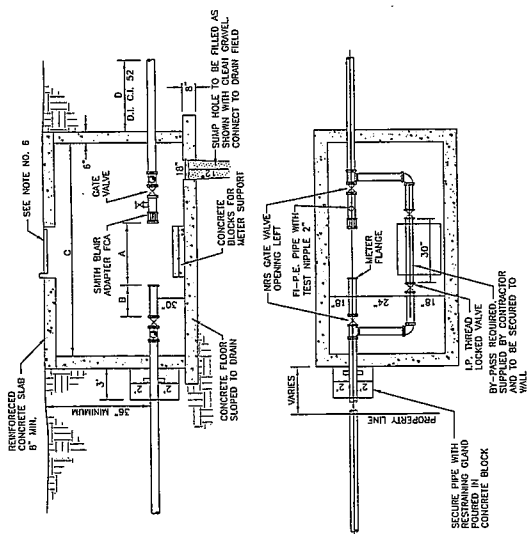


- GENERAL RULES:
- METER VAULT WALLS TO BE POURED CONCRETE, CONCRETE BLOCK OR PRECAST CONCRETE.
 - METER VAULT ROOF TO BE REINFORCED CONCRETE WITH OPENING CENTERED OVER GENERAL SERVICE METER ON FIRE LINE DETECTOR CHECK VALVE.
 - METER VAULT TO BE LOCATED, WHEN POSSIBLE, OUTSIDE TRAFFIC AREA AND WHERE SURFACE WATER WILL NOT DRAIN INTO IT. VAULT MUST BE KEPT FREE OF WATER.
 - DUCTILE IRON CLASS 52 OR TYPE "N" COPPER THROUGH VAULT.
 - WAKES ON EACH SIDE OF GENERAL SERVICE METER FOR 1 1/2" OR 2" SERVICE TO HAVE 1/2" WAKES. NON-TRAFFIC BILCO "N"-T SINGLE LEAF ALUMINUM OR APPROVED EQUAL. IN TRAFFIC, EMM 1040 TYPE F OR APPROVED EQUAL APPROVED BY THE CITY ENGINEER. NON-TRAFFIC METERS ARE PREFERRED.
 - ALL FITTINGS ARE TO BE FLANGED (TEES, BENDS, ETC.) BEYOND VALVES.

METER SIZE (")	GENERAL SERVICE			FIRELINE		
	BY-PASS	A	B	10"	8"	6"
1-1/2"	NA	13"	12"	140"	130"	130"
2"	NA	17"	16"	140"	130"	130"
3"	1-1/2"	16-3/4"	24"	159"	157"	156"
4"	2"	22-1/4"	32"	174"	172"	171"
6"	3"	27-3/4"	48"	208"	204"	202"

- (*) IF HIGH CONTINUOUS RATE OF FLOW IS REQUIRED, A LARGER BY-PASS MAY BE PERMITTED, BUT NOT LONGER THAN PRIMARY DOMESTIC SERVICE.
- (**) FORD METER SECTOR V8699 OR V877 WITHOUT BY-PASS.
- (***) FORD METER SECTOR V8699 OR V877 WITHOUT BY-PASS.
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- (****) FORD METER SECTOR V8699 OR V877 WITHOUT BY-PASS.
- (****) FORD METER SECTOR V8699 OR V877 WITHOUT BY-PASS.

METER VAULT FOR SPLIT SERVICE LINES.



- GENERAL RULES:
- METER VAULT WALLS TO BE POURED CONCRETE, CONCRETE BLOCK OR PRECAST CONCRETE.
 - METER VAULT ROOF TO BE REINFORCED CONCRETE.
 - METER VAULT TO BE LOCATED, WHEN POSSIBLE, OUTSIDE TRAFFIC AREA AND WHERE SURFACE WATER WILL NOT DRAIN INTO IT. VAULT MUST BE KEPT FREE OF WATER.
 - DUCTILE IRON CLASS 52 OR C900 THROUGH VAULT.
 - FLANGED WAKES ON EACH SIDE OF METER MUST BE ADEQUATELY SECURED TO WITHSTAND WATER PRESSURE. NON-TRAFFIC BILCO "N"-T SINGLE LEAF ALUMINUM OR APPROVED EQUAL. IN TRAFFIC, EMM 1040 TYPE F OR APPROVED EQUAL APPROVED BY THE CITY ENGINEER.
 - CONCRETE FLOOR REQUIRED. SLOPE TO DRAIN.
 - ALL FITTINGS ARE TO BE FLANGED (TEES, BENDS, ETC.) BEYOND VALVES.

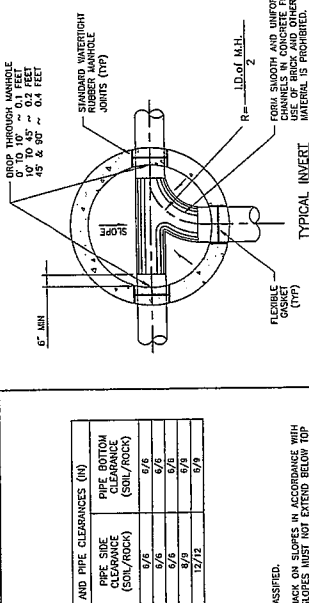
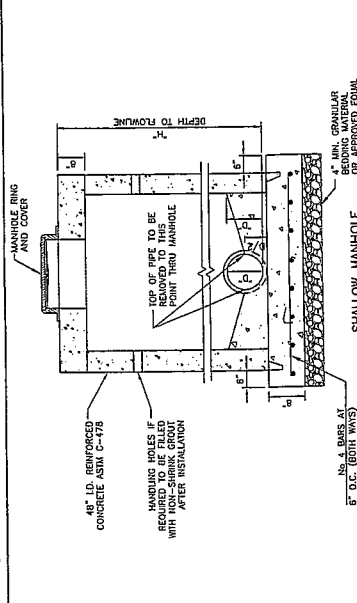
METER SIZE (")	A	B	C	D	BY-PASS (")
3"	16-3/4"	24"	140"	48"	1-1/2"
4"	22-1/4"	32"	157"	72"	2"
6"	27-3/4"	41"	191"	72"	3"

(*) IF HIGH CONTINUOUS RATE OF FLOW IS REQUIRED, A LARGER BY-PASS MAY BE PERMITTED, BUT NOT LONGER THAN PRIMARY DOMESTIC SERVICE.

METER VAULT FOR 3", 4" AND 6" SERVICE LINES.

SANITARY GENERAL NOTES

- ALL MANHOLES ARE TO BE PRECAST CONCRETE AND OF ECCENTRIC CONE TYPE UNLESS PRIOR APPROVAL HAS BEEN GIVEN BY THE CITY ENGINEER.
- REINFORCEMENT IN ALL SECTIONS SHALL EQUAL OR EXCEED ASTM C-478 SPECIFICATIONS.
- MANHOLE RING AND COVER SHALL BE REINFORCED CONCRETE R-1738, EAST JORDAN 1040, TYPE A OR APPROVED EQUAL.
- A DROP MANHOLE SHALL BE CONSTRUCTED WHEN THE FLOWLINE OF THE INCOMING LINE IS GREATER THAN 24 INCH ABOVE THE FLOWLINE OF THE MANHOLE INVERT.
- STEPS SHALL NOT BE INSTALLED IN MANHOLE SECTIONS.
- MANHOLE SPACING SHALL NOT EXCEED 400 FEET WITHOUT APPROVAL OF CITY ENGINEER.
- MANHOLES OVER 15'-0" DEPTH SHALL HAVE A 5'-6" MINIMUM DIAMETER.
- 2" TO 6" CONCRETE GRADE RINGS WITH FINISHED TOP AND BOTTOM SURFACES, GRADE RINGS SHALL BE USED ONLY IN TRENCHES WITHIN 10' OF EXISTING MANHOLES AND MANHOLE IN ALL OTHER AREAS. OUTSIDE FINISH WITH 1/2" FINISH SHALL BE 1/2" EXISTING MANHOLE ONE FOOT.
- ALL EXCAVATION SHALL BE UNCLASSIFIED.
- BEDDING MATERIAL SHALL BE 1/2" TO 3/4" CLEAN CRUSHED ROCK.
- TRENCH BANKS SHALL BE CUT BACK ON SLOPES IN ACCORDANCE WITH CURRENT OSHA REGULATIONS. SLOPES MUST NOT EXTEND BELOW TOP OF BEDDING.
- MATERIAL FOR ALL PUBLIC SANITARY SEWER MAINS SHALL BE IN ACCORDANCE WITH PROJECT SPECIFICATIONS.
- ALL PRIVATE SANITARY SEWER MAINS SHALL BE 8" PVC, SDR-26.
- ALL WATER LINES SHALL HORIZONTALLY CLEAR STORM SEWER STRUCTURES AND SANITARY SEWER MAINS BY 6".
- MANHOLE TRENCH WITHIN SHALL NOT EXCEED MANUFACTURER'S RECOMMENDATIONS. MAXIMUM TRENCH WIDTH IS DEFINED AS THE HORIZONTAL PLANE MEASURED 6" ABOVE THE TOP OF PIPE, PERPENDICULAR TO THE SEWER ALIGNMENT.



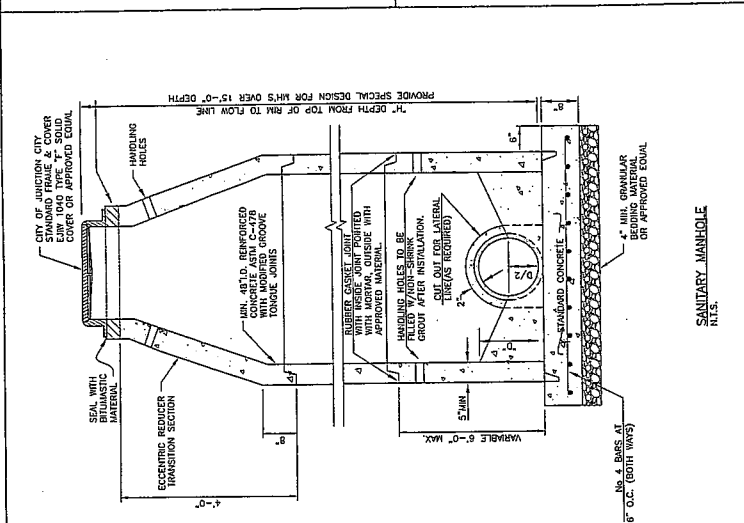
SANITARY SEWER DETAILS

CITY OF JUNCTION CITY, KANSAS

DESIGNED BY: GREGORY S. JACANTY, P.E., 10082013

ENGINEERING DEPARTMENT, JUNCTION CITY, KS 66411, (785) 234-3103

SHEET 1 OF 2

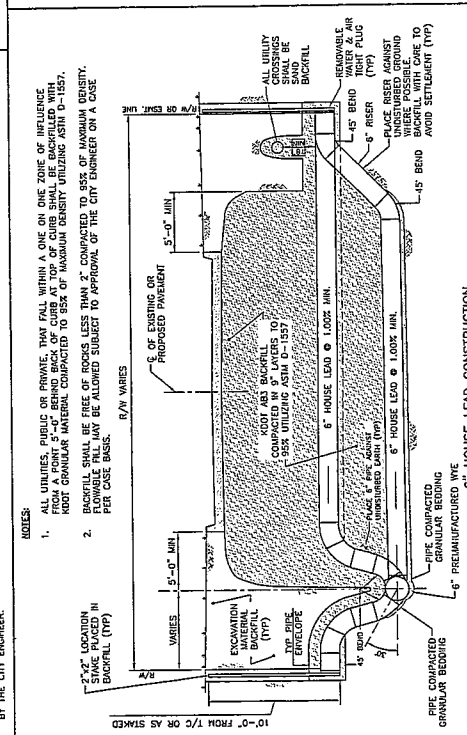
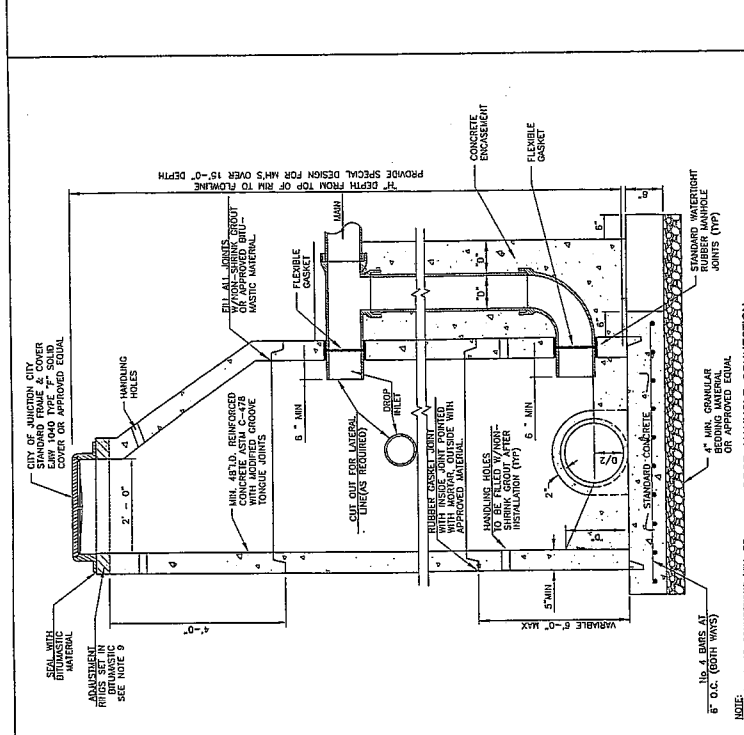


MINIMUM TRENCH WIDTHS AND PIPE CLEARANCES (IN)

MANHOLE PIPE DIAMETER	TRENCH WIDTH	PIPE TO SIDE CLEARANCE (SOIL/ROCK)	PIPE BOTTOM CLEARANCE (SOIL/ROCK)
8	22	6/6	6/6
10	30	6/6	6/6
12	35	6/6	6/6
14	40	6/6	6/6
16	45	6/6	6/6
18	50	6/6	6/6
20	55	6/6	6/6
24	65	12/12	6/6
30	72	12/12	6/6

NOTES:

- ALL EXCAVATION SHALL BE UNCLASSIFIED.
- TRENCH BANKS SHALL BE CUT BACK ON SLOPES IN ACCORDANCE WITH CURRENT OSHA REGULATIONS. SLOPES MUST NOT EXTEND BELOW TOP OF BEDDING.
- MAXIMUM TRENCH WIDTH SHALL NOT EXCEED MANUFACTURER'S RECOMMENDATIONS. MAXIMUM TRENCH WIDTH IS DEFINED AS THE HORIZONTAL PLANE MEASURED 6" ABOVE THE TOP OF PIPE, PERPENDICULAR TO THE SEWER ALIGNMENT.



ELECTRICAL EQUIPMENT SCHEDULE

PANELBOARD	
MP-1	
120/208 VOLT PANELBOARD, 100 AMPERE MCB, 3 PHASE, EQUIVALENT TO SQUARE D NF WITH E-PANE BRANCH BREAKERS.	
CRT NO.	C/I
1	100/3
2	10/2
MANUAL TRANSFER SWITCH	
MTS	
MANUAL TRANSFER SWITCH, 100 AMPERE, 120/208 VOLT, DOUBLE THROW SWITCH, 100 AMPERE, 120/208 VOLT, 3-POLE, 4 WIRE, UL LISTED, SERIES 30 ENCLASURE, EQUIVALENT TO SQUARE D, HEMA 35 DUAL.	

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ELECTRICAL SPECIFICATION NOTES

THE CONTRACTOR SHALL PAY ALL FEES, OBTAIN ALL PERMITS, FILE ALL NECESSARY DRAWINGS AND OBTAIN ALL PERMITS AND CERTIFICATION OF APPROVAL REQUIRED IN CONNECTION WITH ALL WORK.

THE DRAWINGS ARE A SCHEMATIC REPRESENTATION OF WHAT IS TO BE ACCOMPLISHED FOR A TYPICAL, STANDARD INSTALLATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS TO COORDINATE WITH ALL CITY, COUNTY, STATE AND FEDERAL AGENCIES AND ALL WORKERS WITH HIS WORK AND TO COORDINATE HIS WORK WITH ALL TRADES.

ALL WORK SHALL BE COMPLETED FOR TWO (2) YEARS AFTER COMPLETION OF THE WORK. FROM THE DATE OF ACCEPTANCE OF THE COMPLETED WORK BY THE OWNER.

ALL EQUIPMENT SHALL BE CLEANED TO THE SATISFACTION OF THE CITY ENGINEER.

ALL EQUIPMENT CAPACITIES AND CHARACTERISTICS OF EQUIPMENT SHALL BE SUBMITTED TO THE CITY ENGINEER FOR APPROVAL PRIOR TO INSTALLATION. ALL EQUIPMENT SHALL BE SUBMITTED TO THE CITY ENGINEER.

INSTALL ALL EQUIPMENT IN STRICT ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS.

LOCATIONS OF CONNECTORS TO TEST UNITS ARE APPROPRIATE AND SHALL BE VERIFIED BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS TO COORDINATE HIS WORK WITH ALL TRADES.

COMPANY, AS APPLICABLE.

STORE MATERIALS IN SPACES DESIGNATED BY THE OWNER. REMOVE RUBBER FLOOR PREDAMPS AS OPEN AS DIRECTED OR AS NECESSARY TO OBTAIN SAFE AND NEAT WORKING CONDITIONS.

ASSEMBLE ALL COTS FOR EXHAUSTION, CULINARY AND PANTRY REQUIRED TO COMPLETE THE INSTALLATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS TO COORDINATE HIS WORK WITH ALL TRADES.

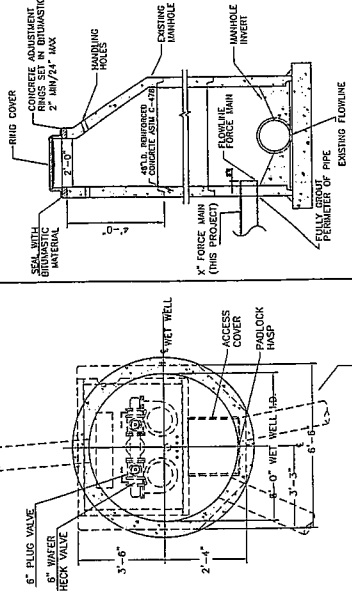
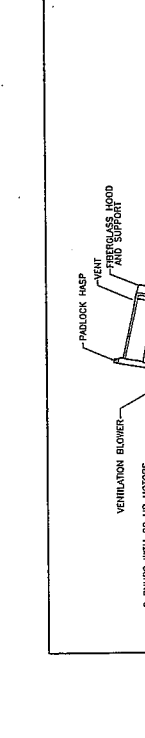
TEST ALL CIRCUITS TO ASSURE THEY TO BE FREE OF GROUNDS BEFORE ENERGIZING.

WIRE AND CABLE SHALL CONFORM TO THE REQUIREMENTS OF THE LATEST ADOPTED NATIONAL ELECTRICAL CODE OF THE CITY OF JACKSON CITY AND APPROVED ASH SYSTEMS SPECIFICATIONS. CONDUITS AND FITTINGS SHALL BE APPROVED ASH SYSTEMS SPECIFICATIONS.

ALL TERMINALS AND CABLE CONDUITS SHALL BE COVERED. PROVIDE A GREEN CONDUIT GRINDING CONDUCTOR FOR EACH CIRCUIT AND TERMINATE IN APPROVED WANNER WITH ALL LISTED CONDUITS.

1. THE CONTRACTOR SHALL PAY ALL FEES, FOR ALL SERVICES, FOR ALL NECESSARY DRAWINGS AND OTHER ALL POINTS AND CERTIFICATE OF APPROVAL, REQUIRED IN CONNECTION WITH ALL WORK.
2. THE DRAINAGE SHALL BE DESIGNED TO ACCORD WITH THE CITY ENGINEER'S REQUIREMENTS. THE DRAINAGE SHALL BE DESIGNED TO ACCORD WITH THE CITY ENGINEER'S REQUIREMENTS. THE DRAINAGE SHALL BE DESIGNED TO ACCORD WITH THE CITY ENGINEER'S REQUIREMENTS.
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ELECTRICAL RISER DIAGRAM
N.T.S.

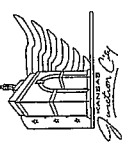


SHAWINLASS BOOBY
I.T.S.

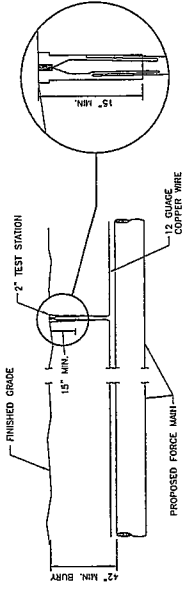
1. THE DRAWINGS FOR THE P

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MUNICIPAL SERVICES DIRECTOR REGORY S. MCCAFFERY, P.E.	DATE:	10/08/2013	SHEET 2 OF 2
	DESIGN:	00000	
ENGINEERING DEPARTMENT 700 N. JEFFERSON JUNCTION CITY, KS 66411 (785) 236-3103			



N.T.S.



TRACER WIRE
THE WIRE SHALL EXTEND THE ENTIRE LENGTH OF THE PROPOSED PIPE. SPLIT-BOLT CONNECTORS SHALL BE USED AT SPACE LOCATIONS. ELECTRICAL TAPE SHALL BE USED TO SECURE THE WIRE TO THE TRACER WIRE. THE WIRE SHALL BE INSTALLED NEAR MANHOLES AT EITHER END OF THE FORCE MAIN. EXCEPTIONS TO THE LOCATION OF TEST STATIONS SHALL BE APPROVED BY THE ENGINEER. A TYPICAL LAYOUT OF THE TRACER WIRE AND TEST STATION IS PROVIDED IN THE ABOVE FIGURE.

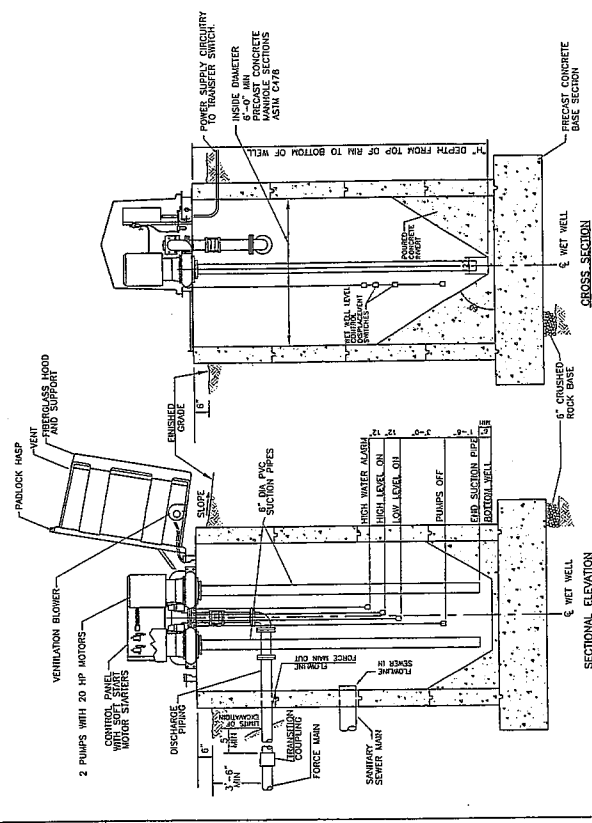
THE TRACER WIRE SHALL BE GREEN 12 GAUGE SINGLE STRAND COPPER WIRE WITH INSULATION. THE INSULATION SHALL BE HEAT, OIL, AND GASOLINE RESISTANT. TO ALLOW FOR GAUGE ADJUSTMENT, A MINIMUM OF 12" OF EXCESS WIRE SHALL BE COILED AT THE BOTTOM OF THE TEST STATION FOR ALL VEHICLES. THE INSULATION SHEATHING SHALL BE REMOVED SUCH THAT 1" DARE COPPER WIRE IS EXPOSED AT ALL POINTS OF CONNECTION.

TEST STATIONS
THE TEST STATION SHALL BE 2 INCH FLUSH STYLE TEST STATION 72P53B AS MANUFACTURED BY HANLEY INDUSTRIES OR APPROVED EQUAL. ALL TEST STATIONS SHALL BE MANUFACTURED USING MOLDED GREEN TOPS OR SUFFICIENTLY COATED WITH GREEN ENAMEL PAINT. THE LOCATION OF ALL TEST STATIONS SHALL BE APPROVED BY THE ENGINEER, RECORDED, AND SHOWN IN THE AS-BUILT DRAWINGS.

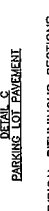
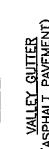
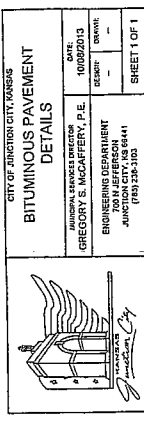
**THE TEST STATION BY
MANUFACTURED BY**

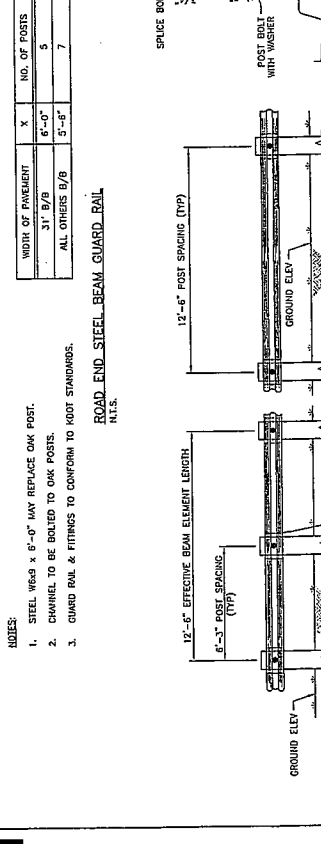
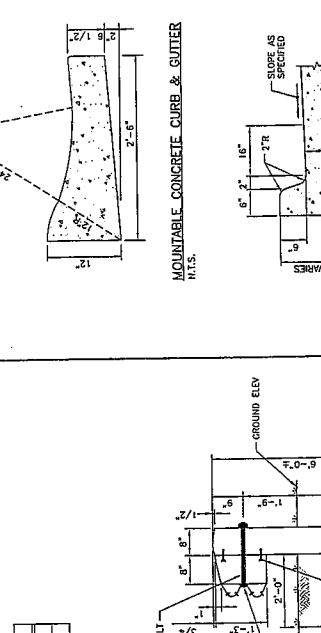
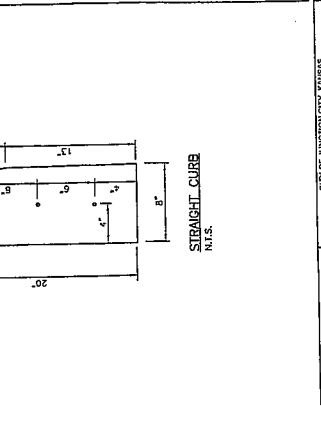
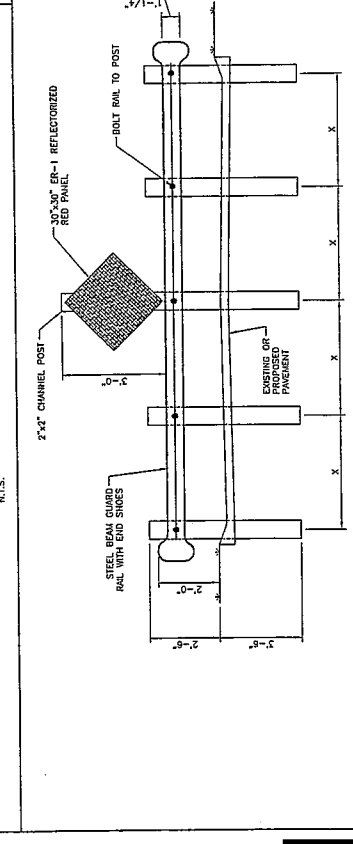
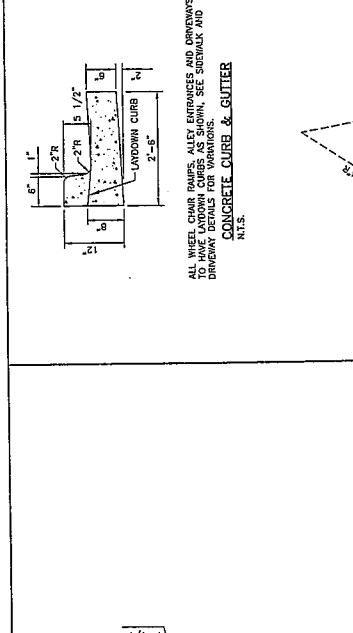
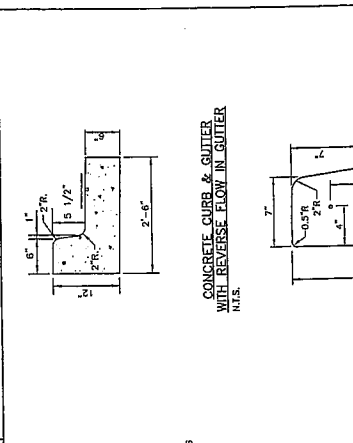
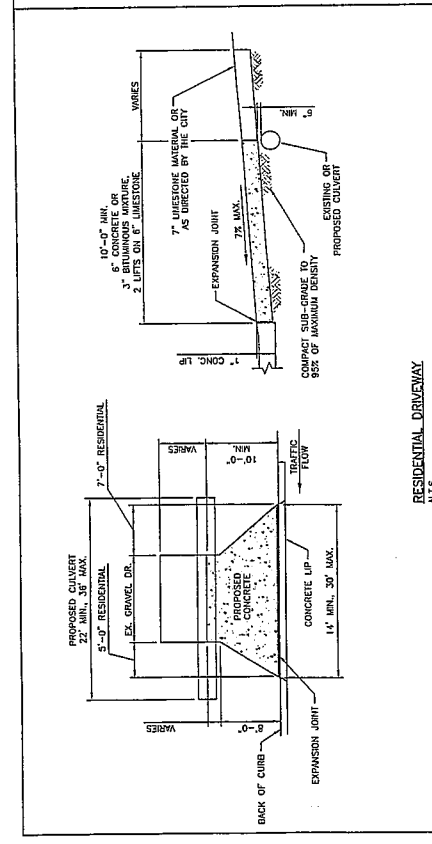
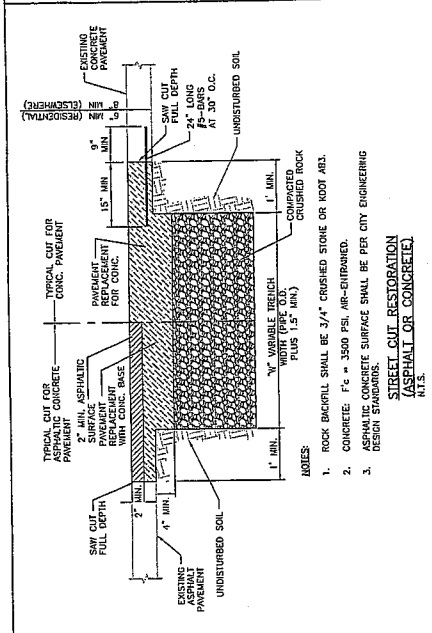
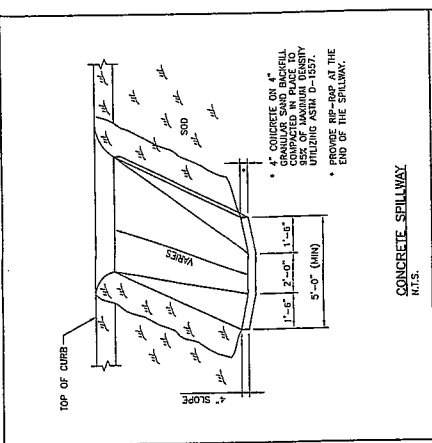
STATIONS SHALL BE MANUFACTURED USING MOLDED GREEN TOPS OR SUFFICIENTLY COATED WITH GREEN ENAMEL PAINT. THE LOCATION OF ALL TEST STATIONS SHALL BE APPROVED BY THE ENGINEER, RECORDED, AND SHOWN IN THE AS-BUILT DRAWINGS.

1. Introduction



N.I.S.,





CITY OF JUNCTION CITY, KANSAS
GENERAL DETAILS
N.T.S.

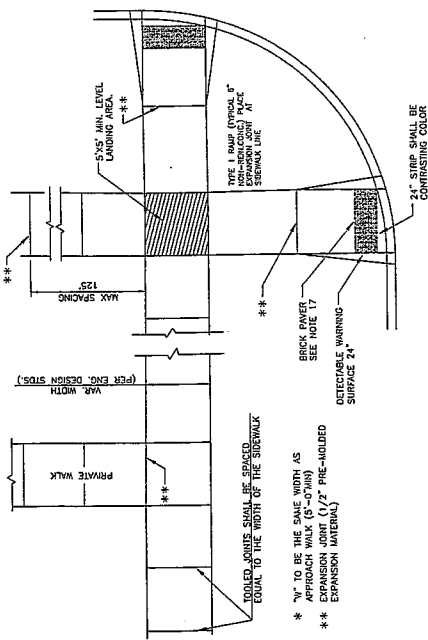
ENGINEERING DEPARTMENT
JUNCTION CITY, KS 66441
(913) 225-3103

ALL WHEEL CHAIR RAMPS, ALLEY ENTRANCES AND DRIVEWAYS SHALL BE CONFORM TO THE KANSAS STATE BOARD OF ARCHITECTS AND ENGINEERS' STANDARDS FOR DRIVEWAYS. SEE STANDARD AND DRIVEWAY DETAILS FOR VARIATIONS.

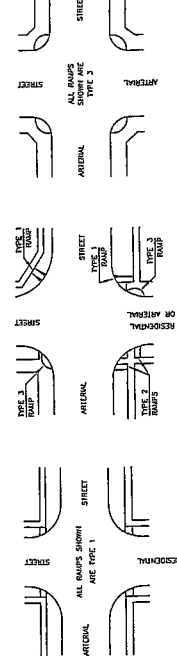
INTEGRAL CONCRETE CURB & GUTTER
N.T.S.

GENERAL NOTES:

1. DETAILS SHOWN ON THIS PLAN APPLY TO ALL CONSTRUCTION OR RECONSTRUCTION OF STREETS, CURBS OR SIDEWALKS.
2. CURB CUT RAMP ARE TO BE LOCATED AS SHOWN ON THE PLAN ON A 5' WIDE CURB OR 6' WIDE SIDEWALK.
3. RAMP SHALL BE CONSTRUCTED WITH A MINIMUM OF 1/2" PRE-CAST CONCRETE IN FLUSH WITH THE SURFACE AND AT A MAXIMUM SPACING OF 12".
4. SURFACE TEXTURE OF THE RAMP SHALL BE 1/2" PRE-CAST CONCRETE IN FLUSH WITH THE SURFACE AND AT A MAXIMUM SPACING OF 12".
5. SIDEWALKS SHALL BE RAISED WHERE THE DRIVEWAY CURB IS EXTENDED ACROSS THE WALK.
6. CARE SHALL BE TAKEN TO ASSURE A UNIFORM GRADE ON THE RAMP, FREE OF SLOPS AND SHORT GRADE CHANGES.
7. IF POSSIBLE, DRAINAGE STRUCTURES SHOULD NOT BE PLACED IN THE WALK OR SIDEWALK.
8. THE LOCATION OF THE RAMP SHOULD TAKE PRECEDENCE OVER THE LOCATION OF DRAINAGE STRUCTURES.
9. USE OF SIDEWALK RAMP TYPE 2 SHALL BE RESTRICTED TO LOCATIONS WHERE IT IS NOT FEASIBLE TO USE TYPE 1 OR TYPE 3 RAMP.



TYPICAL PLAN
N.T.S.



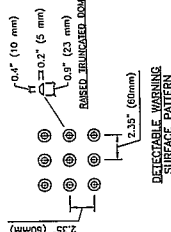
A
HEAVY TRAFFIC ON ARTERIAL
NO TRAFFIC SIGNAL

B
SIGNALIZED INTERSECTION
TYPICAL RAMP TREATMENTS

C
TRAFFIC CONTROL ON BOTH
STREETS WIDE SIDEWALKS

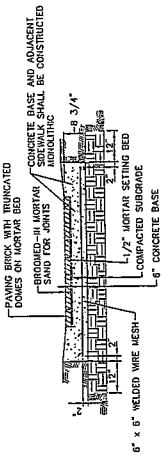
D
NORMAL TREATMENT
IN RESIDENTIAL AREA

E
MAY BE USED ONLY WHERE
TRAFFIC VOLUME IS LOW AND
WHERE OTHER FEATURES MAKE
DETAIL D IMPRACTICAL.

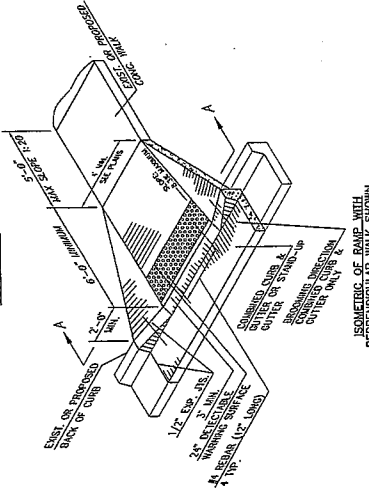


DETECTABLE WARNING
SURFACE PATTERN

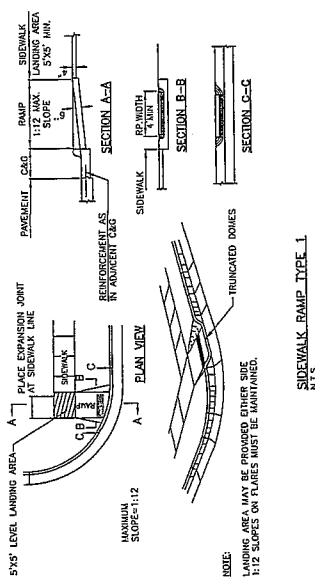
PAVER BRICK WITH
TRUNCATED DOME SURFACE



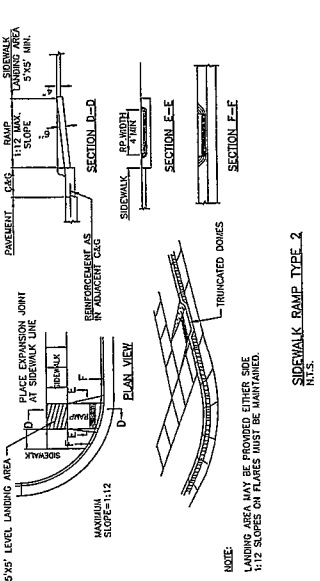
SECTION A-A



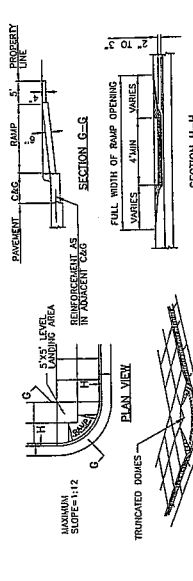
ISOMETRIC OF WALK WITH
PERFORATED RAMP SHOWN
N.T.S.



SIDEWALK RAMP TYPE 1
N.T.S.

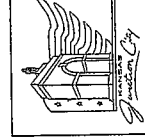


SIDEWALK RAMP TYPE 2
N.T.S.



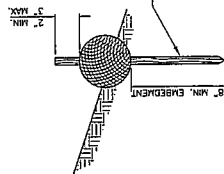
SIDEWALK RAMP TYPE 3
N.T.S.

- NOTES:
1. TO BE USED WHERE SIDEWALK OCCUPIES ENTIRE AREA BETWEEN CURB AND PROPERTY LINE.
 2. LANDING AREA MAY BE PROVIDED EITHER SIDE 1:12 SLOPES ON FLARES MUST BE MAINTAINED.



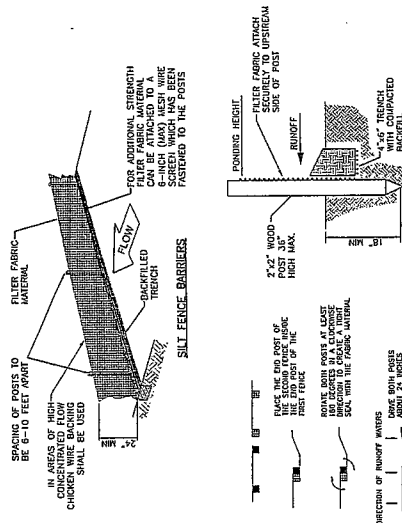
CITY OF JUNCTION CITY, KANSAS	
SIDEWALK AND ADA RAMP DETAILS	
DESIGNED BY	GREGORY S. MCMAFFERTY, P.E.
CHECKED BY	ENGINEER'S SIGNATURE
DATE	10/02/2013
SCALE	AS SHOWN
JUNCTION CITY, KS 66441	
(781) 224-1110	
SHEET 1 OF 1	

1. THE IMPACT OF ALL SOIL EROSION CONTROL DEVICES IS TO PREVENT ERODED SOIL FROM ENTERING DITCHES, STORM SEWERS, LAKES, STREAMS OR ANY OTHER DRAINAGE FEATURES.
2. THE PURPOSE OF THE FOLLOWING GUIDELINES IS TO WHAT TYPE OF EROSION CONTROL DEVICES ARE REQUIRED FOR EACH TYPE OF SLOPE.
3. EROSION CONTROL DEVICES SHALL BE MAINTAINED DURING THE CONSTRUCTION PROCESS TO REMAIN EFFECTIVE. MAINTENANCE SHALL BE AS REQUIRED TO AVOID THE FOLLOWING CONDITIONS:
 - A. ANY DEVELOPMENT THAT DISTURBS 1' ACH OR MORE WILL REQUIRE A FURNISH/INSTALL WORK STOPWATER PERMIT.
 - B. THE PREPARATION, CONSTRUCTION, AND MAINTENANCE OF ANY EROSION CONTROL DEVICE SHALL BE THE MINIMUM STANDARD AS REQUIRED ON THE SWEEP.
4. THIS SHEET ARE THE MINIMUM STANDARD AS REQUIRED ON THE SWEEP.
5. FOR DEVELOPMENTS SMALLER THAN 1' ACH, SOIL EROSION DEVICES ARE REQUIRED. ALSO FOR DEVELOPMENTS LARGER THAN 1' ACH, SOIL EROSION DEVICES ARE REQUIRED. ALSO FOR EACH PROJECT PRIOR TO CONSTRUCTION.
6. CONCRETE WASH OR RINSE WATER FROM CONCRETE WASHING EQUIPMENT, TUBS, HOV/ORE, READY-MIX TRUCKS, TRUCKS, ETC. ANY NOT BE DISCHARGED INTO OR BE ALLOWED TO RUN DOWN THE STREET. CONCRETE WASH OR RINSE WATER SHALL BE COLLECTED IN A CONTAINER AND CONCRETE WASH OUT WILL BE DISCHARGED IN A DITCH, SUCH THAT DISCHARGES DURING CONSTRUCTION WILL NOT BE OBSERVED ON A SLOPE. ALSO WHERE WASH CONCRETE CAN BE SOLIDIFY IN PLACE.
7. THE CONTRACTOR SHALL PREVENT THE POLLUTION OF STREAMS, LAKES, WETLANDS, BAYWATER, AND WAYS OR STAYS FROM RAIN, MELT, AND CONSTRUCTION ACTIVITIES. ALL SOILS IN THE DISTRICT ARE REFORMED CATEGORIES SHALL BE REFORMED TO ALL OF THE FOLLOWING WITHIN 24H-147H: WEST CENTRAL AGRICULTURAL, SALINA, 102-103-93-83, AND THE NATIONAL SURVEY OF CONSUMPTION OF A WATER BODY. THE CONTRACTOR SHALL PREVENT THE POLLUTION OF THE JUNCTION CITY DEPARTMENT AT 811-311-3000, 372-3337 OR (785) 388-8012.



1. FIBER LOOS MAY BE USED IN LCU OF WATILES.
2. THE DIAMETER OF WATTLE OR FIBER LOOS SHALL BE AT LEAST 12-INCHES.
3. WATILES OR FIBER LOOS MUST BE WRAPPED WITH NON-PLASTIC WRAPPING, COCONUT OR ASPEN FIBER SHALL BE USED FOR FIBER LOOS AND WATILES.
4. THE WATILES OR FIBER LOOS SHALL BE INSPECTED AFTER EVERY RAINFALL TO DETERMINE IF ANY PART OF THE DRAINER NEEDS TO BE REPAIRED OR REPLACED. THIS SHALL BE DONE IMMEDIATELY.
5. SEDIMENT DEPOSITS SHALL BE REMOVED AFTER EACH RAINFALL OR BEFORE THEY ACCUMULATE TO 1/2 OF THE WATTLE OR FIBER LOOS HEIGHT.
6. INTERNAL WATILES OR FIBER LOOS SUNDRY INTO THE TRENCH, ABOUT OVERLAPPING WATILES OR FIBER LOOS TIGHTLY, END TO END, WITHOUT ENCLOSING THE DICS.
7. STAKES SHALL BE INSTALLED AT EACH END OF WATTLE OR FIBER LOOS, AND AT 4' O.C. ALONG ENTIRE LENGTH.
8. PROVIDE MULTIPLE WATILES UPHILL FOR WATTLE DITCH CHECK CONFIRMATION OR AS NEEDED.
9. WATER FROM TRENCH DOWNSTREAM TO BE PUMPED DITCHING COMPOST BERM OR WATTLE TO BE FILTERED.

N.Y.S.



MATERIAL SPECIFICATION:
SILT FENCE FABRIC SHOULD CONFORM TO THE MASHITO M288 96 SILT FENCE SPECIFICATION. THE SILT FENCE FABRIC SHOULD CONFORM TO THE MASHITO M288 96 SILT FENCE SPECIFICATION. THE POSTS USED TO SUPPORT THE SILT FENCE FABRIC SHOULD BE A HARDWOOD MATERIAL WITH THE FOLLOWING MINIMUM DIMENSIONS: 2" SQUARE (NOMINAL) BY 4' LONG. SILT FENCE FABRIC SHOULD BE ATTACHED TO THE WOODEN POSTS WITH STAPLES, WIRE, TIES OR JAMNAILS.

A SLOPE DITCH SHOULD BE USED AT THE TOE OF A SLOPE WHEN A DITCH DOES NOT EXIST. THE SLOPE BARRIER SHOULD BE PLACED ON A NEARLY LEVEL GROUND 5' TO 10' AWAY FROM THE TOE OF A SLOPE. THE BARRIER IS PLACED AWAY FROM THE TOE OF THE SLOPE TO PROVIDE ADEQUATE STORAGE FOR SETTLING OUT SEDIMENT. WHEN PLACED ALONG RIGHT-OF-WAY FENCE LINES TO PREVENT CONCENTRATION OF FLOW, SALT FENCE SLOPE BARRIERS SHOULD BE PLACED ALONG RIGHT-OF-WAY FENCE LINES TO PREVENT CONCENTRATION OF FLOW. SALT FENCE SLOPE BARRIERS CAN ALSO BE PLACED ALONG RIGHT-OF-WAY FENCE LINES TO PREVENT CONCENTRATION OF FLOW. SALT FENCE SLOPE BARRIERS CAN ALSO BE PLACED ALONG RIGHT-OF-WAY FENCE LINES TO PREVENT CONCENTRATION OF FLOW. SALT FENCE SLOPE BARRIERS CAN ALSO BE PLACED ALONG RIGHT-OF-WAY FENCE LINES TO PREVENT CONCENTRATION OF FLOW.

[illegible]

When fabricating, you must be placed along contours to avoid a concentration of flow. When the flow concentrates, it overtops the barrier and the silt fence erodes. Slope barriers quickly deteriorate. Do not place silt-fence posts on the upslope side of the silt fence fabric. In this configuration, the force of the water is not restricted by the posts, but only of the staples (wire, zip ties, etc.).

DOES THE SALT FENCE SLOPE BARRIERS SHOULD BE INSPECTED EVERY 7 DAYS AND WITHIN 24 HOURS OF A RAINFALL OF 1/2" OR MORE. THE FOLLOWING IS A LIST OF QUESTIONS THAT SHOULD BE ADDRESSED ANY POINTS ALONG THE SLOPE BARRIER WHERE WATER IS CONCENTRATING?

ARE THERE ANY PINGS ALONG THE SLOPE BARRIER?

DOES WATER FLOW UNDER THE SLOPE BARRIER?

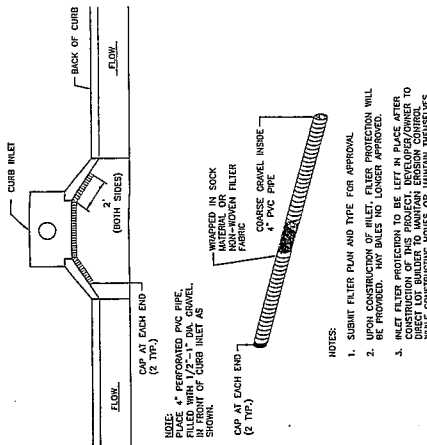
DOES THE SALT FENCES SAG EXCESSIVELY?

DOES THE SALT FENCE TORN OR BECOME DETACHED FROM THE POSTS?

HAS THE SALT FENCE TORN OR BECOME DETACHED FROM BEHIND THE SLOPE BARRIER?

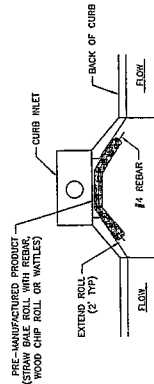
DID THE SEDIMENT LISTED TO BE RECOVERED FROM BEHIND THE SLOPE BARRIER?

N.T.S.



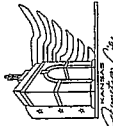
CURB INLET PROTECTION I
4" PERFORATED PIPE W/ GRAVEL



N.T.S.

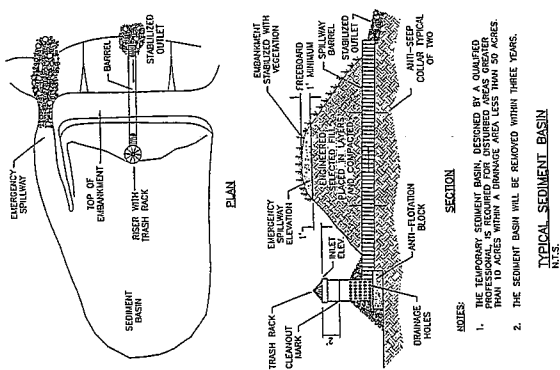


CURB INLET PROTECTION III
PRE-MANUFACTURED STRAW BALE ROLL

N.T.S.



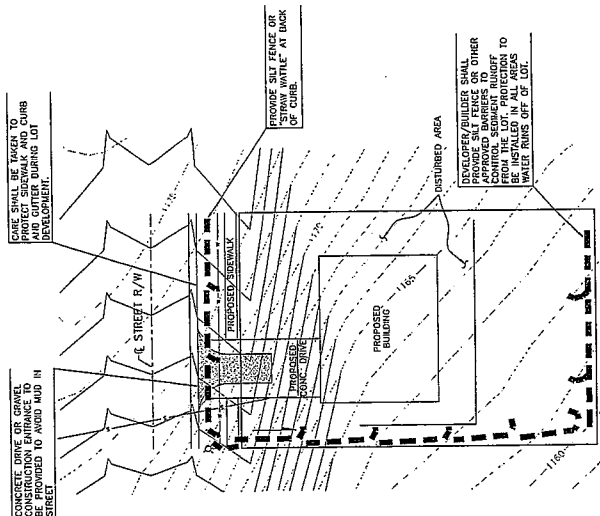
	CITY OF JACKSON CITY, MISSISSIPPI	
	SOIL EROSION AND SEDIMENTATION CONTROL DETAILS	
	PROJECT MANAGER / DIRECTOR GREGORY S. McAFFERTY, P.E.	
	ENGINEERING DEPARTMENT JUNCTION CITY, MO 66411 (785) 238-3103	
DATE		10/08/2013
DESIGNER		BRANSH
SHEET 1 OF 2		



TYPICAL SEDIMENT BASIN
 N.T.S.

NOTES:

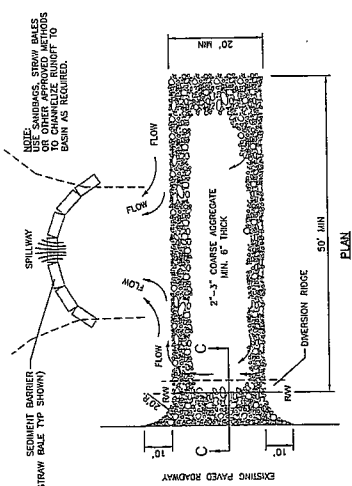
1. THE TEMPORARY SEDIMENT BASIN, DESIGNED BY A 50:50 RATIO, SHALL BE MAINTAINED FOR A PERIOD OF 180 DAYS AFTER THE COMPLETION OF THE PROJECT.
2. THE SEDIMENT BASIN WILL BE REMOVED WITHIN THREE YEARS.



NOTES:

1. NO SILT, MUD OR DEBRIS TO BE ALLOWED IN STREET. STREETS TO BE MAINTAINED IN A CLEAN CONDITION DAILY AND AFTER RAIN EVENTS.
2. EROSION AND SEDIMENT PROTECTION SHALL BE MAINTAINED IN PLACE UNTIL THE LOT IS FULLY DEVELOPED.

LOT DEVELOPMENT
 (BY OTHERS AT TIME OF HOUSE CONSTRUCTION)
 N.T.S.



NOTES:

1. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
2. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
3. WHERE NECESSARY, THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
4. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
5. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
6. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
7. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
8. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
9. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
10. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
11. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC ROADS OR AREAS THAT ARE NOT TO BE DISTURBED.
12. PERIODIC INSPECTION AND MAINTENANCE SHALL BE PROVIDED AS NEEDED AFTER EACH RAIN.

STABILIZED CONSTRUCTION ENTRANCE
 N.T.S.

RESOLUTION R-2759

A RESOLUTION CONCERNING THE ADOPTION OF ENGINEERING PLAN REVIEW AND INSEPTION FEES FOR THE CITY OF JUNCTION CITY, KANSAS.

WHEREAS, the City of Junction City, Kansas, has desires to ensure quality sound engineering principles and practices are used for the engineering design of public and private improvements within the City of Junction City; and,

WHEREAS, the City through the ordinance amendments has indicated that City of Junction City, Engineering Design Standards shall as adopted through resolution from time to time, by the City Commission;

WHEREAS, the City through ordinance amendments has indicated the costs of plan reviews and inspections costs shall be paid by the applicant as adopted through resolution from time to time, by the City Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, THAT:

1. Initial and Final Plan Review Fees shall be as set forth by the following schedule:

Engineer's Cost Est. \$0.00 to \$50,000	\$500.00 (Minimum Fee)
\$50,000 to 100,000	\$500.00 + \$2.50 for each additional \$1,000 or faction thereof, to and including \$100,000
\$100,001 to \$500,000	\$625.00 + \$2.00 for each additional \$1,000 or faction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$1425.00 + \$1.50 for each additional \$1,000 or faction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$2,175.00 + \$1.25 for each additional \$1,000 or faction thereof, to and including \$5,000,000
\$5,000,001 to above	\$7,175 + \$0.50 for each additional \$1,000 or faction thereof, to and including \$5,000,001

2. Engineering Inspection Costs Actual costs of labor (minimum \$95.00 per hour)
& materials plus 10% overhead

**PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF
JUNCTION CITY, KANSAS THIS 19th DAY OF NOVEMBER, 2013.**

Cecil Aska, Mayor

Attest:

Tyler Ficken, City Clerk

Chair Gustafson opened the hearing for public comment; there being no appearances and no further questions of staff, Chair Gustafson closed the public hearing and called for a motion.

Commissioner Watson moved Case No. TA-09-01-13, the request to amend the Junction City Zoning Regulations by adding specific language in the listed Special Use Permits which allows consideration of establishing remote parking and/or storage facilities for vehicles associated with an auto repair business, be recommended for approval by the City Commission of the City of Junction City, Kansas, for the reasons stated in the Staff Report and as heard at this public hearing; provided the language concerning limiting access is eliminated. Commissioner Mortensen seconded the motion and it carried unanimously.

Item No. 2 – TA-09-02-13 – Public Hearing to consider a text amendment to the Junction City Subdivision Regulations.

Chair Gustafson opened the public hearing on an application initiated by the Metropolitan Planning Commission to amend the Junction City Subdivision Regulations relating to design standards for public improvements within the City of Junction City, Kansas, and asked for the staff report.

Mr. Yearout stated the memo and proposed changes the Commissioners received were prepared by Greg McCaffery. Mr. Yearout explained the proposed changes primarily affect the Subdivision Regulations, with minimal language in the Zoning Regulations. Mr. Yearout stated these are primarily intended to delete the reference to a standard when that standard will be established in the new Engineering Development Standards being developed by the City.

Mr. Greg McCaffery, Junction City Municipal Services Director, stated the proposed Engineering Design Standards Handbook would be a "stand alone" document that will provide guidance for developers and contractors. Mr. McCaffery explained the desire is to establish design criteria for the various aspects of public infrastructure in new developments and, by adopting them in this fashion, when modifications need to be made it is easier to do through the Governing Body adoption of a resolution. Mr. McCaffery stated the intent is not to take away from the MPC's role in plat approvals, but to address the standards for infrastructure in a separate manner. Mr. McCaffery asked the Planning Commission to recommend approval of the proposed text changes in the Zoning and Subdivision Regulations to the City Commission.

Mr. Yearout indicated he felt this was a step in the right direction. The past practice of putting standards within the Zoning and Subdivision Regulations has been shown not to be the best way to deal with the changes that have occurred over the years. Having a separate document with those standards is in the best interests of the City.

Discussion ensued between Mr. McCaffery and Commissioners concerning specific topics within the standards, particularly the change in minimum width of sidewalks. Mr. McCaffery stated the proposed standard to 5 feet of width is consistent with the standards common in the area.

Mr. Yearout explained to the Commissioners that none of the amendments to the Zoning and Subdivision Regulations would occur until the Engineering Design Standards are approved and adopted by the Governing Body. Mr. Yearout stated staff is asking the

Planning Commission to recommend the amendments to the Regulations so the standards would be in the Engineering Design Standards Handbook.

Chair Gustafson opened the hearing for public comment, there being no appearances or further discussion, Chair Gustafson called for a motion.

Commissioner Mortensen moved Case No. TA-09-02-13, the request to amend certain sections of the Zoning and Subdivision Regulations as shown in Title IV of the Municipal Code by deleting infrastructure design standards and inserting language that references a new Engineering Design Standards Manual of the City of Junction City, Kansas, be recommended for approval only after adoption of an Engineering Design Standards Handbook by the City Commission. This recommendation is for the reasons stated in the Municipal Service Director's staff memo of September 12, 2013, and as heard and discussed at this public hearing. The motion was seconded by Commissioner Mowry and it passed unanimously.

BOARD OF ZONING APPEALS - Recess as the Metropolitan Planning Commission and convene as the Board of Zoning Appeals.

Commissioner Dibben moved to recess as the Metropolitan Planning Commission and convene as the Board of Zoning Appeals. Commissioner Moyer seconded the motion and it carried unanimously.

5. OLD BUSINESS – None

6. NEW BUSINESS

Item No. 1 – BZASE-09-01-13 – Public Hearing to consider a Special Exception from the Geary County Zoning Regulations.

Chair Gustafson opened the public hearing on the application of Duwayne and Rebecca Durham, agents, for James and Julie Didas, owners, requesting a Special Exception from the Geary County Zoning Regulations to allow construction of an accessory structure prior to the primary structure at 2900 Lakeview Terrace, Milford, Geary County, Kansas, and asked for the staff report

Mr. Yearout stated staff received an e-mail from the applicant stating they may request a permit to construct the home and the accessory building at the same time, which would make this action moot. As such, the applicant is requesting to continue the case until the October meeting. Mr. Yearout indicated a copy of the e-mail was provided in the Commissioners packet information.

Commissioner Watson moved Case No. BZASE-09-01-13, the request of Duwayne and Rebecca Durham, agents, for James and Julie Didas, owners, for a Special Exception from the Geary County Zoning Regulations to allow construction of an accessory structure prior to the primary structure at 2900 Lakeview Terrace, Milford, Geary County, Kansas, be continued to the October, 2013, meeting. Commissioner Moyer seconded the motion and it carried unanimously.

METROPOLITAN PLANNING COMMISSION – Adjourn as the Board of Zoning Appeals and reconvene as the Metropolitan Planning Commission.

Chair Gustafson declared the Board of Zoning Appeals adjourned and the Metropolitan Planning Commission reconvened.

Backup material for agenda item:

- f. Consideration of funding option for Opera House Executive Director position.

City of Junction City

City Commission - Agenda Memo

November 19, 2013 Meeting

From: Cheryl S. Beatty, Assistant Manager/Finance Director
To: City Commissioners and Gerald Smith, City Manager
Subject: Opera House Funding for Executive Director Position

Objective: Approval for proposed allocation of discretionary funds for new position hire for an opera house executive director.

Explanation of Issue: In preparation for the city becoming fully responsible for the operation of the CL Hoover Opera House in August 2014, a review of the operation and management structure is occurring. M.L. Stahl has tendered her resignation effective December 31, 2013. It is staff's recommendation that we hire a qualified executive director that will assist the city with development of a new opera house structure between now and August. Ultimately, this person may or may not become the director in August 2014. It is estimated that in order to attract a qualified director the salary range would need to be \$65,000 to \$75,000, which would equate to approximately \$100,000 per year with benefits. At our last meeting, we were directed to look for funding sources other than general fund budgeted reserve with the intent that the city would support this salary for approximately 3 years.

After careful review, I identified that all of the economic development claw back funds that is currently being deposited in the capital improvement fund for the municipal court project will be more than what will be needed for that project. Below outlines the cash available.

Capital Improvement Fund:

Cash balance as of October 31, 2013	\$1,057,094	
Less outstanding invoice	<u>\$ 6,644</u>	
Adjusted cash balance		\$1,050,450
Projected claw back revenue 2014	\$ 370,000	
Projected claw back revenue 2015	<u>\$ 90,000</u>	
Subtotal		<u>\$ 460,000</u>
Funds Available		\$1,510,450
Estimated funds needed for municipal court project		\$1,200,000

This is presented as the identification of a funding source for the proposed hiring of an executive director for the CL Hoover Opera House. Should the commission agree to this allocation we will set aside these funds for that purpose in the respective budget years. Under cash basis law the funds may only be committed annually, but this would identify the source for which the city commission would intend to fund this position. The 2014 budget would need to be amended to reflect the deposit of new revenue and new expenditure.

Alternatives: The City Commission may approve, modify, deny or table this request.

Suggested Motion: Commissioner _____ move to approve proposed allocation of funds for an executive director for the opera house from discretionary funds as described. Seconded by _____.

Attachment: None.

Backup material for agenda item:

- g. Set hearing for the consideration of 2013 Budget Amendments.

City of Junction City

City Commission - Agenda Memo

Meeting Date: November 19, 2012

From: Cheryl S. Beatty, Assistant Manager/Finance Director

To: City Commissioners and Gerald Smith, City Manager

Subject: **Set Hearing for 2013 Budget Amendments**

Objective: Set hearing for the consideration of 2013 Budget Amendments

Explanation of Issue: Budget amendments are required to have a budget amendment hearing. Therefore, I am requesting to schedule a budget hearing at the December 3, 2013 at 7:00 p.m.

Presented in the attached document are the 2013 budget amendments. These amendments represent the amendments needed to meet budget statutes requiring budget expenditure authority from the City Commission. Listed below are the changes with a brief explanation why an increase is needed.

<u>Budget</u>	<u>2013 Budget</u>	<u>2013 Amend Budget</u>
Library Fund	\$ 813,093	\$ 853,093
-Unanticipated cash carry from 2012 and unanticipated tax revenue.		
Bluffs RHID District	\$ 295,000	\$ 400,000
-Unanticipated tax collection from TIF received for debt payments.		
Special Law Enforcement	\$ 318,984	\$918,984
-A large drug forfeiture receipt was not anticipated in the 2013 budget. Revenue and expenditures need to be changed to reflect the new revenue received, reflect the disbursement of such funds to other agencies as per agreements, and expenditures of such funds as per state statute.		

Budget Impact: Each amendment is based on available cash or previously approved projects.

Alternatives: The City Commission may approve, modify, or disapprove the request for a budget hearing as presented.

Recommendation: Staff recommends the budget amendment hearing be set for December 3, 2013 at 7:00 p.m. on amendments as presented.

Motion: I, _____, move to set the 2013 budget amendment hearing on December 3, 2013 at 7:00 p.m. regarding the 2013 budget amendments as presented. Seconded by _____.

Enclosures: Budget Amendment

2013

**Amended
Certificate
For Calendar Year 2013**

To the Clerk of Geary County, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
City of Junction City
certify that: (1) the hearing mentioned in the attached publication was
held;(2) after the Budget Hearing this Budget was duly approved and
adopted as the maximum expenditure for the various funds for the year.

		2013 Amended Budget			
		Page No.	Amount of 2012 Tax that was Levied	Adopted 2013 Expenditures	Proposed Amended 2013 Expenditures
Table of Contents:					
Fund	K.S.A.				
Library			762,592	813,093	888,093
Bluffs RHID District				295,000	400,000
Special Law Enforcement				318,984	918,984
Totals		xxxxxxxx	762,592	1,427,077	2,207,077
Summary of Amendments		0			

Attested date: _____

County Clerk

Assisted by:

Address:

Email:

Governing Body

City of Junction City

2013

Adopted Budget

Library	2013 Adopted Budget	2013 Proposed Budget
Unencumbered Cash Balance January 1	15,785	36,314
Receipts:		
Ad Valorem Tax	762,592	762,582
Delinquent Tax		
Motor Vehicle Tax	69,651	69,651
Recreational Vehicle Tax	559	559
16/20M Vehicle Tax	820	820
Interest on Idle Funds		
Total Receipts	833,622	833,612
Resources Available:	849,407	869,926
Expenditures:		
Operation Expenses	760,000	800,000
NRP	53,093	53,093
Total Expenditures	813,093	853,093
Unencumbered Cash Balance December 31	36,314	16,833

Page No.

City of Junction City

2013

Adopted Budget

Special Law Enforcement	2013 Adopted Budget	2013 Proposed Budget
Unencumbered Cash Balance January 1	244,937	244,937
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Drug Forfeiture	100,000	700,000
Interest on Idle Funds		
Total Receipts	100,000	700,000
Resources Available:	344,937	944,937
Expenditures:		
Personnel	18,984	18,984
Commodities	100,000	100,000
Contract Services	40,000	640,000
Capital Outlay	160,000	160,000
Total Expenditures	318,984	918,984
Unencumbered Cash Balance December 31	25,953	25,953

Page No.

2013

Notice of Budget Hearing for Amending the

2013 Budget

The governing body of

City of Junction City

will meet on the day of December 3, 2013 at 7:00 p.m. at City Hall at 700 N. Jefferson, Junction City, Kansas for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2013 Adopted Budget			2013 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Library	4.445	762,592	813,093	853,093
Bluffs RHID District			295,000	400,000
Special Law Enforcement			318,984	918,984

Tyler Ficken

Official Title: City Clerk

Page No.

Backup material for agenda item:

- h. Consideration of award of bid to auditing firm.

City of Junction City

City Commission - Agenda Memo

Meeting Date: November 19, 2013

From: Cheryl S. Beatty, Assistant Manager/Finance Director

To: City Commissioners and Gerald Smith, City Manager

Subject: Award of Bid for Audit Services for 2013-2017

Objective: Award of bid for city audit services for 2013-2017.

Explanation of Issue: City staff solicited proposals for audit services for the city's annual audit and financial report as a five-year request for services. We direct solicited twenty-three firms and posted it in our local newspaper as per city fiscal policy. We received communications from six firms that indicated they would not bid. We received the following two bids, which are both qualified bids as per specifications:

Bidder	2013	2014	2015	2016	2017	Net Bid-5yr
Mize, Houser & Co. (Lawrence, KS)	\$33,300	\$33,965	\$34,640	\$35,325	\$36,025	\$173,255
Berberich & Trahan (Topeka, KS)	\$62,600	\$63,750	\$65,000	\$66,250	\$67,500	\$325,100

Mize & Houser is the low bidder and has been handling our audit requirements for the last three years, therefore familiar with our system. We have been satisfied with their audit services.

Recommendation: We recommend award of bid to Mize, Houser & Company.

Budget Impact: No impact to the 2013 budget and we budgeted \$35,000 for audit services in the 2014 budget. The remaining budget years will be budgeted and are subject to annual appropriations.

Alternatives: The City Commission may approve, modify, table or deny the award of this bid.

Suggested Motion: Commissioner _____ moves to approve the award of bid to Mize, Houser & Company for audit services for 2013-2017. Commissioner _____ seconded the motion.

Enclosure: Bid Tabulation

Bid Tabulation

City of Junction City
Clerk's Office

Bid: Audit Services - 5 years

Date: 11-7-2013

Time: 3:00 PM

Department: Finance

No.	Direct Solicited	Bidder	Local Vendor Preference	Bid Bond	Performance and Material Bond	Addendum	Signed Bid	Bid Amount	*Bid Rank
1	X	Mize + Houser	NONE	N/A	N/A	None	✓	\$173,255	1
2	X	Berberich + Trahan	NONE	N/A	N/A	None	✓	\$325,100	2
3									
4									
5									
6									
7									
8									
9									
10									

*As Read Only

Backup material for agenda item:

- i. Consideration of Resolution R-2739 support for a gaming facility in Junction City.

RESOLUTION R-2739

A RESOLUTION EXPRESSING SUPPORT FOR A GAMING FACILITY IN JUNCTION CITY, KANSAS

WHEREAS, the City of Junction City is pursuing all economic development opportunities to attract tourists, visitors, conventions, meetings, businesses to diversify its' economic base, and expand entertainment opportunities in the City and Geary County; and

WHEREAS, the City of Junction City was previously asked to commit to significant residential development activities by our State legislative leaders in anticipation of residential growth and the need for new housing to absorb that growth; and

WHEREAS, the City of Junction City, acting in accordance to those recommendations to build new residential infrastructure in anticipation of the estimated growth, the City of Junction City committed substantial [financial resources to meet the build-up of infrastructure to support the anticipated housing boom that was anticipated; and

WHEREAS, when the anticipated growth failed to materialize, the City of Junction City and its citizens were left alone to absorb the entire cost of the infrastructure build-up, and the City was forced to incur substantial debt obligations to cover the special assessment obligations the developers were unable to satisfy in order to generate approximately \$5 million dollars annually to service the debt obligations resulting from the build-up; and

WHEREAS, over the course of several years, the City has undergone significant downsizing resulting in the loss of manpower resources from life safety and all other departmental operations in order to meet the new debt obligations; and

WHEREAS, given the desire to relieve the Junction City taxpayers of this excessive burden, and to attempt to further diversity the City's tax base, the City of Junction City will once again restate its February 21, 2012 adopted resolution in support of a gaming facility within the City; and

WHEREAS, the citizens of Junction City have historically voted to support a gaming facility within the City; and

WHEREAS, Junction City's central location, being next to I-70, US Hwy 77, K-18 and K-57 provides exposure to millions of additional persons from across the United States, along with the area population of over 160,000; and

WHEREAS, many influences affect how many people come to or travel through Geary County which include Fort Riley, Kansas State University, Milford Lake, Historic Sites, Flint Hills, and special event activities to include Nationally known events: National Bi-Plane Fly In, Sundown Salute and Country Stampede; and

WHEREAS, Group Tour Operators, in considering scheduling tours with overnight stays, are more likely to choose a community that has a casino located in it, and that destination casinos obtain most revenue from gamblers living outside the region and imports more money into the region than it exports; and

WHEREAS, casino tax revenues help fund local infrastructure improvements, education, public safety, housing and health care, among other programs, and provides tax relief to local citizens, and provide increased employment, greater tax revenue to state and local governments, and growth in local retail sales; and

WHEREAS, two of the three gaming facilities currently within the state of Kansas have reported that 1,344 jobs were established, paid annual wages of \$50.45 million dollars, generated gross gaming revenues of \$341.15 million dollars, and generated gaming tax revenues of \$92.17 million dollars which was applied to State debt reduction, infrastructure improvements, provided property tax relief, and funded problem gambling treatment programs; and

WHEREAS, the City has land available to support a facility along I-70 which would provide high visibility as a destination location; and

WHEREAS, a gaming facility is consistent with the development plans of the City, and represents a viable economic development strategy for the City of Junction City, Geary County, and the region; and

WHEREAS, the City has determined it is in the best interest of the City to adopt this resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF JUNCTION CITY:

1. The City Commission hereby supports the location of a gaming facility within the city limits of Junction City.
2. The City Commission directs the City Manager to lead the City's efforts to support such gaming facility within the City.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, THIS NOVEMBER ____, 2013.

Cecil Aska, Mayor

Attest:

Tyler Ficken, City Clerk